Council

Wednesday, 8 March 2017
2.00 p.m.
Council Chamber, Town Hall,
Moorgate Street, Rotherham. S60 2TH

Rotherham
Metropolitan
Borough Council

WELCOME TO TODAY'S MEETING

GUIDANCE FOR THE PUBLIC

The Council is composed of 63 Councillors, who are democratically accountable to the residents of their ward.

The Council Meeting is chaired by the Mayor, who will ensure that its business can be carried out efficiently and with regard to respecting the rights and responsibilities of Councillors and the interests of the community.The Mayor is the Borough's first citizen and is treated with respect by the whole Council, as should visitors and member of the public.

All Councillors meet together as the Council. Here Councillors decide the Council's overall policies and set the budget each year. The Council appoints its Leader, Mayor and Deputy Mayor and at its Annual Meeting will appoint Councillors to serve on its committees.

Copies of the agenda and reports are available on the Council's website at www.rotherham.gov.uk. The public can also have access to the reports to be discussed at the meeting by visiting the Reception at the Town Hall. The Reception is open from 8.00 a.m. to 5.30 p.m. each day. You may not be allowed to see some reports because they contain private information and these will be marked accordingly on the agenda.

Members of the public have the right to ask questions or submit petitions to Council meetings. A member of the public may ask one general question in person which must be received in writing to the Chief Executive (or councilquestions@rotherham.gov.uk) by 10.00 a.m. on the Friday preceding a Council meeting on the following Wednesday and must not exceed fifty words in length.

Council meetings are webcast and streamed live or subsequent broadcast via the Council's website. At the start of the meeting the Mayor will confirm if the meeting is being filmed. You would need to confirm your wish not to be filmed to Democratic Services. Recording of the meeting by members of the public is also allowed.

Council meetings are open to the public, but occasionally the Council may have to discuss an item in private. If this occurs you will be asked to leave. If you would like to attend a meeting please report to the Reception at the Town Hall and you will be directed to the relevant meeting room.

FACILITIES

There are public toilets, one of which is designated disabled with full wheelchair access, with full lift access to all floors. Inducton loop facilities are also available in the Council Chamber, John Smith Room and Committee Rooms 1 and 2.

Access for people with mobility difficulties can be obtained via the ramp at the main entrance to the Town Hall.

If you have any queries on this agenda, please contact:-

Contact:- James McLaughlin, Democratic Services Manager
Tel.:- 01709 822477
james.mclaughlin@rotherham.gov.uk

Date of Publication:- 28 February 2017

COUNCIL

Wednesday, 8 March 2017 at 2.00 p.m.
Council Chamber, Town Hall, Moorgate Street, Rotherham. S60 2TH

THE MAYOR (Councillor Lindsay Pitchley)
DEPUTY MAYOR (Councillor Eve Keenan)

CHIEF EXECUTIVE (Sharon Kemp)

MEMBERS OF THE COUNCIL

ANSTON AND WOODSETTS

IRELAND, Jonathan C.
JEPSON, Clive R.
WILSON, Katherine M.

BOSTON CASTLE

ALAM, Saghir
MCNEELY, Rose M.
YASSEEN, Taiba K.

BRINSWORTH AND CATCLIFFE

CARTER, Adam
BUCKLEY, Alan
SIMPSON, Nigel G.

DINNINGTON

MALLINDER, Jeanette M.
TWEED, Simon A.
VJESTICA, John

HELLABY

ANDREWS, Jennifer A.
CUTTS, Brian
TURNER, R. A. John

HOLDERNESS

ELLIOTT, Michael S.
PITCHLEY, Lyndsay
TAYLOR, Robert P.

HOOBER

LELLIOTT, Denise
ROCHE, David J.
STEELE, Brian

KEPPEL

CLARK, Maggi
CUTTS, Dave
HAGUE, Paul

MALTBY

BEAUMONT, Christine
PRICE, Richard
RUSHFORTH, Amy L.

RAWMARSH

BIRD, Robert
MARRIOTT Sandra
SHEPPARD, David R.

ROTHER VALE

ALLCOCK, Leon
BROOKES, Amy C.
WALSH, Robert J.

ROTHERHAM EAST

COOKSEY, Wendy
FENWICK-GREEN Deborah
KHAN, Tajamal

ROTHERHAM WEST

JARVIS, Patricia A.
JONES, Ian P.
KEENAN, Eve.

SILVERWOOD

MARLES, Steven
NAPPER, Alan D.
RUSSELL, Gwendoline A.

SITWELL

COWLES, Allen
SHORT Peter, G. J.
TURNER, Julie

SWINTON

CUSWORTH, Victoria
SANSOME, Stuart
WYATT, Kenneth J.

VALLEY

ALBISTON, Kerry
REEDER, Kathleen
SENIOR, Jayne E.

WALES

BECK, Dominic
WATSON, Gordon
WHYSALL, Jennifer

WATH

ATKIN, Alan
ELLIOT, Jayne C.
EVANS, Simon

WICKERSLEY

ELLIS, Susan
HODDINOTT, Emma
READ, Chris

WINGFIELD

ALLEN, Sarah A.
ELLIOTT, Robert W.
WILLIAMS, John

Council Meeting
Agenda

Time and Date:-
Wednesday, 8 March 2017 at 2.00 p.m.

Venue:-
Council Chamber - Town Hall, Moorgate Street, Rotherham. S60 2TH

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1. ANNOUNCEMENTS

To consider any announcements by the Mayor or the Leader.

2. APOLOGIES FOR ABSENCE

To receive the apologies of any Member who is unable to attend the meeting.

3. PETITIONS

To report on any petitions received by the Council.

4. COMMUNICATIONS

Any communication received by the Mayor or Chief Executive which relates to a recommendation of the Cabinet or a committee which was received after the relevant meeting.

5. DECLARATIONS OF INTEREST

To invite Councillors to declare any disclosable pecuniary interests or personal interests they may have in any matter which is to be considered at this meeting, to confirm the nature of those interests and whether they intend to leave the meeting for the consideration of the item.

6. MINUTES OF THE PREVIOUS COUNCIL MEETING (Pages 1 - 24)

To receive the record of proceedings of the ordinary meeting of the Council held on 25th January, 2017 and to approve the accuracy thereof.

7. PUBLIC QUESTIONS

To receive questions from members of the public who may wish to ask a general question of the Mayor, Cabinet Member or the Chairman of a Committee.

8. MINUTES OF THE CABINET AND COMMISSIONERS' DECISION MAKING MEETING (Pages 25 - 44)

To receive and consider the reports, minutes and recommendations of the Cabinet and Commissioners' Decision Making Meeting held on 13th February, 2017.

9. BUDGET AND COUNCIL TAX 2017-18 (Pages 45 - 197)

To agree the Budget and Council Tax level for the 2017-18 financial year.

10. REPORT OF THE RETURNING OFFICER (Page 198)

To consider the report of the Returning Officer detailing the results of the by-elections for Brinsworth & Catcliffe and Dinnington wards held on Thursday 2 February 2017.

11. LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND'S REVIEW OF WARD BOUNDARIES IN ROTHERHAM (Pages 199 - 209)

To consider an update in respect of the Local Government Boundary Commission for England's review of ward boundaries in Rotherham

12. DISCLOSURE AND BARRING SERVICE CHECKS ON COUNCILLORS (Pages 210 - 212)

To report on the Disclosure and Barring Service Checks on Councillors that have been undertaken since May 2016.

13. CALENDAR OF MEETINGS 2017-18 (Pages 213 - 228)

To agree the Calendar of Meetings with Committees, Boards and Panels for the 2017-18 municipal year.

14. NOTICE OF MOTION - SAVE ROTHERHAM POST OFFICE

That this Council notes the recent announcement to close Rotherham Post Office on Bridgegate, unless it can be franchised with a partner.

We call on the Post Office and Government to reverse this decision. We are concerned there are limited options for a franchise partner in town, meaning a closure is likely if this route is pursued.

The Post Office network has been reduced by more than 50% over the past 30 years and this is a step too far. Rotherham Post Office is very well used and the decision would be detrimental to customers. As a Crown Post Office it provide services that are not available elsewhere for example, with regards to driving licenses and passports, these would be a big loss to residents in Rotherham.

We call on the council to write to the Post Office and Government outlying our concerns and encourage all members to sign and promote the petition against this decision.

Proposer:- Councillor Yasseen Seconder:- Councillor Alam

15. NOTICE OF MOTION - ORGREAVE INQUIRY

Rotherham Council condemns Amber Rudd, Home Secretary's rejection on 31st October 2016 in Parliament of an Orgreave Inquiry as a grave injustice. We believe the events of 18th June 1984 here in Rotherham at Orgreave demand there be an inquiry.

This Council is appalled by the decision not to hold an inquiry into the policing of picket lines at the Orgreave coking plant 18th June 1984 Miners' Strike. With this ruling, Amber Rudd has shown great contempt for the Orgreave Truth and Justice Campaign, many former miners, their families and communities who for more than 32 years have waited for the truth and who have displayed huge courage and tenacity in trying to hold the authorities to account.

This Council observes that even the Independent Police Complaints Commission said in their redacted report released June 2015 "that there was "evidence of excessive violence by police officers, a false narrative from police exaggerating violence by miners, perjury by officers giving evidence to prosecute the arrested men, and an apparent cover-up of that perjury by senior officers".

This Council is astonished that in the light of such statements Home Secretary Amber Rudd concludes that there are few lessons to be learned by the current police forces from any review of these events, that no one died, there was no miscarriage of justice, no convictions and therefore there will be no inquiry.

This Council notes that 95 miners were arrested and charged with riot offences, but all were later acquitted amid claims that South Yorkshire Police had fabricated evidence. There were also widespread examples of pickets being beaten unconscious by police officers. The miners suffered such treatment simply for exercising their right to protest against the threat to their jobs, their industry and communities.

It is shameful that as yet, no-one has to answer for the events of that day. Monday 31st October 2016 was a bad day for justice. We do however salute the decision of the Orgreave Truth and Justice Campaign to continue with its fight for transparency and a full public inquiry.

This Council will write to the Home Secretary asking that she takes into account the opinion of this Council, accepts that there is wide spread public concern about the events at Orgreave and calls on her to order an inquiry into them.

Proposer:- Councillor Steele Seconder:- Councillor Williams

16. STANDARDS AND ETHICS COMMITTEE (Pages 229 - 234)

To receive and consider reports, minutes and recommendations of the Standards and Ethics Committee.

To confirm the minutes as a true record.

17. AUDIT COMMITTEE (Pages 235 - 243)

To receive and consider reports, minutes and recommendations of the Audit Committee.

To confirm the minutes as a true record.

18. RECOMMENDATION FROM THE AUDIT COMMITTEE - PROCUREMENT AND APPOINTMENT OF EXTERNAL AUDITORS - 2018/19 AND BEYOND. (PAGES 244 - 250)

To consider recommendations from the Audit Committee in respect of the Council opting into the sector-led option for the procurement and appointment of external audit from 2018/19 onwards.

19. HEALTH AND WELLBEING BOARD (Pages 251 - 261)

To receive and consider reports, minutes and recommendations of the Health and Wellbeing Board.

To confirm the minutes as a true record.

20. PLANNING BOARD (Pages 262 - 270)

To receive and consider reports, minutes and recommendations of the Planning Board.

To confirm the minutes as a true record.

21. LICENSING BOARD (Pages 271 - 280)

To receive and consider reports, minutes and recommendations of the Licensing Board.

To confirm the minutes as a true record.

22. STAFFING COMMITTEE (Pages 281 - 283)

To receive and consider reports, minutes and recommendations of the Staffing Committee.

To confirm the minutes as a true record.

23. RECOMMENDATION FROM STAFFING COMMITTEE - PAY POLICY STATEMENT 2017 (Pages 284 - 292)

To consider a recommendation from Staffing Committee in respect of the Pay Policy Statement 2017.

24. RECOMMENDATION FROM STAFFING COMMITTEE - LIVING WAGE (Pages 293 - 300)

To consider a recommendation from Staffing Committee in respect of the Living Wage.

25. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS

To put questions, if any, to the designated Members on the discharge of functions of the South Yorkshire Police and Crime Panel, South Yorkshire Fire and Rescue Authority, Barnsley, Doncaster, Rotherham and Sheffield Combined Authority and South Yorkshire Pensions Authority, in accordance with Standing Order No. 7(5).

26. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRMEN

To put questions, if any, to Cabinet Members and Chairmen (or their representatives) under Standing Order No. 7(1) and 7(3).

Sharon Kemp.

SHARON KEMP,
Chief Executive.

The next meeting of the Council will be on
Friday 19 May 2017 at 2.00 p.m. at the Town Hall.

COUNCIL MEETING
25th January, 2017

Present:- The Mayor (Councillor Lyndsay Pitchley) (in the Chair); Councillors Alam, Albiston, Allcock, Allen, Andrews, Atkin, Beaumont, Beck, Bird, Brookes, Buckley, Clark, Cooksey, Cowles, Cusworth, B. Cutts, D. Cutts, Elliot, M. Elliott, R. Elliott, Ellis, Evans, Hague, Hoddinott, Ireland, Jarvis, Jepson, Jones, Keenan, Khan, Lelliott, McNeely, Marles, Marriott, Napper, Price, Read, Reeder, Roche, Sansome, Senior, Sheppard, Short, Simpson, Steele, Taylor, Julie Turner, Tweed, Walsh, Williams, Wilson, Wyatt and Yasseen.

95. MINUTE'S SILENCE - LEONNE WEEKS

The Council stood in silence as a mark of respect following the recent death of Leonne Weeks from Dinnington.

96. ANNOUNCEMENTS

The Mayor reported she had attended over seventy engagements since the last Council Meeting, including an appointment with Ray Matthews, and attended many Christmas concerts and carol services.

The Mayor referred to a open mic charity event on the 2nd February, 2017 at Rotherham Trades Club and encouraged as many people to attend as possible.

The Mayor shared information on her recent trip to China where she led a convention to promote digital health care with representatives from Rotherham and the Sheffield City Region on behalf of the British Embassy.

The Mayor invited the Leader to share any announcements of his own and he was pleased to report on the unanimous guilty verdict which saw five men convicted of child sexual exploitation during 1999 to 2001. A sixth man had also pleaded guilty. The Leader's thoughts were with the survivors and their families and his thanks given to the Police and individual staff who had brought this case to justice.

97. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Fenwick-Green, Mallinder, Rushforth, Russell, John Turner, Watson and Whysall.

98. PETITIONS

The Mayor reported that two petitions had been submitted, but had not met the threshold for consideration by Council, and would be referred to the relevant directorate for a response to be prepared. The petitions were:-

- From 67 residents regarding road safety on Warren Vale Road, Swinton asking the Council and the Police to investigate and take action on concerns.
- From 15 residents requesting the Council to install measures to prevent parking on the blocked paved pavement on Rectory Gardens, Todwick.

Councillor Sansome, having received the petition from residents on Warren Vale Road, urged the Council and the Police to undertake a study of this section of highway and to take any action necessary.

Councillor Sansome had also circulated consultation documentation regarding Children's Anaesthesia and stressed the importance of sharing with residents' the proposals and the need to respond.

99. COMMUNICATIONS

No communications were received.

100. DECLARATIONS OF INTEREST

The following Declarations of Interest were received:-

Minute No. 112 (Housing Rents 2017/18)

- Councillor Allcock declared a personal and disclosable pecuniary interest on the grounds of being a Council tenant and family members tenants. He would leave the room and not participate in any debate or decision.
- Councillor Andrews declared a personal and disclosable pecuniary interest on the grounds of being a Council tenant and family members tenants. She would leave the room and not participate in any debate or decision.
- Councillor Atkin declared a personal interest on the grounds that a family member was a Council tenant.
- Councillor Cusworth declared a personal interest on the grounds that family members were Council tenants.
- Councillor Hague declared a personal interest on the grounds that family members were Council tenants.
- Councillor Lelliott declared a personal and disclosable pecuniary interest on the grounds of being a Council tenant and family members being tenants. She would leave the room and not participate in any debate or decision.
- Councillor Keenan declared a personal interest on the grounds that family members were Council tenants.
- Councillor Marles declared a personal interest on the grounds that family members were Council tenants.
- Councillor McNeely declared a disclosable pecuniary interest on the

grounds of being a Council tenant. She would leave the room and not participate in any debate or decision.

- Councillor Napper declared a personal interest on the grounds of family members being tenants. He would leave the room and not participate in any debate or decision.
- Councillor Reeder declared a personal and disclosable pecuniary interest on the grounds of being a Council tenant. She would leave the room and not participate in any debate or decision.
- Councillor Senior declared a personal interest on the grounds that family members were Council tenants.
- Councillor Short declared a personal interest on the grounds of family members being tenants. He would leave the room and not participate in any debate or decision.
- Councillor Williams declared a personal interest on the grounds that family members were Council tenants.
- Councillor Wyatt declared a personal and disclosable pecuniary interest on the grounds of being a Council tenant and family members being tenants. He would leave the room and not participate in any debate or decision.

Minute No. 118 (District Heating Scheme Charges 2017/18)

- Councillor Cusworth declared a personal interest on the grounds that family members were in receipt of this heating. She would remain in the room and speak, but would not take participate in the vote.

101. MINUTES OF THE PREVIOUS COUNCIL MEETING

Resolved:- That the minutes of the meeting of Council held on 7th December, 2016, be approved for signature by the Mayor.

Mover:- Councillor Read Seconder:- Councillor Lelliott

102. PUBLIC QUESTIONS

(1) The question from Mr. Coughlan fell as he was unable to be present.

(2) Mrs. Davies asked why was a housing estate allowed to be built on the tip's doorstep when the tip is known to contain dangerous substances?

Councillor Hoddinott in responding to this question thanked all the members of the public and Ward Members for raising their concerns and for submitting the motion to highlight the Council's position. There were serious concerns about the lack of regard by the Environment Agency for not consulting with the Council on the reward of the permit and how the Environment Agency was being called upon to revoke.

The housing estate referred to was built within planning rules in force at the time. The concerns were shared about what the tip contained and

assurances were being sought from the Environment Agency that the samples being provided were both reliable and accurate. In particular there were concerns about some of the history of this company and to this end third party involvement was being requested to provide the assurances that the sample testing was correct.

(3) Mr. Currie asked did the Council have the power to determine the routes used by Grange Landfill, when the environmental agency give the green light for tipping to go ahead?

Councillor Hoddinott confirmed the Council had no powers to determine which of these routes of access were used, unless, there were other safety hazards which presented a risk of injury. It was known that a junior football club used the area, but the Council was currently working very hard to ensure the legal position in relation to access to the site, was clarified with a common understanding of the issue.

In a supplementary question Mr. Currie asked would the Cabinet Member agree with him that it seemed unsurprisingly coincidental that a tip wanted to open when imminent proposed development at Bassingthorpe Farm was on the cards and whether a public consultation should be held. He was happy to receive this answer in writing.

Councillor Hoddinott would respond to this question in writing (see addendum to the minutes).

(4) Mr. Mckenna asked what guarantees could the Council give that Walkworth Wood (which is ancient woodland) would be protected should this tipping go ahead?

Councillor Hoddinott confirmed the Council was looking to the Environment Agency, who were the regulator for the proposed landfill site, to tackle any impact on local woodlands by the site. This was why the Council was requesting trusted analysis results so the returns to the Environment Agency were true and accurate. This would ensure all was being done to protect that area to avoid any run off or gas escapes and that appropriate measures were put in this area.

In a supplementary question Mr. Mckenna understood the Planning Department had it's hands tied due to a 1958 permit, but was considering, on behalf of the Droppingwell Action Group, writing to the Secretary of State for the Environment and asked for the Council's support.

Councillor Hoddinott referred to the motion submitted by Ward Members on this subject later on this agenda and confirmed that, should this motion be agreed by Council, she would gladly write to the Secretary of State to highlight the strength of feeling around this permit. One of the issues the Council was dealing was with legislation that was dated back to the 1950's.

This was incredibly difficult to deal with and exposed some national loopholes that did need to be addressed by the Secretary of State and which the Environment Agency needed to take on board.

(5) Mr. Webster referred to the 11th March, 2016, and a conference organised by Safeguarding Children Training and Consultancy Limited 'Coming out of the Darkness'.

Apart from Commissioner Newsam, he asked why was there no other representative from RMBC including the Council Leader, Councillor Chris Read, The Strategic Director of Children's Services, Ian Thomas, or any other Labour elected member?

Councillor Read, Leader of the Council, thanked Mr. Webster for his question. In addition to Commissioner Newsam, the Council was represented by two officers, Jo Smith, Post CSE Abuse Co-ordinator, and Clare Burton, Head of Commissioning. Mr. Thomas was involved in a prior engagement with young people and the Leader himself was also otherwise engaged chairing the Tata Task Force meeting that morning.

In supplementary comments Mr. Webster, having written an email with this question back in May, 2016, felt the answer was inadequate. The conference was run with speakers who were victims of CSE, Adele Gladman, Professor Jay, Louise Casey, Andrew Norfolk and leading children professionals. Mr. Webster had heard many times that the Council had learned from the mistakes of the past, however, still reading Ofsted reports Children's Services were still failing due to inadequate management. Absence from this important conference demonstrated this Council's lack of commitment to moving forward. Today this Council remained in denial and was still seeing the failure to get looked after children's numbers correct up to hundreds. No-one could say that they did not know from this chamber about CSE,

An Elected Member had spoken at the event, Councillor Senior, and Mr. Webster asked had she reported back to the Leader and Elected Members from this event, what conclusions did she report and did the Leader still stand by his responses regarding re-elected members.

Councillor Read, the Leader, apologised for the period of time taken for this email to be responded to and asked that this be forwarded on for his attention. He confirmed the Council did take improving Children's Services seriously and tacking CSE remained a top priority. He referred to other Local Authorities who had serious failings in their Children's Services, there was no quick fix to this. Mr. Webster's reference to Ofsted was correct that there was some criticism, but this was part of the improvement journey and remained the top priority.

(6) Mr. Vines referred to the last Council meeting where he asked the Leader a question regarding people who knew of CSE and kept quiet. His reply was somewhat at odds with two written versions already published

and asked could the Leader please tell him the source of this apparent conflicting information in the answer he gave.

Councillor Read, the Leader, did not recognise any conflict in the previous answers he had given to the previous questions raised.

In a supplementary question Mr. Vines confirmed there was a conflict as the Leader said people only had an hour's session so had not learnt much in that time. If he read the Alexis Jay report it indicated that any Member that attended the conference could not say they did not know what was going on. This was also echoed in Councillor Senior's book, who was the administrator of the Conference, who could possibly answer on the Leader's behalf about the untruths in one report or the other.

Councillor Read, the Leader, was familiar with the criticism in the Jay report and understood the seriousness of it and again reiterated that if a Member had attended a seminar and fully understood the scale of the abuse, then it was actually inaccurate.

The Council took seriously the concerns and would continue to work and tackle CSE as its top priority. He welcomed Councillor Senior and confirmed the ultimate test for Councillors was if they could persuade the electorate that they were the right people to lead their communities, which was reflected by the people sat in the chamber.

(7) Mr. Marshall asked would RMBC instigate measures to maintain a duty of care to its leaseholders regarding:-

(a) Environmental monitoring:- e.g. noise, air pollution and testing for contamination of land between Millmoor Juniors F.C. and the existing tip.

(b) Safety of Grange Park visitors e.g. safe interface between heavy goods vehicles and pedestrian traffic.

Councillor Hoddinott responded by highlighting the impact this would have on Millmoor Juniors and Grange Park Golf Club and the need to work with them to ensure the Environment Agency did put measures in to maintain a duty of care. The Environment Agency needed to monitor what was happening on that site and at the moment the permit only required a report back annually.

The Council was asking for this to be more often, again with third party involvement and assurances that the monitoring was accurate and sound. In the past what happened on paper did not always happen in practice.

If the Council still remained concerned there was the possibility of monitoring itself, but this would need to be looked at in due course. The site looked a mess from the initial sampling activity and this, health and safety and access all needed to be worked through with Legal.

In a supplementary question Mr. Marshall asked if the Council was going to consider monitoring the contamination it needed to start doing baseline testing now before any testing commenced.

Councillor Hoddinott explained that in the first instance the Environment Agency needed to be pressured into ensuring correct sampling was undertaken with the option to intervene if this was not progressing.

(8) Mr. Smith asked who would be collecting the community infrastructure levy and how would it be distributed.

Councillor Lelliott confirmed the Council was the charging authority for CIL and so would collect the levy. The Council intended to implement the levy by bringing into force a CIL Charging Schedule in spring 2017.

The CIL Charging Schedule was passed by an independent Government examiner in July, 2016. The schedule was subsequently approved by the Council's Cabinet on 14th November, 2016 and adopted at the Council meeting on 7th December, 2016.

The Council had prepared a "Regulation 123 List", which indicated the infrastructure that the Council would fund or part fund using income from the levy. This list set out the Council's strategic priorities for CIL spend to support growth proposed by the Local Plan. A proportion of CIL income would also be distributed to parish and town councils in the Borough.

In a supplementary question Mr. Smith referred to the List 123 and expressed his concern at how out of touch it was. It listed sites that were either closed or were earmarked for allocated house and roads. He, therefore, asked why was it that the Council was allocated 85% of CIL or in Dinnington's case where it had a neighbourhood plan 75% with 25% allocated to the Town Council when really it should be the other way around.

Councillor Lelliott reiterated that the regulations were passed by an independent examiner, were within national policy and the money was then used to fund important infrastructure like hospitals, roads and schools. Dinnington would, therefore, receive 25% of CIL and could choose what it wished to use the funds for.

(9) Mr. Thirlwall prior to asking his question raised a couple of points – (1) relating to a complaint about sound quality in the public gallery where he wrote to the Leader after the HS2 debate where no-one could hear what was happening and suggested something needed to be done; (2) suggested that details of the motion later on this agenda be provided in addition to being included on the Council summons to assist members of the public; and (3) expressed his surprise that a candidate standing in the local election was asking a question since the Council meeting in April, 2016 was cancelled due to being in the purdah period.

The Monitoring Officer confirmed Mr. Thirlwall was correct the Council meeting in April, 2016 was cancelled during the purdah period for the reason of the local and Police and Crime Panel elections. This by-election on the 2nd February, 2017 had not led to the cancellation of this meeting as there was an item on the agenda seeking approval for the Council tax base so this could feed into the budget before Members in March, 2017.

Mr. Thirlwall was invited to put his question and he asked was the Chair of Planning, Councillor Atkin, prepared to apologise to both himself and Members of the Council for the misleading answer he gave, regarding the wind turbine appeal, at the Council Meeting, held on the 7th December, 2016.

Councillor Atkin responded by confirming he was willing to apologise, but would offer his apologies to the Planning Inspector who he referred to as a "he" instead of "she".

In a supplementary question Mr. Thirlwall expressed his amazement at the response as he was accused by the Leader of being mischievous when Councillor Atkin was able to respond in way he had.

He read out what Councillor Atkin had said about information in the last paragraph, which he believed was further from the truth when in the first paragraph it referred to the "appeal being dismissed". He believed what had happened was Councillor Atkin repeated what the officer had said at a previous meeting and asked Councillor Atkin again, now he had heard what he had again said, would he apologise for misleading both him and Members of this Council for the misinterpretation he put forward acting as a puppet of the officers.

Councillor Atkin responded by agreeing to disagree with Mr. Thirlwall on this matter.

(10) Mr. Eyre, prior to asking his question, confirmed the motion referred to on this agenda was in the Council summons, but asked, given the size of the agenda, if consideration could be given to including the details of motions in the Mayor's letter. He referred back to his question where in May 2016, the proposed travellers' site, on green-belt land in Swallownest was rejected, amongst many reasons, one being it was an "inappropriate development in the green-belt". The plan has since re-surfaced, albeit scaled down and asked did this Council still agree with its decision, and would it uphold that previous judgement?

Councillor Lelliott confirmed the current application for the proposed Gypsy and Traveller site was still in its public consultation period so it would be premature to comment on the determination of the application at this stage, but it would be considered against the same criteria as the previous application – which included it being sited within the Green Belt.

A decision on the application was expected later in February.

In a supplementary question Mr. Eyre explained that anyone who campaigned on the last proposal or was involved like he and Councillor M. Elliott was or the Parish Council, would know of the fierce opposition. The three Rother Vale Councillors seemed silent on this issue. The site was unwanted and 500 objections indicated this and wherever a travellers' site was proposed in Rotherham residents were opposed to it. He asked if the Council would make it clear that they too were opposed to it and stop entertaining the prospect of one in the future.

Councillor Lelliott made a couple of points explaining that under the Local Plan the Council had a duty to provide a local site for the traveller community. The Local Plan was subject to examination at the moment. Secondly, residents could object which would be heard at the Planning Board for consideration. It would be unlawful of the Council to make any pre-determination of a decision prior to consideration by the Planning Board.

(11) Mr. Sylvester asked what was the Council's opinion of the impact of the landlords selective licensing scheme and of expanding it to:-

(a) cover all RMBC Council estates and

(b) all rented properties across the borough?

Councillor Beck thanked Mr. Sylvester for his question and wished to make a couple of points. The scheme had been in operation just over eighteen months and good progress was beginning to show where selective licensing was in operation. Members of the public were working closely to assist with the rolling out of the scheme.

Nevertheless, seven landlords had been prosecuted and convicted of offences for failing to licence houses with further prosecutions due in court in the next few months where there had been non-compliance.

Council properties were subject to their own standards of decency which the Council was obliged to fulfil. The Council had a good exemplary track record and the Decent Homes Programme saw high investment into Council properties.

Some boroughs across the country had opted for borough-wide schemes, however, in Rotherham there were specific issues in specific areas as identified where the scheme was currently in operation. Discussions were currently taking place with Ward Members and members of the public about problems in other areas. The Council would, however, learn how the scheme was operating so far and take lessons forward where it was identified that an expansion to the scheme may be possible.

In a supplementary question Mr. Sylvester referred to a recent street surgery at East Herringthorpe where 10% of the estate were private tenancies where properties had been sold under right to buy scheme and rented out. Residents reported problems with anti-social behaviour and declared they were often paying far more rent than equivalent Council properties.

Mr. Sylvester asked the Cabinet Member if he would consider charging the Improving Places Select Commission with undertaking a full review of the selective licensing scheme and give consideration to the practicalities of rolling out the scheme to East Herringthorpe to ensure all were subject to the same high standards.

Councillor Beck pointed out that any issues relating to anti-social behaviour would be investigated and this was indeed a criteria for selective licensing roll out. Other criteria included low housing demand and high turnover. East Herringthorpe was an area where right to buy had led to properties being rented out. Councillor Mallinder was not present today, but Councillor Beck gave his assurance that he would discuss with her the possibility of undertaking a piece of work for East Herringthorpe and other areas. He thanked Mr. Sylvester for raising the concerns.

103. MINUTES OF THE CABINET AND COMMISSIONERS' DECISION MAKING MEETING

Resolved:- That the reports, recommendations and minutes of the meetings of the Cabinet/Commissioners' Decision Making Meeting held on 12th December, 2016 and 9th January, 2017, be received.

Mover:- Councillor Read Seconder:- Councillor Lelliott

104. EXCLUSION OF THE PRESS AND PUBLIC

The Mayor reported that, should any Member wish to discuss the detail of the exempt information at Minute No. 106 (Recommendation from Cabinet – Boston Park Reservoir) the press and public would be excluded from the meeting.

105. RECOMMENDATION FROM CABINET - CAPITAL PROGRAMME - OPERATIONAL PROPERTY MAINTENANCE PROGRAMME 2016/17

Resolved:- That the inclusion of the schemes identified in Section 4.2 of the appended report in the Capital Programme 2016/17 be approved.

Mover:- Councillor Lelliott Seconder:- Councillor Read

106. RECOMMENDATION FROM CABINET - BOSTON PARK RESERVOIR

Resolved:- That the inclusion of the project to undertake improvement works at Boston Park in the Capital Programme, to the value of the capital receipt, be approved.

Mover:- Councillor Yasseen Seconder:- Councillor Read

107. RECOMMENDATION FROM CABINET - ADDITION OF BARKERS PARK CHANGING ROOMS TO THE CAPITAL PROGRAMME

Resolved:- That the inclusion of the Barkers Park Changing Room scheme in the Capital Programme be approved.

Mover:- Councillor Lelliott Seconder:- Councillor Read

108. RECOMMENDATION FROM CABINET - UPGRADING OF FLUORESCENT STREET LIGHTING TO LED

Resolved:- That inclusion of the scheme in the Council's Capital Programme at a cost of £1.65m, to be funded by prudential borrowing, as an invest to save scheme, be approved.

Mover:- Councillor Hoddinott Seconder:- Councillor Read

109. RECOMMENDATION FROM CABINET - CAPITAL FUNDING FOR THE DEVELOPMENT OF 30 HOUR CHILDCARE PLACES

Resolved:- That, subject to the funding bid being successful, the inclusion of the DfE capital funded projects into the Capital Programme, be approved in principle.

Mover:- Councillor Read Seconder:- Councillor Lelliott

110. RECOMMENDATION FROM CABINET - NOVEMBER 2016 FINANCIAL MONITORING REPORT AND MID-YEAR TREASURY REVIEW

Resolved:- (1) That the following schemes be included in the 2016/17 Capital Programme (paragraphs 2.13):-

- Capitalisation of Building Repair and Maintenance Costs - £157,00
- Capitalisation of costs relating to Pit House West - £85,000
- Capitalisation of Grass Cutter - Rother Valley Country Park - £35,000

(2) That changes to budgets identified in Appendix 3 for projects which are already included in the Approved Capital Programme be approved.

(3) That the position in respect of the Mid-Year Treasury Review be noted and the changes to the 2016/17 prudential indicators be approved.

Councillor Reeder expressed her concern about Clifton Community School's conversion to a sponsored academy and the £1.2 m deficit balance falling on the Council.

Mover:- Councillor Alam Seconder:- Councillor Read

111. RECOMMENDATION FROM CABINET - CALCULATION OF THE COUNCIL TAX BASE FOR 2017/18

Resolved:- (1) That Rotherham's Council Tax Reduction Scheme for 2017/18 be unchanged from 2016/17.

(2) That Council Tax discounts and premiums not be changed for 2017/18.

(3) That the amount calculated by Rotherham Metropolitan Borough Council as its Council Tax Base and those of the Parish Councils shown at Appendix A for 2017/18 shall be a total of 68,235.14 Band D Equivalent Properties.

Mover:- Councillor Alam Seconder:- Councillor Read

112. RECOMMENDATION FROM CABINET - HOUSING RENT 2017/18

Resolved:- (1) That Rotherham's Council Tax Reduction Scheme for 2017/18 be unchanged from 2016/17.

(2) That Council Tax discounts and premiums not be changed for 2017/18.

(3) That the amount calculated by Rotherham Metropolitan Borough Council as its Council Tax Base and those of the Parish Councils shown at Appendix A for 2017/18 shall be a total of 68,235.14 Band D Equivalent Properties.

Mover:- Councillor Beck Seconder:- Councillor Read

(Councillors Allcock, Andrews, Lelliott, McNeely, Napper, Reeder, Short and Wyatt declared personal and disclosable pecuniary interests on the grounds of being Council tenants and/or family members tenants. They all left the room and did not participate in any debate or decision)

(Councillors Atkin, Cusworth, Hague, Keenan, Marles, Senior and Williams declared personal interests on the grounds that family members were Council tenants)

113. RECOMMENDATION FROM CABINET - DISTRICT HEATING SCHEME CHARGES 2017/18

Resolved:- (1) That there be no increase to the unit charge for the pooled district heating schemes.

(2) That there be no increase to the pre-payment weekly charge for the pooled and unmetered scheme at Beeversleigh.

(3) That there be no increase to the unit KWh charge at the Swinton district heating scheme.

(4) That a further review of the performance of the pooled schemes be undertaken in 2017/18 including the extent to which full cost recovery has been achieved.

Mover:- Councillor Beck Seconder:- Councillor Read

The three Ward Members for the Swinton area expressed their concerns for the high costs facing the Fitzwilliam tenants who were part of the district heating scheme. Tenants were looking to alternative options to keep warm, were on fixed incomes and suffering severe hardship and fuel poverty.

The Cabinet Member was, therefore, asked to undertake a full review of the charges based on a full year operation of the new meters, including any potential refunds to tenants, how the heat was used and how this compared to other offers, as a matter of some urgency.

Councillor Beck confirmed a full review of the performance of the pooled scheme would be undertaken in 2017/18, including the extent to which full cost recovery had been achieved.

(Councillor Cusworth declared a personal interest on the grounds that family members were in receipt of this heating. She remained in the room and spoke, but did not take participate in the vote)

114. PROPOSED AMENDMENTS TO THE CONSTITUTION - FINANCIAL PROCEDURE RULES AND CONTRACT STANDING ORDERS

Consideration was given to a report which summarised the main changes proposed to be made to the Financial Regulations and Contract Standing Orders.

The Financial Regulations have been shortened and modernised and consequently converted into more active language with more responsibility given to the Chief Finance Officer and Strategic Director to manage the Council's finances in line with the Council's policy framework and budget and to be accountable to Members in doing so.

The Contract Standing Orders were updated to reflect the Public Contract Regulations 2015, the move to always using electronic tenders and the introduction of a procurement business case process for planning procurements along with a section on contract management.

Resolved:- (1) That the constitutional amendments relating to the Financial Regulations and Contract Standing Orders set out in appendices 2 and 3 to this report be approved.

(2) That the Financial Regulations be renamed Financial Procedure Rules and the Contract Standing Orders be renamed Contract Procedure Rules and that all relevant documents be amended to reflect this change in wording.

(3) That, subject to the proposed amendments being approved, the relevant renumbering of the documents be undertaken.

(4) That a review of the effectiveness of the changes be reported to the Standards and Ethics Committee by the end of the calendar year.

Mover:- Councillor McNeely Seconder:- Councillor Read

115. NOTICE OF MOTION - WATSON'S TIP

Moved by Councillor Clark and seconded by Councillor Hague

This Council believes:-

- The Environment Agency should not have awarded a permit for the recommencing of waste disposal adjacent to Droppingwell Road on the Watson's Tip site.
- This action will have a detrimental impact on the local residents, organisations in the area and the environment. We are proud of our local amenity, which includes Millmoor Juniors Football Club and Peter Cowen's Golf Academy, and feel that the decision could put these organisations at risk.
- The Environment Agency, nor any regulatory body, can effectively regulate tipping at Watson's Tip, and the risks associated with the closed and capped section of the licensed site.

This Council notes with concern:-

- The lack of consultation from the Environment Agency with the Council and elected members before making the variations and consolidating the permit to Grange Landfill in relation to the recommencement of waste disposal activities at the Droppingwell site.
- The lack of consultation by the Environment Agency with local residents and organisations and the failure to attend a recent local public meeting.

- The Council has submitted significant evidence to the Environment Agency concerning the companies involved, financial matters, compliance, and previous fraudulent and dishonest activity in relation to disposing of waste to landfill.

This Council calls on the Environment Agency to:-

- Communicate effectively with all who will be affected by this variation.
- To re-examine its decision to permit the variations to the permit for Grange Landfill taking into account the evidence provided by the Council.

The conclusion of any such a review should inevitably lead to the Environment Agency taking steps to revoke the permit granted for tipping at the Watson's Tip site. Till then the Council will continue to raise the risks the site may pose to surrounding land, the environment and the public.

On being put to the vote, the motion was carried unanimously by the Council.

116. NOTICE OF MOTION - VOTER ID

Moved by Councillor Cowles and seconded by Councillor Simpson

That this Council resolves to fully support the proposal that voter, be it photo or council documents, be required to be presented at a polling booth before a vote is able to be cast, and that there is a crackdown on postal vote "harvesting".

That this Council asks the Secretary of State for Communities and Local Government to make the Metropolitan Borough of Rotherham and the areas of the constituencies of Rotherham, Rother Valley and Wentworth & Dearne which fall within the borough, a "Pilot Area" for the scheme's future implementation.

The motion was put, debated and LOST.

117. REVISED MEMBERSHIP ARRANGEMENTS 2016/17

Consideration was given to the revised membership arrangements for the current municipal year as recommended.

Resolved:- (1) That Councillor Evans replace Councillor Bird on the Improving Lives Select Commission.

(2) That Councillor Bird replace Councillor Evans on the Health Select Commission.

Mover:- Councillor Sansome Seconder:- Councillor Clark

118. SCRUTINY UPDATE

Councillor Steele provided an update on activity for the Overview and Scrutiny Management Board and Select Commissions during the last six months, using a range of different approaches to supplement the standard meetings, which included:-

- Task and Finish Groups – current Emergency Planning Group from Improving Places.
- Spotlight Reviews – Sub-Group of Health looked at future delivery of older people's housing and made ten recommendations to inform policy development and consultation.
- Visits to other Local Authorities.
- Focused single item meetings – new Tenancy Agreement at Improving Places.
- Improving Lives have revisited work on domestic abuse, undertaking an in-depth look at the refreshed strategy, and in particular pathway development and perpetrator programmes.
- The Board had focused on budget scrutiny, scrutinising the proposals for the coming year in detail whilst also requesting regular reports to monitor financial performance in year.
- Effective introduction of pre-decision scrutiny.
- Expertise of the CfPS, in particular with regard to key principles for scrutinising performance, which are being taken forward by all the panels in their work programme.

Future activity and work programmes would include:-

- Supporting the Youth Cabinet in a meeting with public transport providers to discuss improving access for young people.
- Annual Quality Accounts for NHS trusts.
- Exploring alternative delivery models for Children's Social Care.
- Scrutinising the Growth Plan and Selective Licensing.

Resolved:- That the Scrutiny update noted.

Mover:- Councillor Steele Seconder:- Councillor Cowles

119. STAFFING COMMITTEE

Resolved:- That the reports, recommendation and minutes of the meetings of the Staffing Committee be adopted.

Mover:- Councillor Alam Seconder:- Councillor Lelliott

120. PLANNING BOARD

Resolved:- That the reports and minutes of the meetings of the Planning Board be adopted.

Mover:- Councillor Atkin Seconder:- Councillor Tweed

121. LICENSING BOARD SUB-COMMITTEE

Resolved:- That the reports and minutes of the meetings of the Licensing Board Sub-Committee be adopted.

Mover:- Councillor Buckley Seconder:- Councillor Hague

122. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS

Councillor Cowles referred to the proposed changes to night time fire cover at Rotherham fire station which undoubtedly posed a greater risk to residents in terms of response times and immediate boots on the ground and asked, in this new era of transparency, why had there been no wider debate, all Wards were affected.

Councillor Atkin, Vice-Chair of South Yorkshire Fire and Rescue Authority, responded by confirming the proposals to change night time cover in Rotherham was part of South Yorkshire Fire and Rescue Authority's Integrated Risk Management Plan for the period 2013-2017.

These proposals were consulted upon in 2013 and have only just been implemented as part of the four year plan.

The new plan which would run from April, 2017 until 2021 was currently being worked on and Members of the Council would be provided with a report or invited to an information sharing seminar in due course.

In a supplementary question Councillor Cowles referred to incidents still happening at night and normally more protracted. Recently there had been an incident in East Herringthorpe, which without the quick response of Rotherham fire engines, this success story may have been quite different. The second fire engine would have come from Dearne, which would have been a slower response time some fifteen minutes later and by then it would have been too late. The proposed model was not a success in Barnsley despite attempts to implement it over the last eighteen months.

During period of Integrated Risk Management Plan from 2013 and now the council tax percent had increased by 1.97% year on year, fire deaths had significantly increased as had the number of serious fires and the reserves of the service were now held at £23m. It was unsure if businesses had been made aware or were concerned like Tata Steel that

they would receive a lower level of service in response to a fire so why was the service pushing to implement an unproven unacceptable model putting at risk the lives of Rotherham's residents.

Councillor Atkin confirmed the service had to have an Integrated Risk Management Plan. He gave an example of where response times were related to managing budgets so within a restricted budget plan risk must be managed. It was impossible to predict the location of any fire, but interestingly for Rotherham station last week, which consisted of seven night shifts of thirteen hours each, over the seven nights the engines were only called out on seven occasions.

The service was, therefore, developing the new plan which all Members would be consulted upon.

123. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRMEN

(1) Councillor M. Elliott reported Rotherham currently did not recycle plastic bottles and asked had recycling of plastic bottles been considered, costed and dismissed in the past?

Councillor Hoddinott clarified the Council did recycle plastic bottles, but not at the kerbside. Residents had the option to take bottles to their local household recycling centre, but any plastics placed in the normal black bin were separated out at the Manvers recycling site. All Members had been invited to this site and could observe first-hand how waste was dealt with what was separated out.

The recycling of plastic bottles was first introduced as a trial in 2003 at the kerbside recycling, however, in 2004 this was withdrawn and replaced with the current contract. The contracts were now coming to an end and approval had recently been sought for a twelve month extension to review recycling options. There was demand from public to recycle bottles and officers were looking at the options to including this in the recycling provision moving forward.

Councillor M. Elliott confirmed he had visited the recycling centre at Manvers and found it very informative. He referred to 35.8 million plastic bottles being disposed of each day of which only 19.8 million were recycled which meant 16 million were not. He asked if there was any enthusiasm with other councils to recycle plastic bottles.

Councillor Hoddinott confirmed there all options were currently being considered. The Council needed to do all it could to encourage people to recycle to assist in reducing the waste going to landfill and plastic bottles were a key part of this.

(2) Councillor Sansome's question - how could the Council justify charging 8.7p per KW/h to Council tenants, through the District Heating Scheme on the Fitzwilliam Estate in Swinton, when the average market

price was 4.18p per KW/h – had been answered as part of the debate at Minute No. 113.

(3) Councillor Jepson after contacting Streetpride last year regarding the frequency of cleaning certain streets in Anston and Woodsetts was informed that in some instances this had not taken place for twenty-one months and it would be another two months before this would be carried out and asked the Cabinet Member if she thought this was acceptable?

Councillor Hoddinott considered twenty-one months to be unacceptable and had contacted the Service to be informed the roads were swept every twelve months and that Anston and Woodsetts area was swept in April/May, 2016. If Councillor Jepson did not believe this to be the case then the Cabinet Member reiterated that she was more than happy to meet with Councillor Jepson and the Service to see how this could be addressed.

In a supplementary question Councillor Jepson presumed the Council only had the one street cleaning vehicle serving the whole of the Borough. Under the Local Plan more houses would be built which meant more roads and asked whether consideration had been given to the investment of more machinery. He appreciated there were often problems with cars parked, but suggested the Service urgently look into investment of its street cleaning machinery.

Councillor Hoddinott confirmed the Council had two sweepers serving the Borough, but investment into new machinery had been raised by staff. The Assistant Director was looking into further options going forward. Again Councillor Hoddinott invited Councillor Jepson to provide examples of where street cleansing was not working to see where this could be addressed.

(4) Councillor Cusworth reported on the 20th April last year, dog owners queued outside Swinton Library to have their pets microchipped free of charge by the Dogs Trust. A grand total of 180 dogs were chipped that day. She asked how successful had the partnership with the Dogs Trust been across the Borough.

Councillor Hoddinott explained the Dog's Trust/RMBC partnership event at Swinton was one of five events which took place throughout 2016. The team saw 378 dogs, of which 349 dogs were micro-chipped.

In a supplementary question Councillor Cusworth asked if the Council had any plans to work with the Dogs Trust in the future.

Councillor Hoddinott confirmed discussions ongoing with the Dogs Trust this year and four more events were being planned. Dates would be circulated to Ward Members in due course.

(5) Councillor Cowles referred to a recent forward plan meeting where the Section 151 Officer reported that she had been trying to do shared services deals with other authorities as they offered value for money for tax payers and asked why did the Council think other Local Authorities were not prepared to join us to provide a lower cost service.

Councillor Alam explained the Council was open to working in collaboration with other local authorities and other public sector organisations and already had shared arrangements for some services already in Doncaster, Sheffield and North Yorkshire.

The Section 151 Officer had sought to progress shared service discussions with the other three south Yorkshire authorities for Procurement, but none were interested in pursuing this.

In a supplementary question Councillor Cowles referred to shared services where costs of between 10% and 20% would be reduced after implementation. He asked if the Cabinet Member could use his influence with other leads to get authorities to join Rotherham to get a more effective low cost service for taxpayers.

Councillor Alam explained the Council would always try to work with partners to secure best value and would continue where it made sense, but he could not force other partners to join us.

(6) Councillor Jepson asked given that the Labour Party's official policy was a total ban on fracking, would the Leader confirm that fracking in the Rotherham Borough was banned.

Councillor Read, the Leader, explained that Labour Party policy was not law, but explained that should Rotherham receive an application for fracking it would have to consider this in light of national policy.

In a supplementary question Councillor Jepson was unsure if the Leader was aware that in the southern part of the Borough some areas were already licensed for site exploration and many Town and Parish Councils were being bombarded by one particular company. There would be applications in the pipeline over the next few years, but asked if and when there was a change in Government if applications had been granted in Rotherham how this would be squared if there was then a ban on fracking.

Councillor Read, the Leader, explained that this would depend on the legislation, but it was anticipated the burden would fall on those companies to end those practices. Any application submitted now would have to be judged on its merits.

(7) Councillor Cowles referred to recent local fly tipping. The Council was prepared to spend £200k in Eastwood so there should be £200k for Sitwell. At the last meeting the Cabinet Member dismissed £200k from a

budget of £3m as pin money and presumed £200k for Sitwell would not be a problem.

Councillor Hoddinott reported all estimates were within a £3 million budget with a time for action approach to tackle issues around fly tipping and enforcement. Councillor Cowles raised the issue of fly tipping in Eastwood, which were responded to, but if he had any similar issues in his own Ward the Cabinet Member was more than happy to sit down with him and look how to take the time for action approach in Sitwell.

In a supplementary question Councillor Cowles referred to how the Eastwood Project was going, not well since the original plan was a joke, with no defined tasks, no defined cost, no communication strategy and no success criteria. He asked if the Cabinet Member was attending the Rotherham South Area Assembly to provide an update and to tell the residents resources were being withdrawn from Eastwood and advise on the stability of which focused on ticket wardens from Doncaster. He had received notification of another load of waste dumped in Eastwood which continued. Fly tipping continued, back yards were full of waste, the street cleaner was present daily, the night time singers were still singing and anti-social behaviour was carrying on. He asked if this was that what success looked like and at what cost.

Councillor Hoddinott explained about the commitment to go back to the Area Assembly in February, 2017 where an update would be provided on the Eastwood Plan and would provide the detail. This was a long term project with a plan to progress. Councillor Cowles provided a long list of issues in Eastwood from information he received from residents, which would be dealt with. However, the Cabinet Member was still waiting for an email regarding the fly tipping in Whiston, which would be dealt with. More information was provided by Councillor Cowles on complaints in Eastwood, but nothing from his own Ward.

(8) Councillor Jepson asked could the Cabinet Member supply him with the cost of creating and maintaining the Bluebell Way as well as any figures that related to the number of people using it and was the existing signage and map information to be improved so that it could be more easily followed than at the moment.

Councillor Hoddinott confirmed the Bluebell Way Trail was first created in 2011 and to date £11,254.80 had been spent on signage, way markers, gates and motorcycle barriers. Unfortunately, usage was not logged at this location.

The Cabinet Member was pleased to report the Public Rights of Way Team were proposing to promote the route this spring as part of their doorstep walks and rides series and they had indicated they were more than happy to meet with Councillor Jepson to see what improvements could be made.

Councillor Jepson appreciated the opportunity to be involved, but suggested this 2011 project receive the appropriate publicity as it had not been properly promoted in the past. He asked if some consideration could be given to the route, and any possible redirection, as it was not always attractive to some users as it included rural and urban pathways through some housing estates.

(9) Councillor Atkin asked what help could the Council give to the residents and business people of Wath Upon Dearne and surrounding areas to oppose the closure of their branch of the Yorkshire Bank and had since learnt that the HSBC was also closing so both banks would be lost.

Councillor Lelliott expressed her concern about the wider implications on jobs and the local economy with the removal of the two banks on the high street. Contact had been made with John Healy, M.P., and officers, including the Area Assembly Team to see what action could be taken in terms of writing letters and lobbying reminding the banks of their commitment to the high street. A meeting would be arranged with officers and the Cabinet Member was more than happy to provide support alongside Ward colleagues.

Councillor Atkin confirmed he was in receipt of an email about the setting up of a meeting. He had visited Wath town centre and had spoken to residents about the banks' closures and the setting up a petition. He was pleased to hear that the local M.P. had been contacted.

(10) Councillor Cowles explained he had attended two 'Stop HS2' meetings at Bramley. Members of the Labour Group had also attended, but it seemed they were not against HS2, they simply wanted it moved into other people's back yard and asked can the Leader confirm precisely what your party's position was in relation to HS2.

Councillor Read, Leader, confirmed this matter had been discussed at length and a formal position by this Council had been adopted against the current proposal for the M18 route, but were in favour of one that provided the maximum benefit to the people of South Yorkshire.

Councillor Cowles pointed out that if the Leader had attended the debate at Radio Sheffield before Christmas he would have realised that the alternative route via Meadowhall was a dead duck. The senior guy from HS2 reported that in reality the only route the Government was considering was the eastern route via Hellaby and Mexborough.

If the engineering report was read Meadowhall was clearly no longer a serious alternative. The local Members of Parliament had stated that only Meadowhall offered anything for Rotherham, Barnsley and Doncaster. However, only through Freedom of Information questions had it revealed that Sheffield spent £6,000 providing breakfast for HS2 staff and a further £190,000 of public money trying to persuade HS2 to move the station to the city centre. So much for Sheffield City Region and Labour friends. He

asked when was the Leader going to stand up for Rotherham and stop trying to fool people that he supported them when he clearly did not.

Councillor Read, the Leader, confirmed he would continue to advocate the position about bringing jobs to the region and boost the economy and connectivity of Rotherham where he could. He would continue to pursue bringing the best national piece of investment into the area. If Councillor Cowles wanted to walk away from this then that was his choice.

WRITTEN ANSWER FOR COUNCIL

25TH JANUARY, 2017

Public Questions

Supplementary Question from Mr. S. Currie

Would the Cabinet Member agree that it seemed unsurprisingly coincidental that a tip wanted to open when imminent proposed development at Bassingthorpe Farm was on the cards and whether a public consultation should be held.

Answer from Councillor Emma Hoddinott, Cabinet Member for Waste, Roads and Community Safety

The proposed landfill site at Droppingwell, and the landfill site at Carr Hill adjacent to the Bassingthorpe Farm area, are quite different. Discussions relating to Bassingthorpe Farm have been underway for a number of years, which includes consideration of the Council's closed landfill site at Carr Hill. Droppingwell is a privately owned site with historic permissions to tip which came to the fore following the Environment Agency's decision in 2016 to issue a new permit to allow landfilling to begin again without any consultation of the Council or public.

Carr Hill is a closed landfill site that was previously operated by the Council. The site has no existing permissions for tipping and has not been used since the 1990s.
Remediation works have taken place at Carr Hill both in terms of land formation and drainage. Additionally, the Council have an ongoing statutory obligation to monitor the site in relation to leachate and gas and to take action where necessary. The Council has invested substantially in improving the infrastructure of all its closed landfill sites over the past five years to ensure that the public are protected from any harmful gases or leachate.

Finally, thank you for campaigning against the permit at Droppingwell. We will continue to work with those affected to raise concerns with the Environment Agency.

**CABINET/COMMISSIONERS'
DECISION MAKING MEETING
13th February, 2017**

Present:- Councillor Read (in the Chair); Councillors Alam, Beck, Hoddinott, Commissioner Kenny, Lelliott, Commissioner Sir Derek Myers, Commissioner Ney, Roche, Steele and Yasseen.

Apologies for absence were received from Commissioner Bradwell and Councillor Watson.

161. DECLARATIONS OF INTEREST

Councillor Lelliott declared a pecuniary interest in Minute No. 175 (Annual Re-applications for Business Discretionary Rate Relief) and left the room during the discussion on this item.

162. QUESTIONS FROM MEMBERS OF THE PUBLIC

Questions from members of the public:-

(1) A member of the public referred to a question last year when he asked whether the Council were prepared to look at CIL's money from the Lidget Lane site on the reversing of Bramley traffic system. It was reported the Cabinet Member would look into this and ask the officers for a report. The member of the public had recently looked at the information on CIL which he had received as a Parish Councillor and there was no mention of it. He asked, therefore, if he could have a copy of the report submitted to the Cabinet Member on this issue.

The Leader confirmed he would ensure a copy of the relevant documentation was provided.

In a supplementary comment the member of the public referred to the CIL report being out of date as it referred to Rosemary Park at Wickersley, which was designated as a development site in the Local Development Plan. A similar issue had also been reported at the last Council Meeting by the Chair of the Parish Council for Dinnington and suggested the documentation be updated.

(2) A member of the public expressed his concern about how allowances for Commissioners were approved. This was a question he had asked previously and was informed that Commissioner Myers approved those of the other Commissioners and Commissioner Ney approved his. In his opinion the checks and balances were not sufficient.

He asked, therefore, it this system had been approved by the Chief Finance Officer as the costs associated with the Commissioners was approaching £1m. Accordingly, the member of the public disagreed with the role of Commissioners and the grotesque amounts they were paid. On this basis the member of the public was going to start checking duties that the Commissioners did.

Clarification was sought on whether the Commissioners chose their own duties and referred to Commissioner Myers attending the Parliamentary count in 2015 and the benefit to his attendance given that elections were governed by the Electoral Commission.

He asked if this was a duty that was claimed for would the Commissioner be paying the money back. In order for the member of the public to carry out his checks he asked if the Commissioner would provide diary logs, timesheets and Terms of Reference for the appointment and most importantly give a truthful answer to this.

Sir Derek Myers confirmed he worked to different ethical standards and his honesty and integrity had never been brought into question.

On the question of the Chief Finance Officer the Directions required the Council to make available to Commissioners facilities at their discretion and where best value could be demonstrated for powers to then be restored. It was not for the Council to set any limits, but for the Council to be satisfied that any claim the Commissioners made was justified based on the documentary evidence to receive recompense on hours worked and subsistence costs etc. travel costs etc.

Diary logs were kept and monthly sheets completed as to the number of hours worked. Calculations were based on number of hours, subdivided by ten and rounded down. Most Commissioners worked every day for Rotherham whether reviewing emails, making calls, writing or reading reports.

Diary sheets had been provided under Freedom of Information requests and this avenue was open to the member of the public. The member of the public was also entitled to view any Commissioner claims.

Commissioner Myers confirmed he had not made any claim for the count. He was in Rotherham at the time, played no formal role and was invited by the Returning Officer to view proceedings in pursuit of local democracy.

Commissioner Myers referred to the detailed knowledge of the Commissioner duties by the member of the public, who he believed was incorrect with his comments around the local and parliamentary elections.

(3) A member of the public referred to a proposed 5% Council Tax rise and the impact on those unemployed who owned their own house like himself who still had to pay a Council Tax. He explained how he was in receipt of £73.10 a week the same as anyone on Jobseekers Allowance and how, if he lived in rented accommodation, he would have no additional tax to pay. He asked, therefore, if it was possible the Council was operating a tax system which was unfair to unemployed home owners forcing them to go to food banks as he had done last year.

The Leader's understanding of the Council Tax system was that a few years ago anyone on benefits was exempt from pay Council Tax altogether. The Government then cut the support to those of working age and had a national intermediate year where it limited the amount of Council Tax contribution of working age unemployed to 8.5%. The Council continued to maintain this scheme and the liability to pay was based in income and cash assets.

The detail of the scheme was not likely to be discriminative to people who owned their properties as opposed to people who rented, but was reliant upon savings and simply required a contributory payment of 8.5% of their council tax bill.

In a supplementary question the member of the public referred to some people going to food banks because of the Council Tax policy due to financial decisions. As the Job Seekers Allowance had not gone up by inflation claimants were under immense financial pressure. The member of the public acknowledged the decisions that had to be made around Council Tax and Business Rates. He was also mindful that in Rotherham the Job Centre did not pass on information to the Council and the Council asked that people dealt with them direct.

The Leader confirmed he would pick up about information sharing with the Job Centre.

However, he appreciated the concerns of the member of the public and offered reassurance that the Council was trying to maintain the level of support against opposition. It was the policy decision by Government to remove the support, a decision which was opposed, given the impact on people on lower incomes. He would make reference to this in his presentation to Council.

163. MINUTES OF THE PREVIOUS MEETING HELD ON 9 JANUARY 2017

Resolved:- That the minutes of the Cabinet and Commissioners' Decision Making Meeting held on 9th January, 2017, be agreed as a true and correct record of the proceedings, subject to Councillor Steele, Chairman of the Overview and Scrutiny Management Board, being included as present.

164. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That under section 100(A) of the Local Government Act 1972, the Public be excluded from the meeting for Minute No. 180 and should the appendices be discussed for Minute Nos. 165 and 175 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to information) (Variation) Order 2006.

165. APPROVAL OF TENDER FOR THE CONSTRUCTION OF A TWO CLASSROOM BLOCK AND ALTERATIONS TO THE MAIN SCHOOL BUILDING AT LAUGHTON JUNIOR AND INFANT SCHOOL

Further to Minute No. 66 of the Cabinet and Commissioners' Decision Making Meeting held on 11th April, 2016, consideration was given to the project at Laughton Junior and Infants School, approved as part of the Children and Young People's Service Capital Programme, to construct a new foundation stage classroom block and to create larger classrooms within the main building, to facilitate an increase in the published admission number.

Authority was sought to accept a tender for alteration works and the building of the extension to the School resulting from a competitive procurement exercise.

Commissioner Kenny agreed:- That the tender submitted by O. & P. Construction Ltd. for the completion of the alteration works and provision of a new classroom block at Laughton Junior and infant school be approved.

166. CORPORATE PROPERTY/ ASSET MANAGEMENT HEALTH CHECK

Consideration was given to the report following the request by the Strategic Director for Regeneration and Environment for a service health check for Asset Management/Corporate Property on joining the Council in the Spring of 2016. This was to provide headline reassurance that the service was operating in the delivery of its Asset Management/Corporate property function in a satisfactory manner and to identify whether there may be any key risks or particular areas for improvement. The health check would enable the authority to prioritise any improvement or particular focus that was required for the service as part of the Corporate Improvement Plan.

The health check was tendered via the Council's procurement service and the contract was awarded to CIPFA Property Services Ltd. CIPFA have completed the health check, which included a number of recommendations that have been incorporated into an action plan, attached as an appendix to the report with the key aspects for Cabinet

and Commissioners being actions and recommendations in the Strategic Section.

Commissioner Kenny agreed:- (1) That the health check provided by CIPFA along with the action plan provided in Appendix 1 be approved.

(2) That the recommendations and action plan be implemented and implementation be overseen by the establishment of a Corporate Property and Asset Management Board.

(3) That Cabinet receives quarterly update reports on the progress of the implementation of the action plan.

167. RATIONALISATION OF THE PROPERTY PORTFOLIO: GREEN SPACE ON ROUGHWOOD ROAD, WINGFIELD (GREASBROUGH YOUTH FOOTBALL CLUB)

Consideration was given to the report which sought approval for the granting of an Asset Transfer Policy lease agreement to Greasbrough Youth Football Club, without break options, which was a diversion from the Policy.

The Football Club was a very successful voluntary organisation that had already improved facilities and opportunities in the local community, particularly for young people. If they were unable to establish the necessary lease agreement they may have to return their funding and would, therefore, be unable to make further improvements to the site.

Under the Council's current adopted Asset Transfer Policy, all agreements should contain a break option in favour of the Council, in the unlikely but possible event that the asset transferred by way of a lease or licence was required for wider community development directly (the asset or surrounding site itself) or indirectly (for the benefit of a capital receipt).

Without any break options contained within the lease, the Council would only be able to terminate the agreement before the expiry of the fixed 25 year term if the Club were in breach of their obligations under the terms of the agreement.

The site was currently allocated as Urban Greenspace under Rotherham's adopted Unitary Development Plan and had been identified within the Council's Local Plan, which set out a long-term development strategy for Rotherham.

Two options had been considered and Option 2, as detailed in the report, was the recommended option as this would allow Greasbrough Youth Football Club to secure the grant funding as detailed in the report.

Commissioner Kenny agreed:- (1) That Option 2 be approved and a section of land at the Roughwood Road Playing Fields be leased to Greasbrough Youth Football Club (GYFC) for a period of twenty-five years, excluding any break clause in order to facilitate the Club's access to external funding.

(2) That the Assistant Director of Planning, Regeneration and Transport be authorised to negotiate the terms of the lease and the Assistant Director of Legal Services be authorised to complete the necessary documentation.

168. IN HOUSE RESIDENTIAL CARE CHARGES 2017-18

Consideration was given to a report which detailed the Council's statutory duty to set a maximum charge for residential care accommodation provided in Local Authority Homes. This charge could only be set up to the cost of providing the service.

This report recommended, and which was set out in detail, an increase to the charge to service users for the provision of in-house residential care for older people in 2017/18 in line with the increase in state pension and a reduction in charge for Learning Disabilities residential and respite care users based on the actual cost of providing the service.

Commissioner Myers agreed:- (1) That an increase of 2.5% to the weekly maximum charge for In-House residential care for the Older People for 2017/18 be approved.

(2) That a reduction in charges for Learning Disabilities in-house residential and respite provision for 2017/18 as shown in Appendix A be approved.

169. ANNUAL INFLATIONARY UPLIFT AWARD INDEPENDENT SECTOR CARE HOMES (OLDER PEOPLE)

Consideration was given to the report which sought agreement to the level of increase in fees for the Independent Sector Residential and Nursing Care Providers (people over 65 years) for the financial year 2017-18.

The report proposed two options to be considered against the context of the Rotherham Care Home Market. The details of the cost, associated impact and risk and how each option was arrived at were set out in detail as part of the report.

There had been representation from the independent sector care home proprietors, but there had been no formal challenge to date. The Council had been consistent in their approach in previous years in awarding an inflationary uplift. However, last year in 2016-17 an inflationary uplift was restricted to residential type care fee component and a slight increase on

the nursing care fee component, which was based on the amount of resource available.

Commissioner Myers agreed:- That Option 2 be approved, which constitutes a 3.5% increase to be applied to the Residential, Residential Elderly Mentally Infirm and the Nursing care fee component and a 0% increase to be applied to Nursing Elderly Mentally Infirm care fee component.

170. 2016/17 CORPORATE PLAN - QUARTER 3 PERFORMANCE REPORT

Further to Minute No. 26 of the meeting of Full Council held on 13th July, 2016, consideration was given to the report detailing Quarter 3 performance for the Corporate Plan.

The Performance Report and Performance Scorecard (Appendices A and B) provided an analysis of the Council's current performance against 14 key delivery outcomes and 103 measures (the Corporate Plan included 86 measures, however, a number of these included different measurable elements). This report was based on the position of available data at the end of December, 2016, along with an overview of progress on key projects and activities which also contributed towards the delivery of the Corporate Plan.

At the end of the third quarter (October – December 2016) 25 measures were progressing above or in line with the target set. Although this represented 24.3% of the total number of measures, performance data showed that 43.9% of measures which have data available for the first quarter were on target. 28.1% (16) of performance measures measured this quarter have not progressed in accordance with the target set (15.5% overall).

Cabinet Members provided an update in accordance with current performance for service areas:-

Councillor Lelliott was pleased to report on the good progress with Tata, the allocation of funding for the new H.E. campus, the acquisition of Forge Island, as well as the notification that McLaren were coming to Rotherham, which would only improve investment opportunities.

Councillor Hoddinott reported on the good progress with universal services following the appointment and work of the new Waste Manager with the number of missed bin collections reducing from 62 missed bins per 100,000 in the summer, above the national average of 60, down to 38 per 100,000 in the last quarter. The Waste Manager and his staff needed to be congratulated on the progress being made.

LGA survey results also showed people were more satisfied with 81% indicating Rotherham as a place to live. This reflected some of the positive work on that performance.

More negatively domestic violence had seen a 43% increase in reporting since last year, positive in one sense, but assurances would be sought that services could respond to such an increase in the year. An update was to be provided to the Safer Rotherham Partnership on this issue.

There had been some improvement in anti-social behaviour over the last two months and a performance clinic had been held recently with external challenge from partners in South Yorkshire. Again recommendations on this clinic were to be considered by the Safer Rotherham Partnership.

More focus needed to be given to the dip in Fixed Penalty Notices and prosecutions for fly tipping. However, more positively were the increase of Fixed Penalty Notices from 7 to 164 in the last quarter for littering and dog fouling.

Councillor Yasseen reported on the 6% dip in performance for the borrowing of books and other materials and the challenging target of 25,000 users for the whole year. Not covered in this measure were the number of users using their library as community hub, which had seen a 56% increase for learning and I.T. skills.

Unfortunately, to mitigate the dip there had to be a reduction for expenditure of books and as a result two bids for library opportunities for new innovation had been submitted help to limit the cuts having to be implemented in Rotherham.

The team were also looking how to evolve this measure more in line with the vision for next year.

On behalf of Councillor Watson, the Strategic Director for Children and Young People's Services, reported on the good performance reduction for Children in Need, which was an indicator of managing demand for social care more robustly. This saw an increasing proportion of children being placed in family based settings and from the recent thirteen applications for care eleven had been family based.

In terms of Families for Change and the Troubled Families response, 68% of families were being engaged. It was unlikely to hit 100% of families, but every effort would be made to reach 100%. Some of the stretch targets were challenging especially around attendance in school and progress towards employment. This was being monitored closed.

There was no impact on Council budget and the next phase of progress for Early Help would be looked at closely.

There had been a good response to CSE with better work with the Police, tracking the ten most vulnerable children and the Evolve team becoming consistently good.

The success was also highlighted around foster carers with twenty-one approvals in the last quarter compared with thirty in the last year. There had also been thirty expressions of interest in the last month.

Councillor Roche confirmed many of the targets relating to Public Health were reported on annually. However, he could report on two good news stories and one key area of concern relating to the number of pregnant women who smoked reducing from 19.1% to 12.1% which was just below national average, the 100% target of urgent referrals to Mental Health Services which had been delivered and the area of concern relating to Mental Health non-urgent case target of three weeks, which now had a waiting list. Resources were being realigned and prioritised for this waiting list to reduce.

In terms of Adult Social Care most measures were on track and in many cases on target or above target. The areas of concern related to delayed transfer of care from hospital, number of care assessments and the attempts being made to get this target down.

The target for supporting people with learning disability into employment was slightly below at 5.7% for the target of 6% and consideration was being given as to if the good employment service at Addison Day Care Centre could become borough-wide.

Councillor Beck reported on the good positive progress being made both housing and selective licensing where four out of six targets were being met or on course, which also included both targets on selective licensing.

The two areas of concern were in housing and related to the number of affordable housing units being delivered. This was balanced against the monies generated from the Government on the delivery of starter homes around the town centre and the new shared ownership.

Whilst the other target of delivering 731 new homes in the Borough had not being met, by the end of Quarter 4 it was likely the amount of homes delivered would be the same as in previous years.

The national Housing White Paper was also published last Monday. The contents would be digested and the implications considered on how to deliver affordable homes in Rotherham.

The Chief Executive, as a point of information, clarified that one of the indicators still off track with a red flag rating was 3.A4 (% of license holders that demonstrate adherence to the requirements of the Council's Hackney Carriage and Private Hire Policy). This was to be separated out for the next performance report as three of the measures under this indicator were on target and the one outstanding was the achievement of the BTEC qualification, which was more of a timing issue when the course was to be commenced and completed.

Councillor Hoddinott provided a further update and confirmed 98% of drivers have completed the Council's Safeguarding training and the remaining 2% were currently suspended and, therefore, not eligible to drive a licensed vehicle. 2% of vehicles have not had cameras fitted. The drivers of these vehicles have not been suspended as cameras were not due to be fitted in their vehicles during Quarter three. However, should they not have cameras fitted in their vehicles by the due date they would become automatically suspended from driving their vehicle.

As a further update the Strategic Director for Children and Young People's Services referred to CAMHS and the stretch three weeks target being worked to nationally achieving 60.3% against 49.6 days. Benchmarking material from the Office of the Children's Commission reported variations of 14 days in the North West and 200 days in the West Midlands.

Commissioner Myers was pleased to observe an established, credible, reliable and accurate set of data which had inspired a really important discussion. This system would further mature and provide greater understanding for priorities and targets and which were realistic and achievable. This would be helped further with stimuli and deep drives from scrutiny and provide reassurance. Having an established performance and monitoring system further provided confidence that Rotherham was now in good shape.

Commissioner Myers agreed:- (1) That the overall position and direction of travel in relation to performance be noted.

(2) That discussion be given to measures which have not progressed in accordance with the target set and the actions required to improve performance, including future performance clinics.

(3) That the future performance reporting timetable for 2016/17 be noted.

171. BUDGET & COUNCIL TAX 2017-18

Consideration was given to the report presented by Councillor Read, Leader of the Council, which proposed the Council's Budget and Council Tax for 2017/18 based on the outcome of the Council's Provisional Local Government Financial Settlement, budget consultation and the consideration of Directorate budget proposals through the Council's formal Budget and Scrutiny process (Overview and Scrutiny Management Board) alongside a review of the financial planning assumptions within the Medium Term Financial Strategy.

In setting the proposed 2017/18 Budget, Council were being recommended to an increase of 1.99% in the Council's basic Council Tax and a further 3% increase for the Adult Social Care precept; a combined increase of 4.99% for 2017/18.

This Budget incorporated over £10m of additional investment in Children's Safeguarding and over £3m of additional direct investment in Adult Social Care alongside indirect budget increases resulting from increased costs of current service provision. It would enable the reinstatement of the Joseph Rowntree Foundation Living Wage rate from April, 2017 for the Council's own staff and would also provide £100k funding to help to partially mitigate the impact of Welfare Reform on the most vulnerable – through the provision of a budget for food parcels and crisis loans.

Whilst doing this, the Budget minimised, as much as possible, the adverse impact on universal services (those which benefited all Rotherham residents as opposed to targeted services for people with specific needs) and also provided some additional income streams related to leisure activities.

The Budget would provide resources to support and enable the delivery of the specific savings included within this report and to assist with the development and delivery of the further £42m savings that were required over the next two financial years.

Following extensive dialogue with Trades Unions it was assumed that the savings in respect of changes to staff terms and conditions of employment would be achieved.

Feedback from both public and partners in relation to the budget proposals were also provided that were published on the Council's website for consultation until 3rd January, 2017.

The Section 151 Officer confirmed some of the Council's reserves had been used to balance the budget, but an approach to develop investment and savings options was to be implemented to address the funding gap in the future.

Councillor Alam confirmed the Overview and Scrutiny Management Board had been heavily involved in the scrutiny of the budget, which was confirmed by Councillor Steele, Chairman. He outlined where concern had been expressed, further information sought and could now confirm the Board's overall in support.

Resolved:- (1) That Council be asked to:-

- **Approve the Budget and Financial Strategy for 2017/18 as set out in the report and appendices, including the need to deliver £24m of budget savings and a basic Council Tax increase of 1.99%.**

- **Approve the Government's proposals for the maximum Adult Social Care precept of 3% on Council Tax for 2017/18 to fund additional costs and investment in Adult Social Care Services.**

- **Approve the incorporation of the precept figures from South Yorkshire Police Authority, South Yorkshire Fire and Rescue Authority and the various Parish Councils, when known.**

- **Ensure an updated Medium Term Financial Strategy (MTFS) is brought back to Cabinet in 2017/18 after the accounts for 2016/17 have been closed.**

- **Approve the proposed use of reserves as set out in Section 3.5, noting that there may be a variation subject to the Final Local Government Finance Settlement and that the final determination will be approved as part of reporting the outturn for 2016/17.**

- **Approve that any changes resulting from the Final Local Government Finance Settlement be reflected in the Budget report to Council on 8th March with the balance of any change being reflected in a change in the required use of reserves.**

- **Notes and accepts the comments and advice of the Strategic Director of Finance and Customer Services (Section 151 Officer), provided in compliance with Section 25 of the Local Government Act 2003, as to the robustness of the estimates included in the Budget and the adequacy of reserves for which the Budget provides (Section 3.9).**

- **Notes the consultation feedback from the public and partners following publication of Directorate budget savings proposals on the Council's website for public comment from 1st December 2016 to 3rd January 2017 (Section 5).**

- **Approve the use of in-year Capital Receipts to maximise capitalisation opportunities arising from service reconfiguration to deliver efficiencies and improved outcomes for clients and residents, and thereby minimise the impact of costs on the revenue budget as included in the Flexible use of Capital Receipts Strategy 2017/18 (Appendix 5).**

- **Approve the proposed Capital Strategy as presented in Section 3.7 and Appendix 3A and 3B, to a value of £280.240m. This requires prudential borrowing of £49.636m to fund non-HRA schemes over the five year period, for which provision has been made in the revenue budget for the associated financing costs.**

- **Approve the management of the Capital Strategy budget in line with the following key principles:-**

(i) Any underspends on the existing approved Capital Programme in respect of 2016/17 be rolled forward into future years, subject to an individual review of each carry forward by the Strategic Capital Investment Group.

(ii) In line with Financial Regulation 13.8, any successful grant applications in respect of capital projects will be added to the Council's approved Capital Programme. This will include projects that are included within the Development Pool, where funding has yet to be identified.

(iii) Capitalisation opportunities and capital receipts flexibilities will be maximised, with capital receipts earmarked to minimise revenue costs.

- **Approve the prudential indicators and limits for 2017/18 to 2019/20 contained in this report. (Appendix 4 – Section 3.1 – 3.4)**

- **Approve the Minimum Revenue Provision Policy Statement which sets out the Council's policy (Appendix 4 – Annex A).**

- **Approve the Treasury Management Strategy for 2017/18 to 2019/20 and the Authorised Limit Prudential Indicator (Appendix 4 – Section 3.5); and,**

- **Approve the Investment Strategy for 2017/18 to 2019/20 (Appendix 4 – Section 3.5.5).**

172. CRISIS SUPPORT (LOCAL WELFARE PROVISION)

Consideration was given to the report which detailed how the Local Welfare Provision (LWP) commenced in April 2013, following the end of community care grants and crisis loans under the Discretionary Social Fund.

The Government provided funding in the first two years (2013/14 and 14/15), but since then resources have been provided on an annual basis from recycled and unspent local welfare funding.

The current provision by the Council included:-

- Crisis loans administered by LASER Credit Union at zero interest;
- Provision of food by FareShare Yorkshire to local Community Food Members; and
- Support for the "Food in Crisis Partnership" of local providers, including provision of small grants.

This report, therefore, provided recommendations for ongoing support in 2017/18. These included requested exemptions from Standing Orders for the letting of contracts, following soft market testing demonstrating that there was no competitive market for the provision of these services.

The award of these contracts would be subject to the proposed 2017/18 budget being approved by Council on 8th March, 2017.

Resolved:- (1) That, pursuant to Standing Order 46 (contracts not requiring tendering/value below £50,000) on the grounds that the conditions in Standing Order 47 were met, a contract be awarded in the value of £30,000 for 2017/18 to FareShare Yorkshire Limited for the provision of ambient food to Rotherham Community Food Members, on the same terms as the current contract.

(2) That, pursuant to Standing Order 38 (Exemptions), Standing Order 48 (contracts valued at £50,000 or more) be waived with regard to the provision of crisis loans to be administered by LASER Credit Union for the financial year ended 31st March, 2018, and that a contract be awarded in the value of £60,000 on the same terms as the current service level agreement and same eligibility criteria for access to loans.

(3) That further work be undertaken to regularise the referral pathways for crisis loans, ensuring that people meet the eligibility criteria before referral to LASER Credit Union.

(4) That £10,000 be awarded to Voluntary Action Rotherham for support and co-ordination of the wider Food in Crisis Partnership to enable partnership work across crisis food provision, including the continuation of small grant awards.

173. DEVOLUTION UPDATE

Consideration was given to a report which provided a full update following the endorsed principle by Council for the Sheffield City Region Devolution Agreement and delegated authority to the Chief Executive (in consultation with the Leader and Commissioners as appropriate) to consent to an order providing for the creation of the mayoral combined authority, but not an order conferring any functions on the mayoral combined authority.

Resolved:- That the current position on implementation of the Sheffield City Region Devolution Deal be noted.

174. DECEMBER FINANCIAL MONITORING REPORT 2016-17

Consideration was given to the report which set out the financial position for the Revenue Budget at the end of December, 2016 and was based on actual costs and income for the first nine months of the financial year and forecasted costs and income for the remaining three months of 2016/17.

The revenue position, before adjusting for the additional budget allocation approved by Council on 7th December, 2016 showed a forecast overspend of £10.391m after currently identified management actions. The additional in-year budget approval had reduced the forecast overspend down to £2.543m. The forecast overspend had increased by £768k since the November report.

It was currently anticipated that around £1.0m of the forecast overspend could be funded from in-year capital receipts and a further £1.2m of spend in relation to Highways could be capitalised. Therefore, based on the current forecast, this would reduce the potential call on reserves to £343k.

The additional budget approval had to be funded and the extent to which in-year revenue spend across the whole Council could not be reduced, would inevitably impact the Council's reserves.

The December Council report approved additional in-year funding to address pressures, predominantly in Children's Services (£7.848m) and £608k for new investments for Adults, Children's and Corporate Services which would enable the delivery of significant savings in future years. The report also approved additional funding for 2017/18 of £11.005m which had been built into the Medium Term Financial Strategy and specific budget plans for next year.

Appendix 1 to this report showed the detailed reasons for forecast revenue under and over spends by Directorate after management actions which have/were already being implemented.

Resolved:-

Revenue

(1) That the current 2016/17 forecast overspend of £343k after management actions, use of in-year capital receipts, capitalisation of highways spend and the allocation of additional in year budget. (Paragraph 3.1) be noted.

(2) That the specific actions being implemented to challenge planned spend between now and the end of March to reduce the forecast overspend and minimise the call on reserves. (Paragraph 2.7) be noted and endorsed.

(3) That any additional actions be recommended which could be implemented to help manage down the current forecast overspend.

(4) That a detailed Dedicated Schools Grant (DSG) High Needs Sufficiency Strategy and Financial Plan to address the remaining deficit and future level of service provision be noted, which would now be discussed and consulted upon at the 10th March, 2017 Schools Forum meeting. (Paragraph 3.14).

175. ANNUAL RE-APPLICATIONS FOR BUSINESS DISCRETIONARY RATE RELIEF

Consideration was given to a report which set out seventy renewal applications for the award of discretionary business rate relief for the organisations and premises listed in the attached appendix to this report.

This was in accordance with the Council's Discretionary Business Rates Relief Policy (approved 12th December, 2016).

Resolved:- That the applications for discretionary business rate relief for the organisations listed in Appendix 1 of this report, in accordance with the details set out in Section 7 to this report, be approved for one year only.

(Councillor Lelliott declared a pecuniary interest and left the room during the discussion on this item)

176. AMENDMENTS TO THE HOUSING ALLOCATIONS POLICY

Consideration was given to the report which detailed the proposed amendments to the Housing Allocations Policy, following a period of review and consultation, and which would come into force from 1st May, 2017.

Six amendments were recommended which aimed to increase tenancy sustainability, take into account lessons learned over the past twelve months, changes brought about by the Welfare Reform and Work Act 2016, give priority to under thirty-five year olds and to prepare for the Homelessness Reduction Bill.

At the same time six amendments are recommended which aim to increase tenancy sustainability, take into account lessons learned over the past twelve months, changes brought about by the Welfare Reform and Work Act 2016 and to prepare for the Homelessness Reduction Bill:-

a. Introduction of a programme of pre-tenancy workshops and support for all prospective new tenants that either have no prior experience of managing a tenancy, or have previously had a failed tenancy. This should significantly improve tenancy sustainment levels particularly for vulnerable young people.

b. Introduction of pre-housing register housing options interviews which will give new customers an opportunity to learn about Rotherham Council homes and other affordable housing options. It also helps us to understand the needs of our customers, giving tenancies the best possible start

c. Stop tenants from applying to transfer within the first twelve months of their tenancy. The current transfer policy will be amended from 2 years waiting to 1 year. This will give some flexibility of movement for Social Housing tenants and prevent tenants from moving to low demand properties via band 4.

d. Since the current Allocations Policy was implemented in August 2015 there has been an increase in the number of tenants requesting a housing transfer in Band 4 within the first two years of their tenancy. It is therefore proposed to place restrictions on tenants transferring within the first year of their tenancy.

e. Setting rent allowances at a consistent level for existing tenants and new tenants, by either issuing a rent allowance of up to a maximum of five working days or stopping the use of rent allowances for new lettings and transfers. Currently, existing tenants who transfer to another home within the Council's stock are allocated an allowance of a minimum of 14 days, whereas new tenants are allocated an allowance of a maximum of five working days.

f. Giving preference in the Allocation Policy to single people under the age of 35 for bedsits. This will help single applicants under the age of 35, who will be affected by the introduction of the Local Housing Allowance single room rate in April 2018, to access affordable accommodation.

g. Setting housing register qualification criteria that does not disqualify homeless households that are owed a reasonable preference from joining the housing register. In short, if the local authority decides that a person is owed a reasonable preference under homelessness legislation, the residency local connection criteria should allow the applicant to join the register.

Resolved:- That the changes to the Allocation Policy be approved to commence on 1st May, 2017 as follows:-

1. Mandatory requirement for applicants who have no experience of running their own home, or where a previous tenancy has failed, to attend a pre-tenancy workshop.

2. Mandatory requirement for all applicants to undertake a housing options interview before joining the housing register.

3. New tenants should not be allowed to apply to transfer within the first twelve months of their tenancy. However, it is recommended that Housing Assessment Panel have delegated powers to overrule this policy for individual cases where there are exceptional circumstances.

4. No rent allowances are issued to new tenants or existing Council tenants. However the Housing Options Manager, and the Housing Advice and Assessment Manager have delegated powers to overrule this policy for vulnerable applicants where there is a justification for more time to move into a property.

5. Bedsits are let to single people or couples giving preference to single people under the age of 35.

6. Include homeless applicants owed a reasonable preference to the list of applicants who are exempt from the Local Connection Criteria rules.

177. ALLOTMENT RENTS 2018-19

Consideration was given to the report which sought Cabinet approval to increase allotment rents for the 2018-19 financial year

Resolved:- (1) That allotment rents for the 2018-19 financial year be approved and set at levels shown in Appendix 1 (Option 2).

(2) That officers in Leisure and Green Spaces write to existing allotment tenants to advise them of the new rents, at least twelve months in advance of their introduction on 1st April, 2018.

178. PROPOSAL TO PERMANENTLY REMOVE PUBLIC PHONE BOXES IN THE BOROUGH

Consideration was given to the report which detailed how British Telecommunications had proposed the removal of forty-eight public telephone boxes around the Borough which they considered to be no longer viable to maintain in use.

Under Ofcom guidance the Council was required to undertake a two stage public consultation on the proposal. After considering comments, raised from the consultation process, the Council would provide a final decision on any telephone boxes which it was in agreement with that British Telecommunications could then remove or any which it considered should remain in active use for public calls.

The Council had undertaken consultation and was now in agreement to the removal of twenty-five of the forty-eight phone boxes. Twenty-three were proposed for retention for public calls under the local veto, the details of which were set out as an appendix to the report. Details of the internally derived criteria was provided, which included:-

- Whether phone boxes are recorded as having had 52 or more calls in 12 months (this is equivalent to one call per week which is considered to be a reasonable level of usage).
- Whether phone boxes are close to areas where highways injury

incidents have been recorded.

- Whether the subject is a red phone box (typically a "K6" box) located in a Conservation Area.
- Whether sites are located in areas at high risk of flooding.
- Whether phone boxes are in areas with a high level of population over 75 years of age, is in an area of below national average home ownership and has fewer than 50 properties within 400 metres.

Councillor Steele confirmed this report had been received by the Overview and Scrutiny Management Board as an urgent item as part of the pre-scrutiny process. In line with Ofcom guidance the Council had consulted on the proposals, but it was not always clear who consultees had been and it was suggested this be improved in the future. No objections were, therefore, raised with the proposals.

Resolved:- That the closure of public phone boxes in the Borough be approved and a veto be exercised where an objection has been detailed in Appendix 1.

179. THE ROTHERHAM COMPACT

Consideration was given to the report which detailed progress on Action D18 in the Council's Phase Two Improvement Plan which was to: "Agree a new Rotherham MBC/voluntary sector partnership 'Compact' in consultation with the sector and wider partners". The Compact was a mutually agreed document which set out working together for the benefit of communities and citizens.

There was a national Compact between the government and voluntary/ community sector. The Rotherham Compact was an agreement between the public sector partners in the Rotherham Together partnership and the voluntary and community sector (VCS).

There was no statutory requirement to have a local Compact – it was a voluntary agreement - but it did provide a useful framework of principles and commitments for both public sector organisations and VCS groups. Once it was endorsed, there would be a reasonable expectation that the parties to the Compact would comply with the commitments and principles detailed within the document.

The Compact recognised the value that Rotherham's VCS brought to the Borough. Research showed that the VCS employed 2,100 full-time paid and 1,500 part-time paid staff. There were 49,000 volunteer roles and 12,300 committee/board members, together providing 85,300 hours of volunteering per week. The sector's overall contribution to the local economy was estimated as £187 million per year.

The Compact particularly reaffirmed the VCS as equal partners, who often have a unique understanding and relationship with some of the Borough's most vulnerable people.

A Compact Working Group to oversee the refresh was convened in June, 2016 and consisted of members nominated by the VCS strategic representatives group and public sector partners. The Compact was updated and a new consultation draft was prepared. Consultation of the Compact took place over a 12 week period which ended on 3rd November, 2016. Following further revisions incorporating feedback from the consultation, a final version was submitted for endorsement.

Resolved:- (1) That the work completed to refresh the Rotherham Compact, including feedback from the consultation exercise, be noted.

(2) That the Rotherham Compact be endorsed.

(3) That the intention to launch the Rotherham Compact, subject to endorsement by all public sector partners, on 29th March, 2017 be noted.

180. ANNUAL INFLATIONARY UPLIFT AWARD INDEPENDENT SECTOR HOME CARE SERVICES

Consideration was given to the report which sought agreement to the level of increase in the hourly rate paid to contracted Independent Sector Community and Home Care Services (Domiciliary Care) providers for the financial year 2017-18.

There were 3 options put forward in this paper with the recommendation that option 3 be approved and if approved could see current providers of community and home care services receive a variable percentage increase on existing hourly rates ranging from 0% up to 6%, and a uniform uplift for all current providers of night visiting services of 3.92%

The details of cost, associated impact, risks and how the recommended options was arrived at were set out in detail as part of the report.

Commissioner Myers agreed:- That Option 3 be approved (set out in section 7.1) for an annual inflationary uplift of 6% on the two lowest existing hourly rates, a 3.92% increase on all other existing hourly rates; and a 3.92% inflationary uplift to the night visiting contract value from 6th April, 2017.

Exempt under Paragraph 3 of the Act – information relates to the financial or business affairs or any particular person (including that authority holding that information)

Rotherham Metropolitan Borough Council

Public Report
Council Meeting

Summary Sheet

Council Report 8th March 2017

Title:

Budget and Council Tax 2017/18

Is this a Key Decision and has it been included on the Forward Plan?

Yes

Strategic Director Approving Submission of the Report

Strategic Director of Finance and Customer Services – Judith Badger

Report Author(s) Pete Hudson – Chief Finance Manager

Ward(s) Affected: All

Executive Summary

This report proposes the Council's Budget and Council Tax for 2017/18 based on the outcome of the Council's Final Local Government Financial Settlement, budget consultation and the consideration of Directorate budget proposals through the Council's formal Budget and Scrutiny process (Overview and Scrutiny Management Board) alongside a review of the financial planning assumptions within the Medium Term Financial Strategy.

In setting the proposed 2017/18 Budget, Council is asked to approve an increase of 1.99% in the Council's basic Council Tax and a further 3% increase for the Adult Social Care precept; a combined increase of 4.99% for 2017/18.

Although this report contains proposals to balance the revenue budget for 2017/18, further work needs to be undertaken to bring forward proposals for future years to enable the Council to establish a clear and sustainable financial plan which addresses the estimated £42m financial gap that remains over the next two years (2018 to 2020).

This Budget incorporates over £10m of additional investment in Children's safeguarding and over £3m of additional direct investment in Adult Social Care alongside indirect budget increases resulting from increased costs of current service provision. It will enable the reinstatement of the Joseph Rowntree Foundation Living Wage rate from April 2017 for the Council's own staff and will also provide £100k funding to help to partially mitigate the impact of Welfare Reform on the most vulnerable – through the provision of a budget for food parcels and crisis loans.

Whilst doing this, the Budget minimises, as much as possible, the adverse impact on universal services (those which benefit all Rotherham residents as opposed to targeted services for people with specific needs) and also provides some additional income streams related to leisure activities. The Budget will provide resources to support and enable the delivery of the specific savings included within this report and to assist with the development and delivery of the further £42m savings that are required over the next two financial years.

This report also provides feedback from both public and partners in relation to the budget proposals that were published on the Council's website for consultation until 3rd January 2017 (Section 5).

The Budget and Council Tax report to Cabinet on 13th February which sought approval to recommend to Council the proposed 2017/18 Budget was based on the Council's Provisional Local Government Finance Settlement. The Final Settlement was received on 20th February shows only a minor change, a £3k reduced allocation of New Homes Bonus. This requires the Council to therefore increase its planned use of reserves by £3k above the value in the report to Cabinet. This funding adjustment is in accordance with the recommendations in the Cabinet report which said that 'any changes resulting from the Final Local Government be reflected in the Budget Report to Council with the balance of any change being reflected in a change in the required use of reserves'.

Recommendations

That Council:

- Approves the Budget and Financial Strategy for 2017/18 as set out in the report and appendices, including the need to deliver £24m of budget savings and a basic Council Tax increase of 1.99%.

- Approves the Government's proposals for the maximum Adult Social Care precept of 3% on Council Tax for 2017/18 to fund additional costs and investment in Adult Social Care Services.

- Notes the precept figures from South Yorkshire Police Authority, South Yorkshire Fire and Rescue Authority and the various Parish Councils within the Borough to be incorporated into Council Tax bills as set out in the Statutory Resolution in Appendix 6.

- Notes that an updated Medium Term Financial Strategy (MTFS) will be brought back to Cabinet in 2017/18 after the accounts for 2016/17 have been closed.

- Approves the proposed use of reserves as set out in Section 3.5.

- Notes and accepts the comments and advice of the Strategic Director of Finance and Customer Services (Section 151 Officer), provided in compliance with Section 25 of the Local Government Act 2003, as to the robustness of the estimates included in the Budget and the adequacy of reserves for which the Budget provides (Section 3.9).

- Notes the consultation feedback from the public and partners following publication of Directorate budget savings proposals on the Council's website for public comment from 1st December 2016 to 3rd January 2017 (Section 5).

- Approves the use of in-year Capital Receipts to maximise capitalisation opportunities arising from service reconfiguration to deliver efficiencies and improved outcomes for clients and residents, and thereby minimise the impact of costs on the revenue budget as included in the Flexible use of Capital Receipts Strategy 2017/18 (Appendix 5).

- Approves the proposed Capital Strategy as presented in Section 3.7 and Appendix 3A and 3B, to a value of £280.240m. This requires prudential borrowing of £49.636m to fund non-HRA schemes over the five year period, for which provision has been made in the revenue budget for the associated financing costs.

- Approves that the Capital Strategy budget be managed in line with the following key principles:

    (i) Any underspends on the existing approved Capital Programme in respect of 2016/17 be rolled forward into future years, subject to an individual review of each carry forward by the Strategic Capital Investment Group.

    (ii) In line with Financial Regulation 13.8, any successful grant applications in respect of capital projects will be added to the Council's approved Capital Programme. This will include projects that are included within the Development Pool, where funding has yet to be identified.

    (iii) Capitalisation opportunities and capital receipts flexibilities will be maximised, with capital receipts earmarked to minimise revenue costs.

- Approves the prudential indicators and limits for 2017/18 to 2019/20 contained in this report. (Appendix 4 – Section 3.1 – 3.4)

- Approves the Minimum Revenue Provision Policy Statement which sets out the Council's policy (Appendix 4 – Annex A).

- Approves the Treasury Management Strategy for 2017/18 to 2019/20 and the Authorised Limit Prudential Indicator (Appendix 4 – Section 3.5); and,

- Approves the Investment Strategy for 2017/18 to 2019/20 (Appendix 4 – Section 3.5.5).

List of Appendices Included

Appendix 1 – Summary of Directorate Budget Savings Proposals 2017/18 – 2019/20
Appendix 2 – Fees and Charges 2017/18
Appendix 3A - Capital Strategy 2016-2021- Projects that have not yet commenced and new projects for inclusion in the Capital Strategy 2017-2022
Appendix 3B – Summary Capital Strategy by Project 2016-2022
Appendix 4 – Treasury Management Matters
Appendix 5– Flexible use of Capital Receipts Strategy 2017/18
Appendix 6 – Statutory Resolution of Council Tax 2017/18.
Appendix 7 – Reserves – value and use
Appendix 8 – OSMB letter to Chief Executive regarding the 2017/18 Budget setting process and proposals.

Background Papers

- Budget and Council Tax 2017/18 report – Cabinet 13th February 2017
- Council Tax Base Report 2017/18 – Council 25th January 2017
- Housing Rents 2017/18 – Council 25th January 2017
- Provisional Local Government Financial Settlement – 15th December 2016
- Capital Programme Budget Setting Report 2016/17-202/21 – Council 2nd March 2016
- Prudential Indicators and Treasury management and Investment Strategy 2016/17 – 2018/19
- MTFS Update Report to Council – 7th December 2016
- December Financial Monitoring report – Cabinet 13th February 2017
- CIPFA – The Prudential Code for Capital Finance in Local Authorities 2011 (as amended 2012) and related Guidance Notes 2013
- CIPFA – Treasury Management in the Public Services – Code of Practice and Cross-Sectoral Guidance Notes
- CIPFA – Treasury Management in the Public Services – Guidance Notes for Local Authorities including Police Authorities and Fire Authorities
- Communities and Local Government Investment Guidance – March 2010
- The Local Government Act 2003
- Local Government Finance Act 1992 as amended by the Localism Act 2011
- Localism Act 2011
- Local Government Finance Act 2012
- Council Tax (Prescribed Classes of Dwellings) (England) (Amendment) Regulations 2012
- Section 84 of the Local Government Act 2003
- DCLG Letter to Section 151 Officer 21st February 2017
- The Localism Act 2011 (Commencement No.1 and Transitional Provisions) Order 2011

- The Council Tax (Demand Notices) (England) Regulations 2011.
- The Council Tax (Demand Notices) (England) Amendment Regulations 2017
- The Local Audit and Accountability Act 2014
- DCLG 'The Referendums Relating to Council Tax Increases (Principles) (England) Report 2017/18
- South Yorkshire Fire and Rescue Authority Precept Notification 13th February 2017
- South Yorkshire Police and Crime Commissioner Precept Notification – verbal confirmation received 15th February 2017
- Letter from Children's Safeguarding Board – 1st December 2016
- Response letter to Children's Safeguarding Board – 3rd February 2017

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Overview and Scrutiny Management Board (OSMB) meetings – 18th November 2016 and 2nd & 16th December 2016
Cabinet – 13th February 2017
Treasury Management Report - Audit Committee - 8th February 2017.

Council Approval Required: Yes

Exempt from the Press and Public: No

Title: Budget and Council Tax 2017/18

1. Recommendations

That Council:

1.1 Approves the Budget and Financial Strategy for 2017/18 as set out in the report and appendices, including the need to deliver £24m of budget savings and a basic Council Tax increase of 1.99%.

1.2 Approves the Government's proposals for the maximum Adult Social Care precept of 3% on Council Tax for 2017/18 to fund additional costs and investment in Adult Social Care Services.

1.3 Notes the precept figures from South Yorkshire Police Authority, South Yorkshire Fire and Rescue Authority and the various Parish Councils within the Borough to be incorporated into Council Tax bills as set out in the Statutory Resolution in Appendix 6.

1.4 Notes that an updated Medium Term Financial Strategy (MTFS) will be brought back to Cabinet in 2017/18 after the accounts for 2016/17 have been closed.

1.5 Approves the proposed use of reserves as set out in Section 3.5.

1.6 Notes and accepts the comments and advice of the Strategic Director of Finance and Customer Services (Section 151 Officer), provided in compliance with Section 25 of the Local Government Act 2003, as to the robustness of the estimates included in the Budget and the adequacy of reserves for which the Budget provides (Section 3.9).

1.7 Notes the consultation feedback from the public and partners following publication of Directorate budget savings proposals on the Council's website for public comment from 1st December 2016 to 3rd January 2017 (Section 5).

1.8 Approves the use of in-year Capital Receipts to maximise capitalisation opportunities arising from service reconfiguration to deliver efficiencies and improved outcomes for clients and residents, and thereby minimise the impact of costs on the revenue budget as included in the Flexible use of Capital Receipts Strategy 2017/18 (Appendix 5).

1.9 Approves the proposed Capital Strategy as presented in Section 3.7 and Appendix 3A and 3B, to a value of £280.240m. This requires prudential borrowing of £49.636m to fund non-HRA schemes over the five year period, for which provision has been made in the revenue budget for the associated financing costs.

1.10 Approves that the Capital Strategy budget be managed in line with the following key principles:

(i) Any underspends on the existing approved Capital Programme in respect of 2016/17 be rolled forward into future years, subject

to an individual review of each carry forward by the Strategic Capital Investment Group.

(ii) In line with Financial Regulation 13.8, any successful grant applications in respect of capital projects will be added to the Council's approved Capital Programme. This will include projects that are included within the Development Pool, where funding has yet to be identified.

(iii) Capitalisation opportunities and capital receipts flexibilities will be maximised, with capital receipts earmarked to minimise revenue costs.

1.11 Approves the prudential indicators and limits for 2017/18 to 2019/20 contained in this report (Appendix 4 – Section 3.1 – 3.4).

1.12 Approves the Minimum Revenue Provision Policy Statement which sets out the Council's policy (Appendix 4 – Annex A).

1.13 Approves the Treasury Management Strategy for 2017/18 to 2019/20 and the Authorised Limit Prudential Indicator (Appendix 4 – Section 3.5); and,

1.14 Approves the Investment Strategy for 2017/18 to 2019/20 (Appendix 4 – Section 3.5.5).

2. Background

This section of the report incorporates the following financial matters related to the Budget and Financial Strategy for 2017/18 and the medium term, which need to be considered by Council.

2.1 Local Context – Government Intervention & the impact on the Council of Public Sector Funding Cuts.
2.2 Revenue Budget Position 2016/17 – as at December 2016.
2.3 Provisional Local Government Finance Settlement 2017/18.
2.4 Approach to the Budget Strategy for 2017/18 and the Medium Term Financial Plan to 2019/20.
2.5 Fees and Charges.

2.1 <u>Local Context</u>

2.1.1 Following the findings of the Professor Alexis Jay (August 2014), Ofsted (November 2014) and Corporate Governance Inspection (CGI) (February 2015) reports, and with the support of Government appointed Commissioners, Rotherham Council is now two years into its recovery and improvement journey. The second phase of the Improvement Plan continued in May 2016, reporting on 99 separate actions and these have been regularly reported in the published Commissioners' Reports to Government. Over 50% of the actions have been completed and the remainder are on track to be completed within the identified timescales. In November, the Lead Commissioner's letter

to the Secretaries of State for Communities and Local Government and Education, noted that steady progress was made in terms of the delivery of phase two activity; and the Commissioner's subsequent report to Government in February 2017, provided a more substantive update on phase two progress to January 2017.

2.1.2 In the light of the positive "phase one" progress around one third of the Council's services were returned to the authority's control around 12 months ago, from February 2016. Following recommendations made by Commissioners, Council control of critical licensing functions returned from December 2016. The Lead Commissioner's letter in November 2016 recommended to the Secretaries of State that consideration be given to the return of more powers relating to economic growth, partnership working, community safety, adult social care, performance management, audit, waste and ground maintenance. The Secretary of State for Communities has since stated in his letter to the Lead Commissioner that he is 'minded to' return most of these functions, subject to a ten-day period of representation.

2.1.3 Over the last 6 years (2011/12 to 2016/17) the Council has responded to the significant and unprecedented financial reductions imposed on local government as part of the Government's austerity programme. Over this 6 year period, the Council has addressed a cumulative funding gap of £138m.

2.1.4 For 2017/18 the Council is required to address a £24m funding gap. This represents the initial estimated funding gap for the year of £13m (as detailed in the June 2016 MTFS Update report to Cabinet) plus a further £11m additional budget approved by Council on 7th December 2016. This investment recognised the significant demand pressures primarily within Children's Social Services but also Adult Social Care Services and the corporate support provided to these services, to realise greater savings into the near future.

2.1.5 This report contains the budget proposals to meet the significant challenge in 2017/18 and sets the direction for further savings through to 2019/20 and beyond.

2.1.6 The proposed Directorate savings contribute £11.096m towards meeting the 2017/18 funding gap and are set out in summary in Table 5 and in detail at Appendix 1.

2.1.7 The Council's Medium Term Financial Strategy and Capital Strategy documents will be updated to reflect this Budget Report. This will include annual funding forecasts up to 2019/20 and will reflect any economic and legislative changes, and adjustments for other factors impacting the Council's budget. The MTFS update will be brought to Cabinet in 2017/18 following closure of the 2016/17 accounts.

2.1.8 One of the Council's key priorities within its budget strategies has been to limit the impact of the cuts on services for the most vulnerable people and those in need whilst continuing to ensure delivery of universal services. This remains a

priority, but it is also important to recognise that this commitment is becoming increasingly difficult to sustain in the face of the ongoing funding reductions. The Councils vision, as set out in the 2016/17 Corporate Plan, sets out four headline priorities, all of which aim to protect the most vulnerable in Rotherham and provide greater opportunities for more people to prosper, namely: *every child making the best start in life; every adult secure, responsible and empowered; a strong community in a clean, safe environment; and extending opportunity, prosperity and planning for the future*.

2.1.9 There is a further, cross-cutting theme to be a *modern and efficient Council* which includes specific commitments to look at technological, digital and other innovative solutions that can reduce the Councils costs, offer local tax-payers increased value for money, and also improve services despite the budget challenges faced. The Council's new Digital Strategy, presented to the 12th September 2016 Cabinet and Commissioners Decision Making meeting is a critical element of this and 2017 will see sustained focus on the implementation of the actions needed to deliver the strategy.

2.1.10 In meeting the year on year significant financial challenges presented, the Council has demonstrated a successful track record in delivering its financial plans. However, it is recognised that into the future this will only be sustainable if the Council maintains a clear focus on its corporate plan priorities and key outcomes and puts in place a new, different relationship with its citizens, residents and other stakeholders. Whilst the Council will continue to drive savings through continued modernisation and efficiency and improving value for money for Rotherham residents, it is inevitable that the full range of services currently provided will not be able to be provided or provided to the same extent in the future, and service cuts will be inevitable.

2.2 Revenue Budget Position 2016/17

2.2.1 The December revenue financial monitoring position reported a forecast outturn of £343k over budget. This forecast outturn is after the additional £8.456m budget approved by Council on 7th December 2016 which will need to be funded from the Council's available reserves. This assumption has been built into the Budget and reserves planning and strategy.

2.2.2 Most of the budget savings for 2016/17 have been delivered in full with the exception of the £1m saving in respect of changes to staff terms and conditions of employment. Extensive dialogue has been undertaken with Trade Union colleagues over several months and it is anticipated that the saving (£2m full year effect) will be delivered from April 2017. The Budget proposed in this report assumes that to be the case.

2.2.3 Whilst it is anticipated that the stringent procurement and recruitment controls currently in place will further reduce the current forecast overspend position, it is also necessary to be mindful of the continued demand related cost pressures on services, particularly those in relation to social care and also winter road maintenance - which is dependent on weather conditions for the

remainder of the year. The final outturn will impact the Council's reserves position either up or down and this impact will be reflected in the MTFS update to Cabinet in the new financial year following closure of the 2016/17 accounts.

2.2.4 The 2016/17 budget remains under close scrutiny with monthly monitoring reports and updates being provided to the Strategic Leadership Team (SLT) and Cabinet Members.

2.3 Final Local Government Settlement 2017/18

2.3.1 Table 1 below shows the Final Local Government Settlement for the Council announced on 22nd February 2017. .

Table 1 – Final Settlement Funding Assessment

	Final Settlement
	£'000
Revenue Support Grant	28,943
Business Rates Top Up	27,692
Retained Business Rates – assumed by Government	32,262
Final Settlement Funding Assessment (SFA)	**88,897**

2.3.2 The Final Settlement figures include the Government's estimate of what it believes a Council will have by way of Retained Business Rates resource. Council's will, where appropriate, substitute their own estimate of a realistic level of retained business rates funding. This proposed budget assumes the Government estimate. Any variation will be reflected in the MTFS Update report to Cabinet.

2.3.3 In addition to the Final Settlement Funding Assessment above, other sources of Government non-ringfenced grant funding is also available to support the budget. The 2017/18 allocations are set out in Table 2 below:

Table 2 - Further Final Settlement Resources (non-ringfenced)

Funding Source	**£'000**
New Homes Bonus	5,215
Business Rates: Section 31 Grants	1,664
Business Rates: Renewable Energy	147
Business Rates: Enterprise Zone	284
TOTAL	**7,310**

2.3.4 Therefore the total level of Government non-ringfenced grant available to support the budget in 2017/18 is £96.207m (SFA £88.897m plus non-ringfenced grants £7.310m).

2.3.5 In addition to the above non-ringfenced funding the Council also receives Specific Grant Funding. Where known the values are shown in Table 3 below:

Table 3 – Specific Grants

Specific Grants	**2017/18 £'000**
Public Health	16,734
PFI: Education (Revenue)	6,223
PFI: Leisure (Revenue)	1,811
PFI: Waste (Revenue)	1,781
Adult Social Care Support Grant (one-off)	1,351
Improved Better Care Fund	1,090
Housing Benefit Administration Grant	1,129
Local Council Tax Support Administration Subsidy	426
High Needs Strategic Planning Fund	110

2.3.6 The Public Health specific grant allocation has been confirmed for 2017/18 as £16.734m and is £423k less than the 2016/17 allocation. This is in line with what was announced during 2015. The grant is currently ring-fenced and carries conditions on how it can be used. The government has announced that it will be shortly consulting on fully funding local authorities' public health spending for current public health duties from their retained business rates receipts as part of the move to 100% rates retention.

2.3.7 Private Finance Initiative (PFI) Grants: the Council receives an annual fixed grant in respect of each of its three PFI schemes. This grant is used to help fund the monthly contract payments to the individual contractors. As such, this grant is not available to support the wider Council budget.

2.3.8 The Council has also received a one-off Social Care Support Grant of £1.351m for 2017/18 from Central Government. This will be used to fund:

- £481k - Investment approved by Council – 7th December 2016 for Brokerage Team, Direct payments and Project Support (time limited)
- £489k – Continuation of service provision during progression of the Adult Social Care Development Programme for 2017/18 (one-off).
- £381k (balance) – support the balance of the investments in Adult Social Care services in excess of the 3% Adult Social Care precept.

2.3.9 The Council has received confirmation of a £1.090m allocation from the Improved Better Care Fund for 2017/18. Any detailed and specific

requirements for the use of this funding are not yet clear and it is therefore proposed that Cabinet determine the final allocation when more information is known.

2.3.10 Housing Benefit Administration Grant and Local Council Tax Administration Subsidy: Grant and subsidy towards the administration costs of the Housing Benefit and Council Tax Support schemes and the ongoing costs of implementing Welfare Reform changes.

2.3.11 High Needs Strategic Planning Fund is a one-off grant of £110k for 2017/18 and has been used to partially fund some of the investment approved by Council for CYPS High Needs services on 7th December 2016.

2.3.12 In addition to the above the Council also receives funding for allocation to schools:

- Dedicated Schools Grant (DSG) – The DSG rate per pupil for the Schools Block for 2017/18 is £4,777.49, a reduction of £59.16 from 2016/17 following re-alignment of the DSG blocks. The rate per pupil for the Early Years block is £4,085.00, an increase of £214.68 from 2016/17 due to the introduction of a new national Early Years funding formula. The funding for the High Needs Block continues to be the re-aligned 2016/17 baseline plus additional funding for placements and top-up funding for both 2016/17 and 2017/18 less direct funding of places by the EFA to academies and independent providers.

- School's Pupil Premium is additional funding provided to schools, the value of which is based on 3 elements:

  - 'Disadvantaged Premium' will continue to be £1,320 per pupil for Primary School children and £935 for Secondary School children, the same as in 2016/17. Pupils who have been eligible for Free Schools Meals in the last 6 months will attract this premium.

  - The Looked After Children Premium for children who have been looked after for one day or more, and including children who have been adopted from care or who leave care under a special guardianship or residence order (referred to as Pupil Premium Plus), will be £1,900 per eligible pupil, the same value as in 2016/17.

  - The Service Child Premium which funds children of Armed Services personnel remains at £300 per pupil.

- Year 7 Literacy and Numeracy Catch-up Premium is an additional resource for schools directed at additional literacy and numeracy catch-up support during Year 7. In 2016/17 schools were allocated £500 for each pupil not achieving level 4 at Key Stage 2 in reading and/or maths. The rate per eligible pupil is to be confirmed early in 2017.

- Devolved Formula Capital funding for Schools is estimated at £348k for 2017/18. The allocation for 2016/17 was £516k.

- Sixth form funding from the Education Funding Agency (EFA) is yet to be confirmed. (2016/17 was £2.667m).

2.4 Approach to the Budget for 2017/18 and the Medium Term Financial Strategy to 2019/20

2.4.1 During the summer the Council set the strategic framework to support the development of the budget for 2017/18 through to 2019/20, and in particular the approach to developing investment and savings options to address the funding gap to 2019/20. The proposed approach is designed to ensure that investment and savings options are not considered in isolation or directorate silos, but instead contribute to the principles and priorities as set out within the Corporate Plan and Medium Term Financial Strategy.

2.4.2 Rotherham MBC has a proven track record of delivering significant savings. Between 2011 and January 2017 the Council has made savings of £138m and reduced its headcount by 1,700 staff (over 1,000 full time equivalent staff), whilst minimising the tax burden on households when real term incomes for Rotherham residents have not been increasing. As set out below, the Council is facing ongoing financial challenges. Further reductions in Government funding as a result of its deficit reduction plans; rising cost pressures such as the National Living Wage; increasing demand for services as a result of a growing population and changing demographics in Rotherham; and the impact of inflation all contribute to the financial challenges ahead.

2.4.3 This budget challenge means that the Council must be responsible in its budget setting approach, prioritising investment and savings proposals that best contribute to the Council's priorities and the needs of Rotherham's residents, and ensure that best value is demonstrated across the breadth of Council services.

2.4.4 However, whilst the Council is inevitably becoming *smaller in size*, the strategy for the future is to ensure that the Council is *bigger in influence*. This means a changing role for the Council. Stronger civic leadership, greater collaboration, integration and shared services with other public services. It also means a new social contract between residents and the Council that builds on individual and community assets to enable people to live more independently, for longer, with the support of their family, social networks and local neighbourhood resources. And it also means a clear focus and prioritisation of resource – and in some cases stopping doing things that the Council has traditionally done before.

2.4.5 It is also important to underline the continuing spending power of the Council despite funding cuts. With a current proposed revenue budget of £204.826m

in 2017/18, the Council will remain a key lever for growth and investment in Rotherham and the wider Sheffield City Region. The challenge is to ensure the sustainability of the Council to deliver services, keep the Council Tax rate as low as possible for residents and deliver against the Council's stated priorities. This means making carefully considered investment and savings decisions through to 2020 and in some cases making real cuts and reductions in service provision.

2.4.6 This budget strategy is set against the particular demand pressures and cost challenges facing Rotherham. In part these pressures arise from the good news that more new homes are being built in Rotherham, attracting more people into the area. But this impacts on the provision of universal services such as environment and waste services. Residents are living longer, but with more long term conditions which is stretching already squeezed health and social care budgets. Rotherham's schools are performing well, particularly when set against its City Region comparators, but this is placing strain on our school budgets and work is required to develop a sustainable approach for the dedicated schools grant budget.

2.4.7 The particular challenges factored into the budget strategy for investment and savings include:

- **Demographic changes –** Using ONS population projections, Rotherham's population is forecast to grow by 4,400 by 2021 or 1.7%. However this population growth is within particular age groups likely to increase pressure on Council services, especially social care. This includes a significant rise in the over 75 population, by 15% from 22,200 to 25,600 and a further rise in the over 85 population by 15% from 5,900 to 6,800. Within the older population a significant proportion are living with frailty and other long term conditions. For example, on average Rotherham men live for 21 years and women 22 years with poor health. At the other end of the age spectrum, there is a forecast increase of 1,800 (or 5.1%) of the predominantly school age (5-15) population. Only by changing the way the Council delivers support to older people in Rotherham, particularly focusing on connecting people to community assets to keep people as independent as possible for as long as possible and integrating care pathways with the CCG and acute service providers, will it be possible to respond to this increasing demand and deliver high quality care. This means joining up health, housing and social care services more effectively. Similarly, it is important to ensure that the delivery model to support schools through traded services is as efficient, enterprising and responsive as possible.

- **Increasing safeguarding costs, particularly with children and young people** – As the Council transforms the way it delivers children's services and becomes a child centred borough, there is a corresponding increase in the numbers of Looked After Children in Rotherham. The most recent analysis suggested that without further investment and intervention the LAC population will continue to rise from 482 (as at January 2017) by 48 per year. The budget challenge is to safely and sustainably reduce the LAC population through the investment agreed in December to provide coordinated early help, targeted and evidence based early intervention,

and drive down the unit costs of high cost placements where it is safe to do so.

- **Poor health, low incomes and worklessness –** Rotherham is one of the 20% most deprived districts/unitary authorities in England and about 23% (11,300) of children live in low income families. Life expectancy for both men and women is lower than the England average, with life expectancy 9.5 years lower for men and 7.0 years lower for women in the most deprived areas of Rotherham than in the least deprived areas. Worklessness is concentrated in particular local neighbourhoods of the Borough predominantly near the town centre. Today, Rotherham has 13,320 residents claiming sickness benefits, of which 64% have been claiming for more than 2 years (8,590), despite the economic gains in the City Region. Within these claimants, almost half are as a result of mental and behavioural disorders. The budget challenge is to leverage the investment at a city region and national level directed at employment support, including the forthcoming Work and Health Programme. Similarly, the Council must make the most of its investment in public health interventions (such as drug and alcohol and mental health services) and other levers at its disposal (including housing) to ensure that employment is at the front and centre of wider health and social support services in Rotherham.
- **A productivity gap, predominantly due to low skills, with competitor Boroughs and regions** - Skills already account for the significant gap in productivity between Rotherham and the Sheffield City Region and the South East of England. Within Rotherham, 32% of people aged 16-64 have no qualifications or are qualified to below NVQ level 2 (Dec-15). Forecast employment patterns suggest that the move towards higher level skills requirements will only increase over the next ten years. The budget challenges include continuing to drive educational attainment in Rotherham schools so that young people are equipped with the skills in demand by the workforce of tomorrow and to maximise the benefit gained from the £880k Apprenticeship Levy contribution. This Government levy has been introduced with a target that 2.3% of the workforce (for organisations with more than 250 employees) should be apprentices. For the Council this would be around 125 apprentices in 2017/18.
- **Changing expectations and perceptions of public services** – Residents and communities are becoming more informed, and more assertive, demanding more flexibility and in some cases choice of provider. Expectations for public services now mirror features typically attributed to private sector services – delivery, timeliness, information, professionalism, and staff attitude, often on a 24/7 basis. The budget challenge is to respond to these changes through a faster paced transformation of the Council's corporate core, building the enabling functions to make the council more efficient and effective. But there must also be an increase in the active involvement of local residents and communities so that they are better able to help themselves and each other, through a strength and asset based approach to delivery of services such as adult social care and children's services.
- **Changing access routes and shift to different technology and media** – The speed of development of new forms of communication, information

sharing and data processing enables people to work, learn, socialise and connect in different ways. However, public services are struggling in many cases to keep pace with different ways of choosing, accessing and using public services. The budget challenge is to drive the pace of change to digital by default, rationalising out-dated delivery models whilst ensuring accessibility for all.

2.4.8 The budget strategy for 2017-2020 also reflects the potential impact of the devolution deal, which includes a commitment from Government to provide an additional £30m per year for 30 years to the SCR, as well as wider funding and powers. Whilst the precise details are being worked through, it is anticipated that the devolution agreement will positively impact on the budget in terms of:

- Increasing funding in the drivers for growth, including skills, infrastructure, housing and transport, directly benefiting Rotherham residents, enabling Rotherham's regeneration resources and budget to go further.
- Stronger City Region working and collaboration, which, when taken on a case by case basis, will enable efficiency gains to be made where services are duplicated or where centres of excellence can be established.
- Increased (and retained) business rate income as a result of faster economic growth facilitated by better business support and infrastructure, such as ultra-fast broadband.

2.4.9 Whilst these upside opportunities as a result of the devolution agreement are unquantified at the moment, the Council will be working closely with the LEP and City Region colleagues to factor in the latest forecasts into the ongoing budget work. Similarly, work is already underway to identify further collaboration / shared services opportunities where it makes sense for Rotherham to do so.

2.4.10 The health and social care landscape is also evolving at a City Region level, with a greater focus on the integration of health and social care to improve outcomes and address the considerable system wide budget challenge. Within Rotherham, work is focused on locality working to ensure that the health and social care system is safe and sustainable, and addresses key budget challenges such as unplanned admissions to residential care and delayed discharge.

2.4.11 Investment and savings options: principles and priorities

The Council has developed a set of budget principles to guide decision making and ensure the budget and associated investment/savings options are focused, coherent and reflect the wider priorities of the Borough. These principles are outlined below, including the particular strategic priorities in developing options to address the funding gap, ensuring that Rotherham's public services are sustainable, affordable and fit for the future.

a) Keep residents, particularly vulnerable children and adults, safe from harm and enable more people to live independently for longer

2.4.12 The biggest areas of spend in the Council are adult and children's social care services. Significant investment is being made in the delivery of the Children's Improvement Plan and LAC numbers will only begin to decrease in the medium term as the impact of early help and more targeted earlier intervention takes effect. The demographic pressures highlighted above will continue to put pressure on adult care services. However unless demand for high cost care packages can be reduced, particularly reactive and unplanned spend, the Council will be unable to deliver the wider budget priorities. This requires increased collaboration across different areas of Council spend, including specialist housing, public health and the role of the voluntary and community sector. The strategic approach is therefore to:

- Strengthen early help and early intervention work with both children and adults to prevent complex problems escalating, collaborating with partner agencies in Rotherham to deliver support in a joined up, sequenced and integrated way;
- Collaborate with City Region and CCG commissioning partners to integrate health and social care work at a locality and local neighbourhood level, reducing unplanned admissions to residential care and strengthening step down care provision;
- Develop an asset and strength based approach to engaging and supporting residents and communities, working with children and families rather than doing things for them, providing high support and high challenge and empowering children and families to make positive decisions about their lives;
- Focus on identifying alternative delivery models for very high cost cohorts across learning disabilities, children and adults, ensuring best value is achieved from commissioned services and explore the latest commercial vehicles such as social investment and outcome based contracting;
- Ensure public health provision is integrated with the wider health, care and wellbeing priorities of the Council, including for example ensuring sufficient prioritisation and focus on employment as a meaningful outcome. The Council will also explore alternative investment and delivery models to ensure maximum value is gained from our contracted provision where this is in place;
- Increase the volume and quality of housing options for older people (reflecting the Rotherham Housing Strategy 2016-19 and the Older People Housing Delivery Plan), including building more new specialist homes in the right locations; increasing the use of assistive technology; pilot a 'health village' service offer within people's homes; and improve hospital discharge and step down accommodation from hospital;
- Increase the pace and scale of alternative delivery models such as telehealth and telecare, to enable more older people with long term conditions to live independently in their homes, joining up housing support and adult care services; and
- Manage (and regularly report on) key risks to the budget, particularly monitoring the transition from children's to adult services.

b) Drive inclusive growth and ensure Rotherham's residents are connected to local good quality job opportunities

2.4.13 The Rotherham Growth Plan 2015-2025 maps out a programme of investment in economic growth and infrastructure including transport, housing, the town centre, skills and business support. This will be delivered through a capital investment strategy which will prioritise investment in these drivers for growth, particularly critical infrastructure and housing, and a focus on strategic development projects / sites including the Advanced Manufacturing Innovation District; widening the network of Business Incubation Centres and driving the pace of the Town Centre Master Plan with the Forge Island development. This investment will facilitate increased income to the Council through the New Homes Bonus, Council Tax income and retained Business Rates. To make this happen, the strategic budget priorities are to:

- Strengthen the Corporate Enabling Services to provide more capacity and capability to lead the growth agenda in Rotherham, particularly the work required to influence and negotiate with SCR partners and investors;
- Continue to invest resources to work closely with the LEP and wider Sheffield City Region colleagues to influence strategic investments and commissioned programmes that best benefit Rotherham. This includes for example devolved responsibilities within employment and skills support to better connect residents to growth opportunities, particularly targeting people on long term sickness related benefits;
- Build homes of a high standard that meet the needs of Rotherham's growing population, accelerating delivery of three strategic housing areas at Waverley, Bassingthorpe Farm, and Dinnington East. This means shifting from delivering 600 homes a year to 900 homes;
- Work with SCR and LEP colleagues to ensure that Work and Health Programme provision directly benefits Rotherham's residents, and work closely in the design of devolved employability and skills programmes within SCR; and
- Make the most of the Council's expected £880k Levy commitment for Apprenticeships, ensuring the delivery of high quality Apprenticeship provision linked to the Council's priorities.

c) Protect Rotherham's green spaces and improve the quality of the public realm, ensuring our streets are clean and safe

2.4.14 Economic growth is not only about investing in bricks and mortar – the strategy is to promote Rotherham as good place to live and work, which means a vibrant cultural sector, good quality green spaces, clean and tidy streets and neighbourhoods that residents are proud to call home. The strategic budget priorities are therefore to:

- Ensure the effective delivery of the additional £10m investment in the quality of roads in Rotherham, removing pot holes and responding to resident feedback on high priority street scene improvements;

- Ensure that street, waste and environment services are delivered through the most effective and efficient delivery models. This includes reviewing the infrastructure and rationalising the estate (including depots) required to meet future population needs;
- Provide a high quality, comprehensive library service to Rotherham residents that shifts money from property to tangible resources that benefit users directly including books, technology, and research;
- Review waste management arrangements within Rotherham and at a city region level, to determine how wider operational savings can be made from joint working and collaboration. This includes opportunities to maximise income from commercial waste exit and opportunities to re-finance PFI at an appropriate time; and
- Review corporate transport and fleet arrangements to identify cost savings, income generation opportunities and methods of improving customer outcomes. This will include passenger transport arrangements; fleet; and staff travel.

d) Become a smaller, more efficient, more connected organisation, working as one Council with a stronger leadership and influencing role

2.4.15 Over the last six years the Council has experienced a significant fall in overall funding with a corresponding reduction in staffing, with good strides made towards greater efficiency savings. However, much more can be done to become a leaner, more efficient organisation – ensuring that precious resources are spent where they are needed most. This means stripping out unnecessary cost and duplication in buildings and services; developing the culture of the council away from departmental silos; changing the way the Council works to be more digitally enabled; investing in functions that will enable the Council to perform better at lower cost; and ensuring value for money from the considerable commissioned spend in Rotherham. To achieve this, the strategic approach to the budget is to:

- Complete a comprehensive, planned review of procurement within the Council to identify where, how and when better value can be created from the £219m of addressable spend (recognising both committed and uncommitted spend) across Social Care, Public Health, Capital Projects, Housing Improvement and General Revenue Funds;
- Deliver a robust organisational review that appraises enabling, professional and business support services, reviewing staff levels, structures and functions, developing an organisation blueprint that is fit for the future, delivers real term cost savings and builds upon the laying foundations report to continue to strengthen corporate governance and oversight to address the issues identified within the Corporate Governance Review. This approach will start to develop options for the ‘future council’, the shape of the Council in the medium to long term to meet the changing context and landscape;
- Work with managers, staff and unions to develop a more flexible workforce, recognising the greater integration of services and the shift

towards more generic competencies and skills across previous departmental silos such as family based working; asset and strength based approaches; and more commercially aware decision making.

- Centralise enabling functions and areas of spend to improve strategic fit and oversight of impact and value for money, including workforce development and communications;
- Identify and strip out unnecessary agency and consultancy spend, introducing more robust recruitment and approval mechanisms to ensure that where consultancy/agency staff are used it is business critical;
- Ensure the infrastructure and estate is fit for purpose for a smaller, leaner organisation and offers good value for money. This includes reviewing financing options for Riverside House and estate and property rationalisation, facilitated by digital access to Council services;
- Strengthen the enabling services, building capacity and capability to enable the council to lead and influence within Rotherham and the Sheffield City Region; drive the quality and performance of front line services; and build on the good work to improve governance and accountability. This will be funded by savings identified within the organisational review, re-directing spend from transactional to strategic resources including performance, commissioning, research and intelligence; and
- Continue the progress made towards 'digital by default', increasing the pace of transformation to enable more residents to access services online across multiple access points.

e) Adopt a more commercial, outward facing approach to doing business, generating income and leveraging the resources and assets of our partners in Rotherham

2.4.16 As the role of Rotherham MBC evolves, and the Council becomes a smaller, more focused organisation, so the way in which the Council collaborates with other public sector partners in Rotherham and Sheffield City Region must develop and change. The devolution agreement and opportunities to collaborate presents new opportunities to make savings *and* secure income. Similarly, the Council must better lever the assets, resources and capacity of the thriving voluntary and community sector that has weathered the storm of significant budget cuts across the public sector. There are clear opportunities to generate increased income to the Council by adopting a more commercial approach, ensuring the best possible deal for Rotherham's tax payers is achieved. The Council will look to capitalise on new and emerging alternative delivery models and funding vehicles to share risk and reward linked to long term economic and social outcomes. The strategic priorities for the budget are to:

- Continue to invest in building the capacity of the voluntary and community sector, streamlining funding, ensuring grant and application processes are

proportionate, and prioritising investment in those areas that help to build community capacity, resources and assets;

- Ensure a commercial approach to housing and development that secures a good deal for the Council and enables the re-investment of surplus. Similarly, implementing the housing strategy will ensure the housing stock profile better meets demographic changes and alternative specialist housing options including extra care developments are accelerated to meet demand and reduce cost for high cost residential care placements;
- Build on the existing collaboration with other local authorities and public service partners in the SCR to increase the scope and level of collaboration where it makes sense to do so for Rotherham. This includes potential strategic projects linked to high cost social care services such as SCR-wide adoption services; different areas of Adult Social Care; and strategic planning and transport;
- Consider alternative delivery vehicles and funding models across the Council where there is a strong evidence base, exploring the role of social investment, outcome based contracting and risk/reward contracting models; and
- Undertake a comprehensive review of traded services and charged for services, developing options for more enterprising, commercially focused traded service models, including services delivered to schools; the level of subsidy and/or cost recovery from residents for particular services; and a Review of the Council Tax Reduction Scheme (CTRS).

2.4.17 Taken together, the above principles and priorities, whilst by no means an exhaustive list, give a strong sense of the proposed strategic direction of the budget and the associated investment/saving requirements to both deliver the Council's priorities and achieve a balanced budget, including addressing the £42m funding gap. The following sections describe the practicalities of the approach to generating the detailed options for Members to consider within this strategic framework.

2.4.18 Work is already underway to develop the detailed options for Members to consider and prioritise to address the funding gap beyond 2017/18. This is being done on a phased basis, recognising that some areas require significant, complex and detailed analysis whilst others are more straightforward quick wins. The phased approach is as follows:

2.4.19 The Council has developed a long list of potential investment and saving options reflecting the above principles and priorities. This includes both the 'big ticket' budget challenges and service level 'quicker wins'. The approach to developing this long list has been both top down, identifying strategic reviews that are cross council, and bottom up, from within directorates. The long list is continuing to develop as additional support is focused on addressing the budget challenge, with further lines of enquiry and potential options being added as the detail of the respective options is investigated. The big ticket areas of focus are summarised below:

Principle	Big ticket budget priorities (indicative)
a) Keep residents, particularly vulnerable children and adults, safe from harm and enable more people to live independently for longer	• Asset and strength based approach to the delivery of services, particularly adult social care, to balance ownership and responsibility between local government, residents and their neighbourhood / social networks. • Review of high cost care packages across Children's and Adult services, ensuring unit costs and delivery models present best value and contribute to the wider objectives of independence and resilience. • Deliver the Children's Improvement Plan, particularly early help and early intervention alongside good social work practice and low caseloads to safely and sustainably reduce the number of LAC. • Integrate health and social care provision with CCG commissioned services to reduce unplanned admissions particularly targeted at high risk cohorts – predominantly older people with long term conditions. • Leverage the public health budget to get best value from commissioned services and align spend to the wider priorities of the Council. • Ensure that our social care staffing models reflect best practice and the most efficient and effective way of organising ourselves to respond to the safeguarding needs of the population.
b) Drive inclusive growth and ensure Rotherham's residents are connected to local good quality job opportunities	• Strengthen the corporate core to facilitate an increased influencing role with public service partners and the Sheffield City Region. • Targeted use our capital investments and in particular housing budgets to support the pace of growth we need to generate more income. • Ensure that the Apprenticeship Levy works for the Council by investing in high quality apprenticeship provision aligned to business needs.
c) Protect Rotherham's green spaces and improve the quality of the public realm, ensuring our streets are clean and safe	• Undertake a comprehensive infrastructure and property review and rationalisation to ensure that more of the Council's budget is spent on front line rather than property costs. • Explore options for more efficient and effective delivery of waste, highways and leisure facilities. • Taking a place-based approach to reviewing provision across universal services such as Libraries, Service Centres and Leisure to ensure more money is spent on resources and less on

	property – improving the quality of resources and accessibility across the Borough. • Review transport and fleet arrangements within the Council and with service users, identifying more efficient and effective ways of supporting people with access and transport needs.
d) Become a smaller, more efficient, more connected organisation, working as one Council with a stronger leadership and influencing role	• Undertake a comprehensive review of procurement within the Council, identifying options for driving down cost and improving outcomes. • Undertake a Corporate Enabling Services organisational review to identify the most appropriate staffing and resource model for the Council's evolving needs, including identifying savings from support areas such as business support and investing in enabling functions such as Legal to support the Council deliver its priorities more effectively. • Strip out discretionary spend in areas such as agency staff and consultancy spend through more effective governance and controls. • Increase the pace of digital transformation within the Council, including resident/customer access.
e) Adopt a more commercial, outward facing approach to doing business, generating income and leveraging the resources and assets of our partners in Rotherham	• Continue to engage with and support the voluntary and community sector and ensure funding is streamlined and aligned to our organisational priorities, building on the community assets / strength based approach detailed with a) above. • Undertake a comprehensive review of traded / subsidised services, developing options to increase income where it is right to do so. • Drive the pace of shared services with other Councils (and other public service partners where appropriate) where it benefits Rotherham. • Explore alternative investment models such as social finance to ensure Rotherham's resources go further and we capture the very best insight and innovation to benefit Rotherham residents.

2.4.20 Work is progressing to develop the detail for each option, some of the options will take time to develop and implement and feed into budget proposals for 2018/19 and 2019/20.

2.4.21 Scoping and analysis is already underway to support the development of coherent options for a number of the big ticket themes, prioritising the complex, high cost (but potentially high benefits) areas which will make a material difference to the £42m estimated funding gap for 2018/19 and

2019/20. External support has been commissioned to provide granular analysis and expert insight where required because of the level of complexity and potential savings on offer. This includes for example:

- Procurement review
- Organisational review
- Traded services review

2.4.22 The reviews are being phased recognising the level of internal and external resources required to undertake each project effectively. Additional lines of enquiry are also being explored where more radical options to address the funding gap may be generated.

2.4.23 Recognising the level of complexity, risk and importance in delivering options that address the funding gap, governance and programme management arrangements are being strengthened at a corporate and directorate level. The proposed 2017/18 budget includes £400k for the next three years to fund the necessary resources to ensure strong internal programme management and the necessary pace to secure substantial savings options for consideration as part of the 2018/19 budget. The high level principles of the proposed approach are as follows:

- Develop the series of reviews and options into a coherent and structured programme, with clarity of accountability, full visibility, and appropriate reporting and management arrangements in place;
- Develop each option (at an appropriate level) into strategic business cases which provide sufficient information for Members to qualify them on an informed basis;
- Once qualified, strategic business cases will be developed into full business cases to provide cost/benefit certainty on a phased basis;
- Ensure that there is a full view of business cases to avoid double counting of benefits on a cross-Council basis;
- Ensure that the workforce implications of business cases are clear and factored early into the planning process (e.g. the treatment of in-year savings reflect the consultation process required);
- Ensure that there is a centrally driven, standard way of delivering business cases – ensuring quality and benefits realisation;
- Ensure each directorate is supported to develop and then deliver the business case;
- Re-shape corporate and directorate governance to oversee both the development of options and business cases and also the delivery of benefits/savings;
- Monitor benefits/savings realisation, track progress against deliverables and report on risks; and
- Strengthen the resources within the corporate core to lead the budget process and provide resources at the right level to deliver good quality business cases.

2.4.24 As Business Cases are developed it is proposed that they will be brought forward for Member consideration during 2017/18 to maximise the potential of delivering savings at the earliest opportunity. These will include Equalities Assessments and consultation requirements.

2.5 Fees and Charges

2.5.1 Schedules of Fees and Charges on which the 2017/18 Budget are based are shown in Appendix 2. The Regeneration and Environment service fees and charges are not included and will be considered in a separate report to Cabinet on 13th March.

2.5.2 Some specific increases to charges fees and charges were consulted on as part of the 2017/18 Budget consultation including:

- F&CS 2A – Increase in summons costs for Council Tax and Business Rates from £48 to £54.
- R&E 26 – Increase charges for Pest Control services
- R&E 8A – increase room hire charges at Clifton Park Museum
- R&E 11A – Increase Business Centre charges
- R&E 13 – Increase Local Land Charge (Search) fees

3. Key Issues

This section of the report incorporates the following financial matters related to the Budget and Financial Strategy for 2017/18 and the medium term, which need to be considered by Council.

3.1 Budget Proposals 2017/18 to 2019/20.
3.2 Future Challenges for Services and the Impact of Spending Reductions and Savings Plans.
3.3 Council Tax Proposals for 2017/18.
3.4 Financing the proposed 2017/18 Revenue Budget.
3.5 Reserves and Balances within the Council's Budget Strategy.
3.6 Medium Term Financial Plan 2017/18 – 2019/20.
3.7 Capital Strategy / Capital Programme Update.
3.8 Treasury Management Matters.
3.9 Report of the Strategic Director of Finance and Customer Services (the Council's Responsible Financial Officer).

3.1 Budget Proposals 2017/18 to 2019/20

3.1.1 The proposed 2017/18 Budget includes the £11.005m 2017/18 investment approved by Council on 7th December 2016 in the MTFS Update report. This is shown in summary in Table 4 below:

Table 4 – 2017/18 Approved Investments – Council 7th December 2016

Investment	£m
Children & Young People – Pressures and increased demand	8.346
Children & Young People – Investments (net) to deliver future years savings	1.331
Adult Care – Investments to deliver future years savings and support for delivering the Adult Social Care Development Programme	0.481
Corporate Services – Investment – largely to support Operational Directorates (predominantly Legal services)	0.847
TOTAL	**11.005**

3.1.2 The proposed 2017/18 Budget also includes funding for the following:

- Funding to enable the reinstatement of the Joseph Rowntree Foundation Living Wage rate for the Council's own staff from 1st April 2017 (£510k).

- Funding to partially mitigate the impact of Welfare Reform on Rotherham's most vulnerable residents, through the provision of a budget for food parcels and crisis loans (£100k).

- Funding for the Government's Apprenticeship Levy, payable from 1st April 2017 (£880k).

- Funding for Children's Services to maintain levels of Social Work provision whilst staff undertake training and development (£489k).

- Funding for the Adults Safeguarding Board (£20k).

- Funding to provide resources to support the delivery of savings in the 2017/18 Budget and to assist the development and delivery of the further £42m savings that are required over the next two financial years (£1.2m).

Savings

3.1.3 The Council consulted with the public, staff and partners on budget savings proposals of £11.230m. The proposed budget for 2017/18 includes implementation of £11.036m of these. In addition a further saving of £60k has been identified for 2017/18 which relates to the opportunity to generate £60k additional income from the Rotherham Show in relation to the renting of 'pitches'. This increases the Directorate savings to £11,095.9m. The summary of the proposals by Directorate is set out in Table 5 below. More detailed information is available at Appendix 1.

Table 5 – Summary Directorate Budget Savings Proposals 2017/18 – 2019/20

Directorate	2017/18	2018/19	2019/20
	£'000	£'000	£'000
Assistant Chief Executive	52.0	40.0	0.0
Finance & Customer Services	667.0	-60.0	0.0
Adult Care & Housing	4,332.0	0.0	0.0
Public Health	679.5	179.5	0.0
Children & Young People's Service	2,159.0	591.0	0.0
Regeneration & Environment	3,206.4	904.0	-500.0
TOTAL	**11,095.9**	**1,654.5**	**-500.0**

3.1.4 Details of the budget savings consulted on but which are not incorporated in the proposed 2017/18 budget are shown in section 5.2 of this report.

3.1.5 The following factors have also enabled the Council to prepare a balanced budget for 2017/18:

- Corporate Savings - largely from the review of Capital Financing, Pensions and Contingencies budgets (£5.913m).
- Changes to Council Tax, Adult Social Care precept and the Council Tax base (£2.052m).
- Provisional Settlement Announcement / Funding changes (£2.583m).
- Use of Reserves (£5.298m), in addition to the £5.169m planned use of reserves in 2017/18 included in the MTFS.

Budget realignments

3.1.6 Over the last year a great deal of work has been undertaken to review the current budget detail and ensure it is robust and that previously agreed savings along with detailed budget allocations are sustainable and reliable. Therefore the proposed budget for 2017/18 includes budget realignments in respect of budget savings agreed in prior budget rounds for 2017/18 and 2018/19 in respect of assumptions around the downsizing of the Council and therefore a reduced requirement for support services. There are a number of reviews currently taking place or about to commence and the findings from these reviews and any associated savings proposals will be brought back for Member consideration.

3.1.7 The Budget also includes further minor realignments to address largely technical matters. e.g. Reduced levels of HRA funding contributions, reductions to Directorate income budgets associated with the charge out for printing – lower printing volumes due to reduced staffing levels and the remaining staff printing less, etc.

Amendment to Library Strategy Budget Proposal

3.1.8 On 12th September Members approved, following consultation, the 'Library Strategy and Future Library & Customer Service Offer'. Since the approval of this report the service was made aware of additional factors which impact on the details of the delivery of the savings in relation to the use of vehicles. More detailed information is provided on this in the Budget Report that was presented to Cabinet on 13th February.

3.1.9 As a result of this information it was proposed in the Cabinet report that the method of achieving the savings originally approved by Members in September was amended. This change will not adversely affect customers and can be accommodated within the overall approved reduction to budget.

3.2 Future Challenges for Services and the Impact of Spending Reductions and Savings Plans

Impact of the proposed 2017/18 Revenue Budget

3.2.1 The Budget outlined above will:

- provide additional funding to both protect vital services for those most in need in our community, but also recognises the overwhelming need to provide further investment in Children's Services including targeted early preventative work with vulnerable young people;

- progress the ongoing transformation of the Council's Adult Social Care Services to provide better services enabling more vulnerable adults to live independently, safely and improve their quality of life;

- enable the Council to continue to positively take forward and address the findings in the Professor Jay, Ofsted and Louise Casey reports to help the Council become 'fit for purpose' at the earliest opportunity;

- focus on corporate and service transformation, ensuring services continue to be equipped to deliver a high standard of service for the citizens, businesses and stakeholders of the Borough that is fully aligned to the Borough's new Community Strategy and the Council's Corporate Plan priorities; and

- Continue to reduce management, administration and support costs as far as is sensible to do so.

3.2.2 The key impact of the proposed budget on each Directorate is shown below:

Children and Young People's Services (CYPS)

3.2.3 CYPS has statutory responsibilities for the safeguarding of children and young people. The Directorate is focused on supporting children and young people; parents and carers, who have to rely more than most on targeted and specialist services to make changes and prepare young people for adulthood, which will see them become more independent.

3.2.4 Ensuring that children and young people can thrive, reach their potential and go on to lead successful adult lives is at the heart of what the service does. It is recognised that every family needs help sometimes and that by delivering services in a way that helps them to be stronger, they can be more resilient and go on to help themselves. When families do need help, identifying the needs and providing appropriate support at the earliest point is critical to them achieving the best outcomes but also simultaneously building sustainable Children's Services.

3.2.5 The future model for CYPS is based on the principles of prevention and intervening earlier to support families, to avoid their needs from escalating; when statutory intervention is required it is based on best social care practice which should lead to a higher quality and lower cost model over the longer term. Good social care practice has been proven to deliver better outcomes for children at a lower cost. Reducing resources means that the Directorate will need to build on existing partnerships and develop new working arrangements with our communities, families, and third sector organisations to deliver better outcomes.

3.2.6 Critical to Rotherham's ambition to be a child-centred borough, children and young people represent one of the most important investments that can be made to secure a vibrant, healthy and productive long term future for Rotherham people.

3.2.7 CYPS continue to face significant and sustained cost pressures driven by rising demand for services and the outlook remains challenging. The drive to improve professional social work practice is ongoing and 2016/17 has seen some significant achievements regarding permanent recruitment to social care posts. The number of vacant posts has fallen below 10%, from 18% which has led to a reduction in the reliance on agency staff. However, the realities of the local and national picture remain and the budget needs to reflect the reliance that all local authorities have on a minority of agency staff. The number of looked after children in Rotherham has risen by 14.5% from April to December 2016 which has exaggerated the gap between the placement budget and estimated placement costs.

3.2.8 The CYPS Sustainability Strategy was presented to Cabinet on 14th November 2016, and ratified at Council on 7th December. It seeks to address the budget gap over a five year period to 2020/21 through a mixture of immediate funding support and investment linked to medium and longer term sustainable savings. The budget proposals for CYPS will start to deliver savings in 2017/18 and, over the medium term, will reduce expenditure whilst continuing to protect the most vulnerable in society. The proposals seek to address the growing numbers of Looked after Children and change the

proportion of placement settings in favour of in-house foster care which is widely acknowledged as providing the best outcomes for children in care and is the most cost effective setting from a budgetary point of view. If the budget proposals have the desired effect then over the next four years the growth in placement numbers will initially plateau and then start to slowly reduce from the end of 2017/18.

Public Health

3.2.9 The Local Authority statutory duties for Public Health services are mainly outlined In the Health and Social Care Act 2012. These include the duty to improve Public Health through several mandated and non-mandated functions.

3.2.10 The value of the Public Health grant for 2017/18 is £16.734m a reduction of £423k or 2.5%. The grant will remain ring-fenced for the delivery of public health functions for all ages. The Government have indicated that the grant will continue to be reduced by 2.6% for a further two years to 2019/20.

3.2.11 Life expectancy in Rotherham is almost 2 years below the English average, reflecting a range of health inequalities. Also, health inequalities within the borough are demonstrated by a 9 year gap in life expectancy for men and a 7 year gap for women, between the most deprived areas and the least deprived.

3.2.12 Savings proposals have been identified affecting a range of non-mandated functions funded by Public Health for 2017/18. The emphasis has been on reviewing the need for existing levels of funding and identifying any activity which can cease or be commissioned differently.

Adult Social Care

3.2.13 The Adult Care Development Programme is the overarching strategy to transform Adult Care provision. The aim of the programme is to embed Care Act 2014 principles and to build upon them in terms of a focus on strengths based assessments, investing in prevention and early intervention and maximising community assets. In order to achieve these aims, there is a need to review and develop existing services, both directly delivered and externally commissioned.

3.2.14 Nationally, the provision of social care for adults has undergone enormous change over the past generation. The pace of change has accelerated over the past few years as the demand for more personalised services continues to grow, traditional models of care are seen to be outdated and not delivering independence, choice and control and pressure on the system grows from more demand and less resources. These changes have now been reinforced with the introduction of the Care Act.

3.2.15 The Council's ambition is that adults with disabilities and older people and their carers in Rotherham are supported to be independent and resilient so that they can live good quality lives and enjoy good health and wellbeing. This

vision also supports the Council's financial challenge, in terms of mitigating rising demand for statutory services within the context of reducing budgets.

3.2.16 The strategy which will enable these outcomes to be delivered contains key elements and these define the Adult Care Development Programme. The Council must:

- ensure that information, advice and guidance is readily available (e.g. by increasing self-assessment) and there are a wide range of community assets which are accessible,
- invest in services that embed prevention and early intervention. These reduce and delay entry into more expensive statutory services,
- focus on maintaining independence through re-ablement and rehabilitation,
- improve our approach to personalised services – always putting users and carers at the centre of everything we do,
- develop integrated services with partners and where feasible single points of access,
- ensure we "make safeguarding personal",
- commission services effectively working in partnership and co-producing with users and carers,
- use our resources effectively.

3.2.17 There are a number of key external drivers which impact upon the transformation both in terms of cost and capacity:

  - National increases in the cost per hour of home care, driven by incremental increases in the national minimum wage;
  - Demand for social care is increasing nationally, due to demographics;
  - People needs are becoming more complex across all cohorts for example dementia prevalence rates are rising;
  - Deprivation of Liberty Safeguards; and
  - The current provider market availability is restricted and there is a need for growth in a range of sectors.

3.2.18 Working with partners through the Adult Care Improvement Board to identify joined up ways of working to reduce duplication, improve efficiency and provide a better experience for the customer. The Rotherham Place plan has been effective in bringing partners together to look at what are the key priorities for our communities. Developing a prevention framework to start to engage early with people, and providing good information and signposting, will be key to managing future demand and to reduce the reliance on care services.

3.2.19 Adult Social Care through the delivery of the Development Programme will demonstrate improvements in value for money and contribute to the overall financial pressures facing the Council. The Council recognises the increasing cost pressures in terms of more complex needs and demographics and is

therefore looking to provide further investment funded by the proposal to take up the 3% Adult Social Care Precept and use of the non-recurrent Adult Social Care Grant allocation in 2017/18.

Housing - General Fund

3.2.20 The Housing General Fund budget supports the Area Assemblies, Community Engagement, Homelessness and advice services, income from the Furnished Homes scheme and Strategic Housing and Investment team.

Housing Revenue Account (HRA)

3.2.21 The Housing Revenue Account is a statutory ring-fenced account that the Council has to maintain in respect of the income and expenditure incurred in relation to its council dwelling and associated assets.

3.2.22 Changes to the Government's policy on social housing rents resulted in the requirement to reduce dwelling rents by 1% over four years from April 2016. To comply with the legislation rents will be reduced by 1% for a second year from April 2017.

3.2.23 To support the Housing Capital Programme there will need to be a planned transfer from HRA Reserves of £1.159m in 2017/18 in order to support capital investment in existing stock including strategic acquisitions, in line with the HRA Business Plan.

3.2.24 The Council has been chosen as one of the first wave of local authority partnerships to receive funding under the new Starter Homes Land Fund, to build new starter homes for first time buyers, to support the wider growth and regeneration of local areas including town centre sites and to help young first time buyers on the housing ladder.

3.2.25 Rotherham has also been awarded £6.1m under the government's Shared Ownership and Affordable Homes Programme for new homes across the borough including a mix of shared ownership and rent to buy properties.

Regeneration and Environment

3.2.26 The Directorate has identified 4 key themes as a focus for the next three years. These key themes are linked to the need to plan future service provision and expenditure within a climate of ongoing budget cuts from Government but also to look to explore key opportunities to substitute budget reductions with income generation through a more commercial approach to conducting business.

These key themes are:

- Growth
- Modernisation - running a modern and efficient council
- Being more commercial
- Engaging and empowering communities

Promoting Growth

3.2.27 If Rotherham is successful in encouraging regeneration investment, business growth and development and housing development, this will contribute to the future financial sustainability of the Council through increased employment and wealth creation for residents, increased income in the form of business rates and increased Council Tax and New Homes Bonus. Rotherham has ambitious targets in the Local Plan for new housing, with a need for 958 new homes a year. It also has a jobs target of 1,000 a year and 750 net new businesses over the next 5 years. This correlates to the growth ambitions set out in the Sheffield City Region (SCR) Strategic Economic Plan and more locally with the Council's Growth Plan. The Council also has a major role to play in helping drive this growth and enterprise, both as a facilitator and also in terms of a potential deliverer, as a major land and property owner. The Council will look to maximise the opportunities created by connecting residents and businesses with skills and employment opportunities and supporting the inward investment in housing and in transportation and highways infrastructure.

3.2.28 *Modernisation – Running a Modern and Efficient Council*

Modernisation covers a wide range of options including the use of ICT and other technology solutions, exploring different delivery models such as shared services and partnering, private sector delivery, exploring the use of the community and voluntary sector to deliver services through the use of community asset transfer and better use of the Council's assets i.e. buildings and land to increase yields or divest itself of liabilities.

3.2.29 *Being more Commercial*

There are many areas of opportunity for the Council to adopt a more commercial approach to service delivery. Rotherham has opportunities it can capitalise on as the owner of strategic assets, a skilled workforce and services which could easily be 'traded' to a wider market.

3.2.30 It is essential that in the coming months and years, non-statutory services that are at risk of further cutbacks, or indeed complete cessation, explore sustainable funding solutions linked to increased income generation activity or indeed full commercialisation.

3.2.31 *Engaging and Empowering Communities*

This approach links in very closely with the Council's desire to promote locality delivery of services and functions and relates not only to improved service delivery but also to rationalisation of assets, joint service

commissioning as well as community asset transfer and co-production and delivery within the community and voluntary sector.

Corporate Support Services – Finance and Customer Services and Assistant Chief Executive

3.2.32 Corporate Services support the delivery of key Council services, adding value by promoting the most effective use of resources, ensuring compliance with both Council regulations and national legislation and providing advice, assistance and a cross-cutting perspective.

Finance & Customer Services

This directorate provides the following services:

- Finance/Accountancy
- Revenues and Benefits
- Corporate Procurement Services
- Internal Audit
- Insurance
- Legal Services
- Customer, Information & Digital Services (CIDS)

3.2.33 It is recognised that, to continue to support the Council, Finance and Customer Services needs to be strong and appropriately resourced and skilled, but also that future service provision and expenditure needs to be planned within the context of ongoing reductions in Government funding and significant changes to the funding of local government.

3.2.34 The Directorate is committed to continuing to provide outstanding, high quality professional and support services that are valued by all our customers, both internal and external, by further developing the skills of our staff to meet the current challenges of local government. The Directorate is eager to take advantage of the opportunities provided by the Review of Corporate Services that is currently underway, to modernise and develop services further and to learn from best practice.

3.2.35 New ways of working will be explored, service provision, staffing levels and resources will be benchmarked and best practice promoted to ensure that the Directorate (and the Council) are focussed on the Council's key objectives and priorities and that the Directorate continues to develop and refine its service offer.

Assistant Chief Executive Directorate

3.2.36 Assistant Chief Executive's is a new directorate formed as a direct result of Phase 1 of the Improvement Plan. The directorate has 5 distinct areas:

- Human Resources
- Communications
- Democratic Services
- Policy & Partnerships
- Performance & Risk

3.2.37 The key areas of work in 2016 have included development of a new Council Corporate Plan, development of a Performance Management Framework, development and embedding of a Strategic Risk Register and the approach to risk strengthening the Scrutiny function, launch of workforce values and behaviours framework, supporting the Rotherham Together Partnership, development of a new workforce strategy, support to all the council's senior officer recruitment and draft of a Rotherham Compact.

3.2.38 It has been recognised through a number of peer reviews that there needs to be a strengthening of both the Council's corporate governance arrangements and the level of resource in some of the corporate functions. An external review has already identified that the level of HR resource is significantly smaller compared to similar size councils. Similarly, an LGA external review has identified that the Council needs to establish and resource a corporate performance function if it is to embed a council wide performance framework.

3.2.39 The functions provided by the directorate support the delivery of key Council services and whilst good progress has been made in establishing corporate governance arrangements the ongoing challenges include embedding those arrangements and ensuring that the Council's key corporate functions are proactively working across the organisation and enabling services to deliver within the principles of best value and support other directorates to meet the future challenges.

3.3 **Council Tax Proposals for 2017/18**

3.3.1 Council is asked to approve the Council Tax increases as set out in the Statutory Resolution in Appendix 6 which includes an increase its own Council Tax (ie excluding Parish, Fire and Police precepts) by a total of 4.99%. This consists of two elements:

a) A 1.99% increase in respect of contributing towards the Council's overall budget position; and
b) A further 3% increase specifically in respect of a precept for Adult Social Care services (following a Government announcement allowing Authorities with Adult Social Care responsibilities to generate an extra 3% income by applying this precept).

3.3.2 The 3% Adult Social Care precept will generate an additional £2.719m income to support the Adult Social Care budget.

3.3.3 The 3% Adult Social Care precept will be utilised to fund most of the additional investment in Adult Social Care services as shown in Table 6 below:

Table 6 – Use of Adult Social Care Precept 2017/18

Use of Adult Social Care Precept	**£'000**
Meeting the cost pressure of children who reach adulthood (Transitions)	1,087
Increased cost of Adult Social Care contracts with care providers linked to the National Living Wage	750
Pay Award – estimated at 1%, and changes to Social Worker terms and conditions of employment	497
Deprivation of Liberty Safeguards (DOLS)	100
Contract Inflation	637
Adults Safeguarding Board	20
Non contractual inflation	12
TOTAL	**3,103**

3.3.4 As part of the additional flexibility in relation to Adult Social Care services within referendum thresholds, authorities are required to provide additional information on the use of this "precept" both with Council Tax Bills and to the DCLG. The Secretary of State has issued a Notice under Section 52ZY of the Local Government Finance Act 1992 requiring Section 151 officers in ASC authorities to confirm that money raised through the precept is being used exclusively for Adult Social Care. This declaration must also be signed by the Director of Adult Services. In future confirmation will be required to that this additional Council Tax **continues** to be allocated to Adult Social Care.

3.3.5 Regulations also require that the Adult Social Care "precept" is shown as a separate line on the face of the Council Tax Bills. The Tax Bill will also state "The Council Tax attributable to Rotherham MBC includes a precept to fund adult social care" the form of words having been prescribed by the Secretary of State. The Council Tax Information Leaflet published with Bills, will also be required to include set words referring to the Adult Social Care precept.

3.3.6 A 4.99% increase on the tax levied in 2016/17 would mean a **Band D Council Tax (for the Council only) of £1,394.48** and would mean a Band A Tax of £929.65, a Band B Tax of £1,084.60 and a Band C Tax of £1,239.55 per year. **86.3% of properties in Rotherham are classed as Band A (54.0%), Band B (19.3%) or Band C (13.0%).**

3.3.7 The planned level of Council Tax also takes account of a planned use of £3m (net) surplus on the Council's Collection Fund (Council Tax and Business Rates) as at 31 March 2017. This is a direct result of the Council continuing to achieve its excellent record in collecting Council Tax by achieving a higher

rate of collection than the 97% expected when setting the previous years' tax levels and minimising its cumulative arrears, (which currently equate to £68 per property, which is one of the lowest levels for a Metropolitan Council).

3.3.8 The proposed increase in Council Tax is not recommended lightly. The alternative was to further reduce valued, frontline services at a time when demand for these services by vulnerable children and adults is increasing and the Council, alongside the Sheffield City Region, are proactively looking to stimulate the economy to bring about jobs and prosperity in the borough and city region which will bring about an increase in the future resources available to the Council.

3.3.9 As required by legislation (the Local Government Finance Act 1992), the proposed Council Tax calculations for the Council, parished areas and including the precepts from the South Yorkshire Police and South Yorkshire Fire and Rescue Authorities are set out in the Statutory Resolution at Appendix 6.

3.3.10 The Council meeting on 25th January 2017 approved Rotherham's Council Tax Base for 2017/18 of **68,235.14 Band D Equivalent properties** after adjusting for expected losses on collection, the impact of the Council's Council Tax Reduction Scheme and discretionary discounts and exemptions for empty properties and second homes.

3.3.11 Based on the number of properties in the Tax Base and the proposed increase in Council Tax by 4.99%, this will generate a total Council Tax of **£95.152m** available to support the Council to fund services in 2017/18.

3.4 Financing the Proposed 2017/18 Revenue Budget

3.4.1 The table below shows the total available (non-ringfenced) resources to support the proposed revenue budget of £204.826m for 2017/18:

Table 7 – Funding the 2017/18 Revenue Budget

	£'000
Settlement Funding Assessment	88,897
New Homes Bonus (including top-slice refund)	5,215
Business Rates: Section 31 Grants, Renewable Energy and Enterprise Zones	2,095
Proposed use of Reserves	10,467
Use of Collection Fund Balance	3,000
Council Tax	95,152
Funding Total	**204,826**

Proposed Directorate Budgets 2017/18

3.4.2 Set out below in Table 8 is the proposed Net Revenue Budget for 2017/18 including the Directorate Cash Limit Budgets utilising the funding resources set out in Table 7 above, and assuming implementation of the proposed budget savings included within this report and detailed at Appendix 1:

Table 8 – Directorate Budgets 2017/18

Directorate	**Proposed Budget 2017/18**
	£'000
Adult Care & Housing	61,894
Children & Young People's Service	62,164
Regeneration & Environment Services	43,387
Finance, Customer Services	13,541
Assistant Chief Executive	5,367
Central Services	18,473
TOTAL NET REVENUE BUDGET	**204,826**
Public Health (Specific Grant)- Includes £16.734m 2017/18 grant plus £396k use of Public Health grant reserve.	*17,130*

3.4.3 The proposed Central Services budget (£18.473m) shown in the table above includes the following key budgets:

- Levies - Integrated Transport Authority, Coroners, Apprenticeship Levy, etc. (£12.8m)
- Former South Yorkshire County Council Debt (£2.1m)
- Capital Financing and PFI adjustments (£2.6m net)
- Voluntary severance budget (£700k)

It also includes the following 'unallocated' investments and savings which will be allocated to the appropriate services once it is known where they will impact:

- Budget to fund the equivalent of a 1% pay award. This will be allocated to budgets later in the year once pay negotiations have been finalised (£1m);
- Joseph Rowntree Foundation Living Wage (£0.5m)
- Budget saving to be delivered from the renegotiation of staff terms and conditions of employment (-£2m).

3.5 Reserves and Balances within the Council's Budget Strategy

3.5.1 A review of the Council's reserves has been carried out and consideration given to the use of £5.298m to support the 2017/18 Budget providing time for further action to be taken to deliver the substantial further savings required over the two financial years 2018/19 to 2019/2020.

3.5.2 The purpose and need for the reserves currently held, the previous planned use and a risk assessment of each reserve has enabled a changed use to be proposed alongside the use of £8.456m to fund the additional investment (mainly into Children's safeguarding services) made during the current financial year and approved by Council in December 2016.

3.5.3 Within the proposed Budget is also the planned replenishment of these reserves over the medium term in order to secure the Council's ongoing financial stability and to provide the capacity for future budget planning choices or investment decisions.

3.5.4 The Council's reserves at 1st April 2016 were £99.673m and are listed in Appendix 7. These reserves are set aside for specific purposes and were planned for current and future use within previous budget decisions and in the medium term financial planning assumptions.

3.5.5 Whilst the majority of these reserves are either ring-fenced and subject to conditions of use or are earmarked for specific use determined previously by the Council, the approach taken in this budget is to replenish them in future years and hence maintain the value over the medium term or to fund within the base budget the costs that would have been funded from the reserves. In essence the strategy is to use some reserves earlier than was previously planned and to replenish them later.

3.5.6 It is proposed that all reserves currently committed to supporting the 2017/18 budget remain as per previous plans. However, there is a planned use of reserves in 2018/19 totalling £1.674m covering a variety of items. It is proposed that this value of reserve be utilised to contribute to funding the 2016/17 outturn and that the relevant budgets in 2018/19 be increased to take account of the removal of reserve funding.

3.5.7 It is further proposed to utilise for the 2016/17 outturn, £4.936m currently uncommitted in the Transformation Reserve which was always intended to fund improvements within the Council, along with a currently uncommitted value of grant totalling £1.163m. The remaining £0.683m for the 2016/17 outturn will be funded from using part of a reserve previously allocated for supporting the 2019/20 budget.

3.5.8 The funding for the 2017/18 reserves use beyond those previously included in budget plans (£5.169m) will consist of £2.087 of future planned reserve funding that would have supported the 2019/20 budget and £3.211m from the Pensions Deficit Reserve given the positive outcome from recent negotiations with the pension fund actuaries in relation to future payments to the pension fund.

3.5.9 The proposed budget includes £3m per annum from 2018/19 to replenish the reserves that are being used to support the 2016/17 and 2017/18 budgets.

3.5.10 The above proposals are the basis used for the formulation of the proposed budget and revised medium term financial strategy but the final determination will be formally approved when the outturn for the current financial year is known and reported. All future planned use of reserve will be subject to further future consideration as part of budget planning in future years.

3.6 Medium Term Financial Strategy 2017/18 – 2019/20

3.6.1 The Medium Term Financial Strategy and the Capital Strategy will be updated to reflect this Budget Report. This will include annual funding forecasts up to 2019/20 and will reflect any economic and legislative changes (for example – the outcome of key Business Rates Appeals) and will contain adjustments for other factors impacting the Council's budget. The MTFS update will be brought to Cabinet in 2017/18 following the closure of the 2016/17 accounts.

3.6.2 The Council's budget strategy has been to limit, as far as possible, the impact of funding cuts on front line services – particularly on the most vulnerable residents, whilst looking to grow the local economy to maximise future income generation potential.

3.6.3 The climate of continued funding cuts from Government and the pace of growth in the local economy has made this strategy difficult to maintain. More will be done to review how services can be further transformed to deliver further savings and to look for opportunities for joining up or rationalising service arrangements where it is sensible to do so and will reduce costs. However, the further planned government funding cuts over the period to 2019/20 mean that it is inevitable that some of the future savings the Council will have to deliver will inevitably impact on frontline services.

3.6.4 This report proposes a balanced budget for 2017/18. However more work is to be done to address the estimated £42m funding gap in the MTFS in the next two financial years. The summary MTFS position is shown in Table 9 below.

Table 9 – MTFS Estimated Funding Gap 2017/18 – 2019/20

	2017/18	**2018/19**	**2019/20**
	£m	**£m**	**£m**
Cumulative Funding Gap (7th December Council)	24.130	31.984	50.847
Savings & Adjustments	-24.130	-13.212	-9.338
Revised Cumulative Funding Gap	**0**	**18.772**	**41.509**
Annual Funding Gap	**0**	**18.772**	**22.737**

3.7 Capital Strategy / Capital Programme Update

3.7.1 The Capital Strategy and proposed Capital Programme 2017-2022, which sets out the Council's future capital investment plans, will ensure that

investment decisions are clearly aligned with the Council's strategic priorities and vision for Rotherham.

3.7.2 The Council's Capital Strategy and Capital Programme (2016-2021) was approved by Council on the 2nd March 2016. Minute 146 below:

Resolved:- That the new Capital Strategy, as presented in Appendix A and Capital Programme, as presented in Appendix B (for £279.095m in the period 2016/17 to 2020/21), which will require prudential borrowing of £53.602m to fund non-HRA schemes over the five year period, for which provision has been made in the revenue budget for the associated financing costs, be approved.

3.7.3 Further updates to the Capital Programme were approved by the Cabinet/Commissioners Decision Making Meeting of the 11th April 2016 in relation to the Housing Investment Programme 2016/17 and the CYPS Capital Programme 2016-2018 and in addition, Cabinet/Commissioners Decision Making Meeting of the 11th July 2016 approved carry forwards totalling £4.363m from 2015/16 into the 2016/17 Capital Programme.

3.7.4 The challenge for the future is to drive transformation, to help define Rotherham as an attractive place to live, further improve the quality of life for all residents, increase their overall social and economic prospects and enable them to participate fully in the life of the Town. Important to the delivery of these aspirations for the Town will be:

- To support, promote and drive the role and continuing growth of the town centre and Borough as a city region driver, as a focus for employment growth, through a strengthening and diversification of its economic base. This will be complemented through the ongoing development of the Advanced Manufacturing Park and the establishment of an Advanced Manufacturing Innovation District.
- To support investment in highways infrastructure, which will help connect people to jobs, education, shopping, recreation and services.
- Realising the ambition to improve the Town Centre offer, making it an attractive place for people to live, work, shop and enjoy their leisure time.
- The delivery of housing, both to improve existing Council housing and to facilitate the provision of new housing in the Borough, through major developments such as Waverley and Bassingthorpe Farm, in order to meet regional housing demand.
- To ensure Council-owned buildings such as office spaces, schools, markets, libraries and museums are adequately maintained, to ensure services can continue to be delivered to the public.
- To maintain the operational functionality of the Council's ICT infrastructure, including lap-tops, telephony, servers and network equipment as well as modernising how the Council works.

- To drive organisational efficiency and service transformation through the use of capital funding on an invest to save basis.

3.7.5 The Capital Strategy and the detailed Capital Programme stems from the priorities outlined above and sets out the process by which the Council will allocate its finite capital resources, to maximise their contribution to the delivery of the Council's Vision and priorities. Together, both the Strategy and the detailed Programme have been informed by Directorate Asset Management Plans, and other key Council strategies such as the Growth Plan, the Transport Strategy, the Housing Strategy and the Digital Council Strategy. It will also be informed by the developing Town Centre Master Plan, which is soon to conclude and be published.

3.7.6 The Capital Strategy will deliver a Capital Programme that is affordable and sustainable, and contributes to the Borough's economic growth. It will also ensure that the Council is able to fully contribute to the delivery of the SCR Strategic Economic Plan and maximise the potential for securing capital funding from the SCR and the Devolution Deal.

3.7.7 One of the key aims of improving the Council's management of its capital resources is to embed the importance of having an integrated approach across revenue and capital within the organisation. This is to ensure that the two key strategic documents, the Capital Strategy and Medium Term Financial Strategy (MTFS) interlink, to ensure that the delivery and financing of the Capital Programme fully reflects the principles of the MTFS. This will be done by ensuring that the revenue implications of capital projects are reflected within the MTFS and in revenue budgets (such as the cost of borrowing and savings generated through invest to save schemes).

3.7.8 The revenue impact of the Capital Strategy is reflected in this report and the prudential borrowing requirement arising from the Capital Programme is reflected in the Prudential Indicators and Treasury Management and Investment Strategy (Appendix 4).

The current Approved Capital Programme 2016-2021

3.7.9 The table below shows the current forecast outturn positon for the approved Capital Programme (2016-2021) by Directorate, following the November monitoring cycle as presented in the Financial Monitoring to the Cabinet/Commissioners Decision Making Meeting of the 9th January 2017. This is showing a forecast underspend of £3.603m in 2016/17. In addition, in respect of future years, the forecast against budget shows an underspend of £8.172m. The majority of this underspend relates to the Adult Care & Housing Directorate, following a review of current and future years HRA investment as a result of changes to Government policy leading to a reduction in available funding. Underspends in 2016/17 in the Regeneration & Environment and Children & Young People's Services Directorates have in the majority of cases been re-profiled into 2017/18.

Table 10 – Capital Programme 2016/17 and 2017-2021

Directorate	2016/17			2017 - 2021		
	Budget	Forecast	Variance	Budget	Forecast	Variance
Adult Care & Housing	31,699,956	30,352,488	-1,347,468	39,327,864	29,475,509	-9,852,355
Children & Young Peoples Services	8,311,136	8,016,993	-294,143	9,971,803	10,204,803	233,000
Finance & Customer Services	3,528,039	3,370,159	-157,880	2,365,600	2,396,775	31,175
Regeneration & Environment	17,880,012	16,076,915	-1,803,097	10,629,781	12,046,053	1,416,272
Total	**61,419,143**	**57,816,556**	**-3,602,587**	**62,295,048**	**54,123,140**	**-8,171,908**

Table 11 – Cumulative Capital Programme 2016 - 2021

Directorate	2016 - 2021		
	Budget	Forecast	Variance
Adult Care & Housing	71,027,820	59,827,997	-11,199,823
Children & Young Peoples Services	18,282,939	18,221,796	-61,143
Finance & Customer Services	5,893,639	5,766,934	-126,705
Regeneration & Environment	28,509,793	28,122,968	-386,825
Total	**123,714,191**	**111,939,695**	**-11,774,496**

3.7.10 In addition, as part of this Financial Monitoring Report to Cabinet, approval was given for three additions to the Capital Programme in 2016/17 totalling £277,000 and for a number of project variations, which largely represented the re-profiling of expenditure from 2016/17 to 2017/18. The revised position on the current Approved Capital Programme for future years following approval of these changes is as follows:

Table 12 – Current Approved Capital Programme 2017 - 2021

Directorate	2017 - 2021		
	Current Budget	Revised Budget	Variance
Adult Care & Housing	39,327,864	29,475,509	-9,852,355
Children & Young Peoples Services	9,971,803	10,778,803	+807,000
Finance & Customer Services	2,365,600	2,396,775	+31,175
Regeneration & Environment	10,629,781	12,046,053	+1,416,272
Total	**62,295,048**	**54,697,140**	**-7,597,908**

New Projects for which approval is sought (2017-2022)

3.7.11 Appendix 3A of this report identifies the projects that were included in the Capital Strategy 2016-21 which have not yet progressed. In addition, it provides information on new projects that are being put forward for approval for inclusion in the refreshed Strategy. The information presented provides individual project descriptions, including details of the proposed profiled spend and resources, with new projects highlighted as such. Table 13 below summarises these projects being put forward for approval, summarised by investment theme:

Table 13 – New Projects for which approval is being sought (2017-22)

CAPITAL INVESTMENT THEMES	£000
TOWN CENTRE DEVELOPMENT	14,902
IMPROVING HIGHWAYS & INFRASTRUCTURE	75,201
HOUSING & NEIGHBOURHOODS INVESTMENT	94,472
KEY INVEST TO SAVE	14,525
BUILDINGS CRITICAL CONDITION	18,008
ICT CRITICAL CONDITION	3,435
GROWTH FUND	5,000
GRAND TOTAL	225,543

3.7.12 The proposed projects for which approval is being sought will focus on the following key strategic themes:

- **Town Centre Development – £14.902m** – The Council has ambitions to continue the regeneration of the Town Centre offer, and has procured a

Master Plan, which will determine which individual projects will be put forward as strategic priorities. These include:

- Enhancements to the town centre offer and projects identified in the Master Plan.
- Enhancements to the leisure/night time offer, including an ambition to bring a cinema to Rotherham.
- Improvements to the Transport Interchange, to create a brighter, safer environment.
- Development of key strategic sites, including Forge Island, Westgate/Sheffield Road and the water side.
- Residential development in the town centre.
- HE Campus development on the Doncaster Gate site.

Budgets have been approved in 2016/17 for the acquisition of Forge Island - £1.751m and Riverside Precinct properties - £347k, totalling £2.098m, from the original 2016/17 allocation of £2.100m.

- **Improving Highways and Infrastructure - £75.201m**

The new planned investment includes a further £10m investment in the Borough's unclassified roads network over the period 2017/18 – 2019/20 the outcome of which will be that the unclassified roads in Rotherham are at, or better, than the national average condition. In addition, it includes two key strategic projects:

- A Parkway Widening scheme - which will widen the Parkway from 2 lanes to 3 from the M1 to its junction with Europa Way at Catcliffe.

- The Waverley Link Road - which will connect Highfield Lane, Waverley to Woodhouse Mill, improving the connectivity of Waverley and the Advanced Manufacturing Park.

Both schemes are seeking Sheffield City Region and Department for Transport funding. The feasibility work for these projects is already included in the existing Approved Capital Programme.

In addition, indicative future years funding allocations in respect of Highways grant funded projects for maintenance and integrated transport have been included in the proposed programme.

- **Housing and Neighbourhoods Investment - £94.472m** – The annual Housing Investment programme will maintain decency standards, carry out stock improvements, aids and adaptations and new stock provision, energy efficiency and environmental works to our 21,000 council homes. This represents an additional new HRA investment of £73.982m in Council housing for the period 2018/19 – 2020/21 and follows a review of the HRA Business Plan. Planned works within the total programme include refurbishments to Council dwellings, replacements to central heating and

district heating systems, works to void properties to bring them up to an agreed standard for lettings, and estate environmental works. In addition, there is a £14.800m programme to provide aids and adaptations to Council and private sector dwellings, to enable people to live independently in their homes for longer. This is complemented by additional investment in Assistive Technology, including Rothercare alarms and wheelchairs.

- **Key Invest to Save Schemes - £14.525m** – These projects include a potential Extra Care Housing Scheme on a site to be determined. The project is being developed by Adult Services and Housing and will be the subject of a report to Cabinet/Commissioners' Decision Making Meeting. This project meets cross-cutting objectives between Housing, Adults and Health services. Budget savings will be realised through property and service rationalisation, as the proposed Extra Care development will enable older people to live independently for as long as possible. This will reduce the pressure on existing budgets, as care packages can be added flexibly as and when required, based on need. The proposed scheme will provide complementary residential housing. In addition, an indicative figure of £4m in respect of revenue transformational expenditure, using the Government's capital receipts flexibilities is included in this theme, £2m per annum. This is alongside the £2m in the 2016/17 revenue budget.

- **Buildings Critical Condition Works - £18.008m** – Works focussed on maintaining the operational functionality of Council-owned buildings such as office spaces, schools, markets, libraries and museums. Projects include Education Funding Agency grant funded works to provide additional pupil places and deal with building condition issues on the Council's school estate. This includes a proposed new primary school at Waverley and major works at Aston Academy. In addition, works to the Council's operational buildings, to deal with backlog maintenance issues, to ensure that the Council's buildings are suitable for the provision of Council services.

- **ICT Critical Condition Works - £3.435m** – Works focussed on maintaining the operational functionality of the Council's ICT infrastructure, including lap-tops, telephony, servers and network equipment as well as modernising how the Council works. Projects identified within the new Programme include the following:

    - The replacement of essential IT networking equipment, server equipment and the Storage Area Network (SAN), which have reached the end of their useful life (£1.015m);
    - A continuation of the rolling programme of intelligent refresh of laptops to ensure they are fit for business use (£2.420m);

  The Council is looking closely at how its services are delivered and is seeking to maximise the use of modern digital solutions to improve service delivery, generate savings and promote better engagement and information sharing with our partner organisations. To drive these improvements forward, the Council is currently finalising its new Digital Council Strategy and in doing so will be looking to bring forward how it plans to deliver services differently to its customers - the current expectation is that any such future capital investment decisions will be on an invest to save basis.

Proposals will be developed in conjunction with Members, and business cases will be brought forward for individual projects in the coming months. The work plan within the Digital Council Strategy is reflected in this Capital Strategy. A separate report will be brought forward later in the year in respect of options for the replacement of the Council's HR and Payroll system. No funding has been included in the Capital Strategy for this.

- **Growth Fund - £5m** – A proposed investment fund to pump prime capital projects, which can be shown to bring forward development and enable economic growth, which if reliant on the private sector would either stall or be significantly delayed. This is identified as a priority within the Growth Plan, and builds on the Council's experience with the Advanced Manufacturing Park and the Town Centre High Street scheme.

Funding the Capital Programme

3.7.13 Table 14 below shows how the Council proposes to fund the projects for which approval is being sought, together with the funding of the existing approved Capital Programme projects.

3.7.14 Total prudential borrowing of £40.353m will be used to support the funding of the new projects, giving a total prudential borrowing requirement of £49.636m, when the existing approved Capital Programme projects are taken into account. The revenue implications arising from this prudential borrowing are fully reflected in this report, in the Medium Term Financial Strategy and in the Prudential Indicators and Treasury Management and Investment Strategy (Appendix 4). In addition, it is proposed that £15.337m of capital receipts be used to support the funding of the new projects, £19.030m in total. This includes an indicative £4m from receipts anticipated to be received in 2017/18 and 2018/19 using the Government's flexibilities to fund revenue transformational expenditure. The Council has available receipts to fund its investment plans, as a direct result of reducing and rationalising its operational estate over the last 5 years. These receipts will be used to fund short-life ICT assets so as to minimise the revenue budget implications over the next 5 to 10 years and £7.902m towards the proposed town centre development project. The estimated funding profile for these projects for which approval is being sought is summarised in Table 14 below:

Table 14 – The proposed funding of the Capital Strategy (2017-22)

FUNDING STREAMS	CURRENT APPROVED CAPITAL PROGRAMME	PROJECTS FOR WHICH APPROVAL IS BEING SOUGHT	TOTAL CAPITAL PROGRAMME
	£m	£m	£m
Prudential Borrowing	9.283	40.353	49.636
Capital Receipts	3.693	15.337	19.030
Grant / Contributions	15.098	81.071	96.169
HRA	26.624	88.782	115.406
Grand Total	**54.697**	**225.543**	**280.240**

3.7.15 The Council's funding strategy in respect of the Capital Programme is based on the following key principles:

(i) Capitalisation opportunities will be maximised, where accounting rules allow.

(ii) The Government's capital receipts flexibilities will be maximised to fund revenue transformational expenditure, with an indicative £2m of capital receipts built into the revenue budget for 2017/18 and 2018/19. As a general principle, capital receipts will be earmarked to minimise revenue costs.

Development Pool Projects

3.7.16 The Development Pool projects represent some of the most significant proposals for capital investment within the Borough. These include projects which will deliver major improvements in key strategic areas such as highways, town centre regeneration, and housing and economic growth. However, these projects are in their embryonic stage and a number of them have not been costed. In addition, some of them have been identified as potential projects to be funded from the SCR. They are therefore attached from page 27 of Appendix A for information. These include the following ambition projects:

- Crinoline Bridge - £4m refurbishment works.
- New Rotherham Mainline Railway Station at Parkgate - £15.1m.
- Advanced Manufacturing Innovation District – Projects to stimulate growth.

3.7.17 It is recommended that Council approval be given for inclusion of these Development Pool Projects in the Capital Strategy, subject to detailed business cases being developed and funding packages being put in place. As they are developed, these projects will be brought through the relevant

Officer and Member forums for consideration and evaluation before seeking formal approval through the Cabinet and Commissioners Decision Making Meeting, to include them in the Capital Programme.

3.8 Treasury Management Issues

3.8.1 Treasury Management is the management of the Council's cash flows, its banking, money market and capital transactions, the effective control of risks associated with these activities and the pursuit of optimum performance associated with those risks.

3.8.2 The Treasury Strategy has associated Prudential Indicators (PIs) which have to be approved by Council prior to 1st April each financial year in order to comply with the various statutory frameworks within which the treasury function has to operate.

3.8.3 The Prudential Code requires the Council to approve and monitor a minimum number of PIs in order to inform the capital decision making process and support capital investment decisions. These PIs are mandatory.

3.8.4 The Capital Finance Regulations 2008 require the Council to approve a Minimum Revenue Provision (MRP) statement which sets out the methods the Council will use to determine the appropriate amount of MRP to charge against the revenue budget.

3.8.5 The Treasury Management Strategy is integral to the overall Budget Strategy and to the management of the Capital Programme.

3.8.6 Details of the Treasury Management matters are contained in Appendix 4.

3.9 <u>Report of the Strategic Director of Finance and Customer Services (the Council's Responsible Financial Officer)</u>

3.9.1 Section 25 of The Local Government Act 2003 requires the 'Chief Financial Officer' (The Strategic Director of Finance & Customer Services at Rotherham Council) to report to Council on the following matters in making decisions on the budget and financial strategy:

- the robustness of the estimates made for the purposes of the calculations;
- the adequacy of the proposed financial reserves.

3.9.2 In addition, it is recognised as good financial management for the Council to identify target levels for reserves and balances that are based on a thorough understanding of its needs and risks.

3.9.3 The contents of this budget and financial strategy report is the mechanism by which positive assurances are made by the Strategic Director of Finance & Customer Services about the adequacy of the proposed financial reserves.

3.9.4 The Strategic Director of Finance & Customer Services gives her positive assurances that the budget estimates for 2017/18 are robust and sustainable

in the medium term, based on the recommendations of this Budget Report and predicated on the Council approving these recommendations.

3.9.5 However, this assurance is predicated on the Council securing plans and actions to ensure that a number of significant risk areas within the budget are addressed and savings delivered, in particular:

- Delivery of £2m of 2017/18 budget savings from the review of Staff Terms & Conditions of employment which have not yet been finally determined.
- Successful application of the investment in Children's Safeguarding to secure a sustainable financial position whilst delivering the necessary service improvements.
- Successful management of the demand pressures in Adult Social Care within the budget allocated through completion of the service development programme.

3.9.6 Additionally, early progress in addressing budget savings for 2018/19 and 2019/20 is essential if the Council is to maintain a robust approach to its budget and financial management.

3.9.7 The key fundamental principles of the report's recommendations which the Strategic Director of Finance & Customer Services has considered in giving this positive assurance are:

- That the budget strategy for 2017/18 is approved as set out in this report and incorporating the agreement to the delivery of £24m of net budget reductions including £11.1m of direct service budget cuts.

- That Directorates manage their finances within clearly defined cash-limits and maintain strict adherence to Financial Regulations.

- That Council approves the updates to the Medium Term Financial Strategy to 2019/20 and agrees to the ongoing delivery of efficiencies and savings to address the remaining £42m shortfall in resources over current spending plans across 2018/19 and 2019/20.

- That the General Reserves Minimum Balance is maintained at its current level and is not called upon for other purposes save in exceptional circumstances with the agreement of the Leader of the Council, Chief Executive and the Strategic Director of Finance & Customer Services and approved by the appropriate body of the Council in accordance with the Constitution.

3.9.8 Section 3.5 of this report sets out the planned use of reserves in support of the budget while Appendix 7 shows the total revenue reserves currently held and set aside to mitigate additional financial risks and future known costs. The reserves position will need to be kept under review to ensure that the Council maintains a robust budget and sound financial base. This budget strategy proposes replenishing, over the medium term, the expected £13.751m reserves that will be required to support the £8.456m investment in 2016/17 and the £5.295m required to deliver a balanced budget in 2017/18 over and above the previously planned use.

3.9.9 The Council continues to operate in a tight financial climate by continuing to exercise the additional spending controls implemented towards the end of the current financial year including the application of stringent recruitment and procurement controls along with regular directorate budget challenge sessions involving Cabinet Members.

3.9.10 Within the current financial climate, effective and carefully planned use of reserves is ever more critical to the Council's ability to maintain a robust balanced budget whilst delivering its budget objectives to protect the most vulnerable people and those in need.

3.9.11 The planned use of reserves across the medium term will be reviewed during the forthcoming year as further information becomes available to inform future budget planning.

3.9.12 Achieving budget savings of this magnitude, whilst seeking to protect priority services as far as possible, requires a significant amount of service and financial planning. This can only be done effectively with the support of an integrated strategic approach to the level and use of the Council's reserves.

3.9.13 In considering the overall robustness of the budget proposals for 2017/18, account has been taken of the degree of transformation required in some areas and the time it will take to deliver some of the savings over the period. There are risks with some items until projects and plans have been fully developed but that is inevitable given the scale of the cuts involved. The planned use of reserves linked to both the revenue and capital budgets is integral and critical to this budget strategy and the overall robustness of the Council's finances. The importance of this should not be underestimated.

4. Options considered and recommended proposal

4.1 These are set out in Section 3 above.

5. Consultation

5.1 From 1st December 2016 to 3rd January 2017 the Council consulted with the public, staff and partners around the Directorate cuts and savings proposed for the 2017/18 budget. The Council asked the public to provide feedback on budget proposals via; local media, the Council website and social media.

5.2 Following consultation feedback and further work undertaken in respect of the budget savings proposed, three proposals were withdrawn:

- R&E 9D (£60k) – Rotherham Foundation Trust have now confirmed that they do not wish to take up the office space at Bailey House. At this stage no alternative potential customer has been identified so this rent income is not guaranteed. Officers will continue to identify alternative suitable customers to occupy this space.
- PH13 (£94k) and PH16 (£40k) – Business Regulation Services – Health & Safety and Trading Standards (tobacco control): following consultation, feedback and further review it is believed that these proposed service cuts would result in the Council being unable to meet minimum statutory levels of service. These budget proposals have therefore been withdrawn.

5.3 A total of 31 responses were received to the public consultation exercise by the deadline (5.00pm Tuesday 3 January 2017) by email, and separately responses from the Council's partners were received recognising the difficulties the Council is facing and hence supporting the proposals put forward.

5.4 Detailed responses to all 31 representations formally received have been provided by the relevant service. Individual responses have also been provided to those who submitted representations and an FAQ detailing all of the responses can be found on the Council's website at: http://www.rotherham.gov.uk/downloads/file/3254/budget_201718_%E2%80%93_consultation_response

5.5 The Council's Overview and Scrutiny Management Board (OSMB) has closely reviewed and challenged the budget proposals included in this report. The budget process has included the referral of outline savings proposals to OSMB for its formal consideration as part of the Council's budget scrutiny process. OSMB has held formal sessions to consider these savings proposals (18th November and 2nd and 16th December 2016, with the associated information placed in the public domain), as well as the potential financial implications of the additional investment into Children's and Young Peoples Service and Adult Social Care, detailed in the agreed update to the Medium Term Financial Strategy.

5.6 The OSMB raised specific queries and challenge and received further information on some of the proposed savings and subsequently supported all the savings proposals put forward.

5.7 On 9th February 2017 the OSMB Chair, Cllr. Steele, wrote to the Chief Executive to formally provide feedback on the budget proposals. This letter is attached as Appendix 8 to this report. The key points to note are:

- Formal support for all savings proposals put forward
- Formal support for the proposed 2017/18 Budget (following consideration of the Budget and Council Tax report on 3rd February, subsequently considered by Cabinet on 13th February)
- Concerns expressed in respect of the additional investments required in Children and Young People's services and how these would be managed to ensure the Council is not faced with further significant overspends in future years
- OSMB to continue to monitor the financial position alongside performance information to ensure that robust oversight is provided
- The need for continued oversight from Members of the delivery of savings associated with Reviews.
- A paper detailing the impact of the Workforce Management Board in driving down the costs of agency staff and consultants
- The need for OSMB to discuss the future operating model of the Council when the plans have been developed
- Concern expressed at the low number of responses received in respect of the budget proposals for 2017/18 and a request for greater involvement in the development of the public consultation process for budget proposals going forward
- A request for budget proposals to be submitted for OSMB scrutiny at an earlier stage next year.

5.8 With regard to the proposed changes to the Capital Strategy and Capital Programme, consultation has taken place with Members, Commissioners, and officers engaged in capital projects across Directorates. In addition, the capital programme is managed and monitored through SCIG.

5.9 Correspondence was also received by the Chief Executive from the Safeguarding Children's Board on 1st December 2016 seeking assurances that an assessment of the impact of budget proposals on Rotherham's children had been undertaken and for the assessment to be shared with the Board. The Chief Executive provided a response to this letter.

6. Timetable and Accountability for Implementing this Decision

6.1 The Council is required to set its annual budget by no later than 10th March each year. Strategic Directors are responsible for ensuring the delivery of savings proposals within their Directorate Cash Limit approvals.

6.2 Where appropriate, detailed Implementation Plans will be drawn up and maintained to ensure close monitoring of savings delivery or providing early warnings if there is a potential for the savings target not to be achieved. In this instance this will provide maximum opportunity to identify potential

remedial actions to be identified and implemented to maintain spend within the approved budget limit.

7. Financial and Procurement Implications

7.1 The financial implications are set out in detail in Section 3 above.

7.2 In summary, the report recommends **a 4.99% increase in Council Tax** (excludes precepts other than the Adult Social Care precept) **and a 2017/18 General Fund Revenue Budget for the Council of £204.826m**.

7.3 It should be noted that the proposed revenue budget includes:

- A 1% increase for staff pay awards
- A general price inflation rate of nil %, and where known in relation to specific items of expenditure, a specific provision for inflation if significantly different. **In line with Council policy, it is expected that all such inflationary pressures will be contained within Directorate Cash Limit budgets**.
- Income inflation – as reflected in the Fees and Charges shown in Appendix 2 and for the Regeneration & Environment Directorate, the report to Cabinet on 13th March 2017.

7.4 Any revenue implications from the Approved Capital Programme are fully reflected in the Council's 2017/18 Revenue Budget, its Medium Term Financial Strategy and the Prudential Indicators and Treasury Management and Investment Strategy.

7.5 There is a requirement for all projects within the Capital Programme to be procured in line with the Council's Standing Orders and Financial Regulations. The Authority utilises national and regional framework arrangements for many of its capital contracts, including the YORbuild framework lists. This speeds up the procurement process, and ensures that the Council achieves value for money in the procurement of its capital contracts.

7.6 There also is a requirement for all new projects to follow the new Capital Programme Governance procedures. This includes the requirement to bring forward detailed business cases for full sign off, before the delivery of the project commences.

7.7 Treasury Management forms an integral part of the Council's overall financial arrangements. The assumptions supporting the capital financing budget for 2017/18 and for the future years covered by the MTFS of the Council have been reviewed in light of the current economic and financial conditions and the revised future years' capital programme.

7.8 The proposed Treasury Management and Investment Strategy is not forecasted to have any further revenue consequences other than those

identified and planned for in both the Council's 2017/18 Revenue Budget and approved MTFS.

8. Legal Implications

8.1 When setting the budget, the Council must be mindful of the potential impact on service users. In particular, Section 149 of the Equality Act 2010 imposes an obligation on Members to have due regard to protecting and promoting the welfare and interests of persons who share a relevant protected characteristic (age; disability; gender re-assignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation). The detail of the analysis of the budget proposals undertaken so far is described in section 11 below. However, case law has clarified that there is no obligation on a local authority to carry out an equality impact analysis of the high level strategic budget setting process. Once the budget has been set and as spending decisions are made service by service, and as policies are developed within the constraints of the budgetary framework, proposals will be further considered by Members and will be subject to an appropriate and proportionate assessment of any equality implications.

8.2 In coming to decisions in relation to the revenue budget and Council Tax the Council has various legal and fiduciary duties. The Council is required by the Local Government Act 1992 to make specific estimates of gross revenue expenditure and anticipated income leading to the calculation of the council tax requirement and the setting of the overall budget and Council Tax. The amount of the council tax requirement must be sufficient to meet the Council's legal and financial commitments, ensure the proper discharge of its statutory duties and lead to a balanced budget.

8.3 In exercising its fiduciary duty the Council should be satisfied that the proposals put forward are a prudent use of the Authority's resources in both the short and long term; that the proposals strike a fair balance between the interests of Council Tax payers and ratepayers on the one hand and the community's interests in adequate and efficient services on the other; and that they are acting in good faith for the benefit of the community whilst complying with all statutory duties. Officers have addressed the duty to strike a fair balance between different elements of the community and the interests of Council Tax and Business Rate payers in developing the budget proposals set out in this report.

8.4 All capital projects require input from Legal Services in relation to contracts. The Council must ensure that robust contractual arrangements are put in place, specifications are clearly defined, and it is clear which project risks are the responsibility of the Contractor and which remain with the Council. This is to avoid potential contractual disputes and limit the financial impact on the Council arising from them.

8.5 It is a requirement that changes to the Council's prudential indicators are approved by Council.

8.6 It is also a requirement that the Council's Minimum Revenue Provision Policy Statement for each financial year is approved by Council.

9. Human Resources Implications

9.1 The expected impact of the budget proposals within this report on the number of Full Time Equivalent (FTE) staff/posts to be lost is shown in Table 15 below:

Table 15 – Implications of Budget Proposals on Staff/Posts

Budget Round	**2017/18**	**2018/19**	**2019/20**
	FTE	**FTE**	**FTE**
Staff savings included in the 2017/18 Budget Round proposals	71.2	2.0	0
Staff savings agreed in the 2016/17 Budget Round (adjusted to reflect the latest forecast impact of the Adult Social Care Development Programme)	91.1	161.7	0
Total FTE loss	**162.3**	**163.7**	**0**

9.2 During 2016/17 123 staff (92 FTE) left the Council through redundancy or Voluntary Early Retirement.

9.3 Since 2010 the Council has reduced its headcount by over 1,700. The current headcount is 5,316 (3,869 full-time equivalent posts).

10. Implications for Children and Young People and Vulnerable Adults

10.1 See sections 3.2.3 to 3.2.8 and sections 3.2.13 to 3.2.19 above.

10.2 There has been significant investment in Children and Young People Services in recent years and in the proposed 2017/18 budget demonstrating the Council's commitment to improving the service and better protecting children and young people. This budget includes over £10m of such investment in children's safeguarding (including the increase provided in 2016/17). The proposed 2017/18 budget also includes over £3m investment in Adult Care services.

10.3 Projects included within the Capital Programme have been informed by the Children's Improvement Plan. They include the development of the Liquid Logic Children's and Adults' Social Care ICT system, to meet a key recommendation in the Jay report to *"Address the severe deficits in the ICS system as a matter of urgency and procure a replacement system".* In addition, they include projects to provide additional school places, and address underlying building condition issues. The Authority has a statutory obligation to provide sufficient pupil places in the Borough. This obligation extends to academy schools as well as local authority maintained schools. The Corporate Property Unit work closely with colleagues in CYPS to identify schools which are most in need of expansion, to deal with increasing pupil numbers. In addition, the programme includes property adaptations to foster care homes to create additional foster care places in the Borough.

11 Equalities and Human Rights Implications

11.1 Where budget savings proposals require full, detailed Equalities Assessments these have been, or will be undertaken as the detailed proposals and plans are developed.

11.2 Projects within the Capital Programme will ensure that as far as possible Council buildings are fully accessible, to enable all users to access Council services. In addition, projects within the Council's Digital Council Strategy will ensure that individual customer needs are met. The development of the Children's and Adults' Social Care ICT system will ensure equality of opportunity for a range of vulnerable groups, by providing timely and robust data, to enable all partners to work together and ensure that care and protection is available to those people who need it most.

12. Implications for Partners and Other Directorates

12.1 The implications for Partners and Other Directorates of revenue budget savings proposals at Appendix 1 and in the Equalities Assessments.

12.2 Where the Council is working with partner organisations on specific capital projects, for example in Health, the Police and other government agencies, proposals have been developed in conjunction with these organisations.

13. Risks and Mitigation

13.1 Over the last year the budget has been subject to significant in-depth work by the new senior leadership team and Cabinet Members to ensure a better understanding of previous decisions and detail within budgets. As such, the budget is considered to be robust and achievable. The Council currently has a healthy balance of reserves to mitigate overall budget risk in the short term and to support the budget in the medium term. The proposals include replenishing reserves that are being used and hence support a sustainable financial plan.

13.2 The Capital Programme is funded through a number of sources: Prudential borrowing, capital grants and contributions, revenue contributions and capital receipts. Any uncertainty over the funding of the Programme rests on confirmation that grants/contributions and capital receipts continue to be available in future years.

13.3 Finance work closely with Project Managers and the Corporate Property Unit, to monitor project expenditure and performance. Improvements that are being introduced to the Capital Programme governance arrangements and enhanced reporting requirements will ensure that Members will receive early notice of any specific project issues. This will enable early intervention to take place to bring projects back on timetable and cost, or if necessary, agree an additional capital programme funding approval. Where elements of

the Programme are reliant on future grant funding, future projects will be continually reviewed to match the programme against funding availability.

13.4 The proposed Treasury Management and Investment Strategy seeks to minimise the risks inherent in operating a Treasury Management function during these difficult economic and financial conditions.

13.5 Operational Treasury Management guidelines will continue to be kept in place and reviewed to ensure they are appropriate given the circumstances faced, supported by regular monitoring to ensure that any risks and uncertainties are addressed at an early stage and hence kept to a minimum.

14. Accountable Officer(s)

Approvals Obtained from:-

Strategic Director of Finance and Customer Services:- Judith Badger

Assistant Director of Legal Services:- Dermot Pearson

This report is published on the Council's website or can be found at:-

http://moderngov.rotherham.gov.uk/ieDocHome.aspx?Categories=

Appendix 1

Summary of Directorate Budget Savings 2017/18 to 2019/20

Directorate	2017/18	2018/19	2019/20	2017/18	2018/19	2019/20	TOTAL	TOTAL
	£'000	£'000	£'000	FTE	FTE	FTE	£'000	FTE
Assistant Chief Executive (ACE)	52.0	40.0	0.0	0.0	0.0	0.0	92.0	0.0
Finance & Customer Services (F&CS)	667.0	-60.0	0.0	18.4	0.0	0.0	607.0	18.4
Adult Care & Housing (ACH)	4,332.0	0.0	0.0	9.5	0.0	0.0	4,332.0	9.5
Public Health (PH)	679.5	179.5	0.0	7.5	0.0	0.0	859.0	7.5
Children & Young People's Service (CYPS)	2,159.0	591.0	0.0	30.9	0.0	0.0	2,750.0	30.9
Regeneration & Environment (R&E)	3,206.4	904.0	-500.0	4.9	2.0	0.0	3,610.4	6.9
TOTAL	**11,095.9**	**1,654.5**	**-500.0**	**71.2**	**2.0**	**0.0**	**12,250.4**	**73.2**

Directorate	Service	Ref:	Description	2017/18	2018/19	2019/20	2017/18	2018/19	2019/20	TOTAL	TOTAL
				£'000	£'000	£'000	FTE	FTE	FTE	£'000	FTE
ACE	Members	ACE 1	Reduce Members subsistence and conferences budget due to recurrent capacity each year.	12.0	0.0	0.0	0.0	0.0	0.0	**12.0**	**0.0**
ACE	Ministry of Food	ACE 2	Agreement in place for a planned reduction of Council revenue funding support for Ministry of Food from end September 2017.	40.0	40.0	0.0	0.0	0.0	0.0	**80.0**	**0.0**
F&CS	Schools Finance	F&CS1-A	Trading with Schools and Academies - Use of traded surplus reserve (one-off) to support budget pending outcome of traded service review	60.0	-60.0	0.0	0.0	0.0	0.0	**0.0**	**0.0**
F&CS	Revenue, Benefits & Payments	F&CS2-A	Increase summons costs for both Council Tax and Non Domestic Rates by £6 from the current £48 to £54.	127.0	0.0	0.0	0.0	0.0	0.0	**127.0**	**0.0**
F&CS	Revenue, Benefits & Payments	F&CS2-C-H	Staffing reduction in Local Taxation (Council Tax and Non Domestic Rates billing and recovery) and Account Management (Debt recovery) and 25% reduction in overtime.	139.0	0.0	0.0	8.0	0.0	0.0	**139.0**	**8.0**
F&CS	Revenue, Benefits & Payments	F&CS2-J	Income generation initiative - Additional 1FTE (Band F) Debt Recovery Visiting Officer post	47.0	0.0	0.0	-1.0	0.0	0.0	**47.0**	**-1.0**
F&CS	Revenue, Benefits & Payments	F&CS2-K - M	Staff savings Account Management (Miscellaneous income - collection of Sundry Debtors and Housing Benefit Overpayments). Loss of 2.4FTE posts in Account Management	65.0	0.0	0.0	2.4	0.0	0.0	**65.0**	**2.4**
F&CS	Revenue, Benefits & Payments	F&CS2-N - R	Staff savings Revenues and Payments (Assessment of client contributions to social care, payment of service providers and collection of contributions). Restructure and loss of c 4FTE posts	92.0	0.0	0.0	4.0	0.0	0.0	**92.0**	**4.0**
F&CS	Revenue, Benefits & Payments	F&CS2-H	Staffing reductions in Benefits Assessment of c 4FTE posts and 25% reduction in overtime	105.0	0.0	0.0	4.0	0.0	0.0	**105.0**	**4.0**

Directorate	Service	Ref:	Description	2017/18	2018/19	2019/20	2017/18	2018/19	2019/20	TOTAL	TOTAL
				£'000	£'000	£'000	FTE	FTE	FTE	£'000	FTE
F&CS	Revenue, Benefits & Payments	F&CS2-V	Reduction of 1 FTE from the Technical Team	32.0	0.0	0.0	1.0	0.0	0.0	**32.0**	**1.0**
Adults	Mental Health	AS01	Review provision of Mental Health services	500.0	0.0	0.0	9.5	0.0	0.0	**500.0**	**9.5**
Adults	Housing Related Support	AS03	Review of housing related support contracts	250.0	0.0	0.0	0.0	0.0	0.0	**250.0**	**0.0**
Adults	Learning Disabilities	AS02	Review of learning disabilities placements in residential and nursing care	1,500.0	0.0	0.0	0.0	0.0	0.0	**1,500.0**	**0.0**
Adults	Community Services	AS04	Review of all Community Services care packages	2,082.0	0.0	0.0	0.0	0.0	0.0	**2,082.0**	**0.0**
PH	Public Health	PH03	Revise care pathway for Children's Weight Management Programme	76.0	0.0	0.0	0.0	0.0	0.0	**76.0**	**0.0**
PH	Public Health	PH04	Transform public health lifestyle services by commissioning new wellbeing service with a reduced envelope. (approx. 25% reduction when include savings which need to be made for the PH grant reduction)	37.0	150.0	0.0	4.6	0.0	0.0	**187.0**	**4.6**
PH	Public Health	PH06	Review Specialist Midwifery Services	107.5	0.0	0.0	0.0	0.0	0.0	**107.5**	**0.0**
PH	Public Health	PH07	Review contract for secondary care drugs and alcohol treatment service	155.0	0.0	0.0	0.0	0.0	0.0	**155.0**	**0.0**
PH	Public Health	PH08	End funding for the GP alcohol screening service	67.0	0.0	0.0	0.0	0.0	0.0	**67.0**	**0.0**
PH	Public Health	PH10	Reduce Adult Social Care Assessment service for alcohol and drugs	30.0	0.0	0.0	1.0	0.0	0.0	**30.0**	**1.0**
PH	Public Health	PH11	Consider impact of reducing "Know the Score" young people's drug and alcohol service by 10%	0.0	22.0	0.0	0.0	0.0	0.0	**22.0**	**0.0**
PH	Public Health	PH14	Review of Adults Weight Management Services - *This proposal is to mitigate £300k of the reduction to the Public Health Grant in 2017/18.*	300.0	0.0	0.0	0.0	0.0	0.0	**300.0**	**0.0**
PH	Public Health	PH15	Make mental health training programme sustainable by charging for courses. This will reduce the budget for mental health training and campaigns community awareness events by almost 50%	8.5	0.0	0.0	0.0	0.0	0.0	**8.5**	**0.0**
PH	Public Health	PH17	Cease funding the Ministry of Food provision	32.5	32.5	0.0	0.0	0.0	0.0	**65.0**	**0.0**
PH	Public Health	PH01	Take back reallocated funding for Home Survey	20.0	0.0	0.0	0.0	0.0	0.0	**20.0**	**0.0**
PH	Public Health	PH02	Review provision of Nalmefene (new alcohol misuse drug)	50.0	0.0	0.0	0.0	0.0	0.0	**50.0**	**0.0**
PH	Public Health	PH05	Review of Partnership Team	25.0	-25.0	0.0	0.0	0.0	0.0	**0.0**	**0.0**
PH	Public Health	PH09	Reduction in Public Health staffing	56.0	0.0	0.0	1.9	0.0	0.0	**56.0**	**1.9**
PH	Public Health	PH12	Young People's Tobacco Control	15.0	0.0	0.0	0.0	0.0	0.0	**15.0**	**0.0**
CYPS	Transport	ASR-Transport-A	Review of transport assistance policies and usage	100.0	100.0	0.0	0.0	0.0	0.0	**200.0**	**0.0**
CYPS	Education & Skills Service	ASR-ESS-A	Increase in centrally retained Early Years funding	200.0	0.0	0.0	0.0	0.0	0.0	**200.0**	**0.0**

Directorate	Service	Ref:	Description	2017/18	2018/19	2019/20	2017/18	2018/19	2019/20	TOTAL	TOTAL
				£'000	£'000	£'000	FTE	FTE	FTE	£'000	FTE
CYPS	Education & Skills Service	ASR-ESS-B	Provide a lean Education & Skills service	200.0	0.0	0.0	3.0	0.0	0.0	**200.0**	**3.0**
CYPS	Commissioning, Performance & Quality	ASR-CPQ-A	Review of Business Support	750.0	0.0	0.0	27.5	0.0	0.0	**750.0**	**27.5**
CYPS	Commissioning, Performance & Quality	ASR-CPQ-B	Performance & Quality Review	100.0	0.0	0.0	0.4	0.0	0.0	**100.0**	**0.4**
CYPS	Commissioning, Performance & Quality	ASR-CPQ-C	Market Development - Contracts Review	559.0	241.0	0.0	0.0	0.0	0.0	**800.0**	**0.0**
CYPS	Commissioning, Performance & Quality	ASR-CPQ-D	Pooled budgets by integration and closer working with Adults and Health	250.0	250.0	0.0	0.0	0.0	0.0	**500.0**	**0.0**
R&E	PFI & Commercial Waste Services	CCR-4	A review of the financial mechanisms behind the Waste PFI and commercial opportunities / royalty income to be undertaken to establish true value and longevity of this potential income stream. In addition, a review to be undertaken to assess opportunities to increase the Council's commercial waste service and associated income potential. Barnsley Council has confirmed that they may be interested in exploring a collaborative approach to extending commercial was opportunities. They have a waste transfer station which could be utilised for a partnership project.	100.0	100.0	0.0	0.0	0.0	0.0	**200.0**	**0.0**
R&E	Street Lighting	R&E2-2	Capitalisation of Highway revenue budgets (street bollards, signs, street name plates, electricial testing and other highway amentities)	150.0	0.0	0.0	0.0	0.0	0.0	**150.0**	**0.0**
R&E	Business Regulation - Food Standards	R&E4-4a	A review of proactive food premises hygiene inspections and to explore the potential for shared service arrangements with other council(s)	0.0	55.0	0.0	0.0	0.0	0.0	**55.0**	**0.0**
R&E	Business Regulation - Trading Standards	R&E4-4b	Trading Standards - Cease the provision of consumer advice to vulnerable residents	6.0	0.0	0.0	0.2	0.0	0.0	**6.0**	**0.2**
R&E	Business Regulation - Trading Standards	R&E4-4c	Trading Standards - A review of Trading Standards Service along with other Business Regulation Functions to explore the potential for Shared Service provision with neighbouring local authorities. If this option is not forthcoming, then there may be a need to provide an entirely re-active service which would mean proactive inspections, campaigns test purchasing would cease.	0.0	60.0	0.0	0.0	2.0	0.0	**60.0**	**2.0**

Directorate	Service	Ref:	Description	2017/18	2018/19	2019/20	2017/18	2018/19	2019/20	TOTAL	TOTAL
				£'000	£'000	£'000	FTE	FTE	FTE	£'000	FTE
R&E	Corporate Transport	R&E20-20	Review of Home to School transport provision	500.0	0.0	0.0	0.0	0.0	0.0	**500.0**	**0.0**
R&E	Green Spaces	R&E21-21	Alternative funding through sponsorship for seasonal bedding displays (including parks and roundabouts).	21.0	0.0	0.0	0.0	0.0	0.0	**21.0**	**0.0**
R&E	Business Regulation	R&E 26	Increase income/charges for Pest Control	30.0	0.0	0.0	0.0	0.0	0.0	**30.0**	**0.0**
R&E	Corporate Transport	CCR-1	A comprehensive review of transport and fleet operations will provide an opportunity to identify ways to sustainably reduce underlying revenue costs whilst preserving or improving service levels and quality standards across the Council's fleet service. The objective of the review is to quickly and effectively establish cost reductions and income generation potential in transport operations along with the service quality improvement opportunities. In addition, the review will identify a programme of change that will deliver these efficiency options, cost reductions, income generation and service improvements.	50.0	0.0	0.0	0.0	0.0	0.0	**50.0**	**0.0**
R&E	Environmental Enforcement inc fixed penalty notices	CCR-5	Environmental enforcement is a key Council priority and a Members Working Group has been set up to oversee the implementation of a new approach. A work plan has been developed which lays out priorities in relation to an enhanced focus through the adoption of a "Time for Action" approach. There are several strands within the plan including: Exploring options to increase the appropriate use of fixed penalty notices as a deterrent to commiting environmental crime.	100.0	0.0	0.0	0.0	0.0	0.0	**100.0**	**0.0**
R&E	Highways Maintenance	R&E1-1	Capitalisation of Highways Revenue budgets	500.0	0.0	-500.0	0.0	0.0	0.0	**0.0**	**0.0**
R&E	Street Cleansing	R&E3-3	Reduce the town centre cleansing team by 1fte (currently 7 operatives)	18.0	0.0	0.0	1.0	0.0	0.0	**18.0**	**1.0**
R&E	Emergency Planning & Shared Services	R&E6-6	Reduction of Emergency Planning & shared services staff and non-staffing costs	10.0	0.0	0.0	0.0	0.0	0.0	**10.0**	**0.0**

Directorate	Service	Ref:	Description	2017/18	2018/19	2019/20	2017/18	2018/19	2019/20	TOTAL	TOTAL
				£'000	£'000	£'000	FTE	FTE	FTE	£'000	FTE
R&E	PFI Leisure	CCR-3	A review of the Leisure PFI was undertaken by 'Local Partnerships' on behalf of the Council in 2015 and the remit of the review was to explore savings across all activities across the leisure centre provision. The first part of the approach planned will be to review the list of opportunities presented in order to determine whether they have been implemented or not and if not, are there still opportunities worth pursuing. The second aspect will be to conduct a review of the "soft services" or contract specific services the Council has requested the operator delivers, which could present a range of other options for consideration, but will directly impact upon the offer available at the leisure centres. This will, of course, allow for a more hard edged commercial approach by the operator to maximise income on the more popular income earning services. This could, for example, cover discreet services, the Rother Card concessions and leisure centre opening hours.	150.0	100.0	0.0	0.0	0.0	0.0	**250.0**	**0.0**
R&E	Theatres	R&E7-7	Increase income through ticket sales/catering	10.0	0.0	0.0	0.0	0.0	0.0	**10.0**	**0.0**
R&E	Clifton Park Museum & Clifton Park	R&E8-8a	Income - Increase room hire and take up of wedding packages (Clifton Park Museum and Clifton Park)	4.8	0.0	0.0	0.0	0.0	0.0	**4.8**	**0.0**
R&E	Clifton Park Museum & Clifton Park	R&E8-8b	Income - organise/arrange commercial events mainly through 3rd party providers at Clifton Park and Museum	2.5	0.0	0.0	0.0	0.0	0.0	**2.5**	**0.0**
R&E	Clifton Park Museum & Clifton Park	R&E8-8c	Income - improve retail spend (Clifton Museum and Clifton Park)	4.0	0.0	0.0	0.0	0.0	0.0	**4.0**	**0.0**
R&E	Clifton Park Museum & Clifton Park	R&E8-8d	Income - Increase income from catering outlets, catering for room hire and including re-tender of concessions (Clifton Museum and Clifton Park)	11.0	0.0	0.0	0.0	0.0	0.0	**11.0**	**0.0**
R&E	Green Spaces	R&E 25	Additional income (increased income target) through investment in a new visitor attraction (electric boats) at Rother Valley Country Park.	33.0	0.0	0.0	0.0	0.0	0.0	**33.0**	**0.0**
R&E	Events	NEW	Generation of additional income from the renting of pitches at Rotherham Show.	60.0	0.0	0.0	0.0	0.0	0.0	**60.0**	**0.0**
R&E	Libraries	R&E 27	Reduction in Libraries Book Fund	13.0	0.0	0.0	0.0	0.0	0.0	**13.0**	**0.0**
R&E	Land & Property - Children's Homes	R&E9-9a	Closure of 3x children's homes - Silverwood, Wood View and St Edmunds. Also planned closure of Habershon House in Filey (sale & asset transfer).	110.8	27.0	0.0	0.0	0.0	0.0	**137.8**	**0.0**
R&E	Land & Property	R&E9-9b	Closure of Copeland Lodge / Netherfield	128.4	30.0	0.0	0.0	0.0	0.0	**158.4**	**0.0**
R&E	Land & Property	R&E9-9c	Land & Property bank savings from surplus properties which are subject to disposal or already closed	309.9	2.0	0.0	0.0	0.0	0.0	**311.9**	**0.0**

Directorate	Service	Ref:	Description	2017/18	2018/19	2019/20	2017/18	2018/19	2019/20	TOTAL	TOTAL
				£'000	£'000	£'000	FTE	FTE	FTE	£'000	FTE
R&E	RIDO / Economic Development	R&E11-11a	Further increase in business centre charges (additional to those already agreed last year as part of 3 year programme)	5.0	0.0	0.0	0.0	0.0	0.0	**5.0**	**0.0**
R&E	RIDO / Economic Development	R&E11-11b	Cease membership to the Industrial Communities Alliance	10.0	0.0	0.0	0.0	0.0	0.0	**10.0**	**0.0**
R&E	Property Addressing	R&E13-13a	Charge for street naming (property addressing)	20.0	0.0	0.0	0.0	0.0	0.0	**20.0**	**0.0**
R&E	Local Land Charges	R&E13-13b	Increase in Local Land Charge (Search) fees	50.0	0.0	0.0	0.0	0.0	0.0	**50.0**	**0.0**
R&E	Building Design & Corporate Projects	R&E15-15	Form a new RCP (Rotherham Construction Partnership) Framework - this will be a framework for tenders for smaller scale works outside of YORTENDER/YORBUILD.	20.0	0.0	0.0	0.0	0.0	0.0	**20.0**	**0.0**
R&E	Corporate Property	CCR-2	A corporate review of land and property, linkded to service reviews and localities. A draft schedule for potential property savings is currently being prepared by CPU. This will provide more certainty regarding early savings options.	500.0	500.0	0.0	tbc	tbc	tbc	**1,000.0**	**tbc**
R&E	Land & Property - Maltby Library	R&E9-9e	Maltby Library re-location: Re-location of Maltby Library into Maltby CSC and Bailey House, freeing up library site for disposal.	51.5	20.0	0.0	0.0	0.0	0.0	**71.5**	**0.0**
R&E	Land & Property	R&E9-9f	Additional Corporate Landlord savings through Property Rationalisation: Psalters Lane and former Swinton CSC closure and handover to Land and Property Bank.	52.5	10.0	0.0	0.0	0.0	0.0	**62.5**	**0.0**
R&E	RIDO / Economic Development	R&E 10a	Reduce/abolish RERF (Rotherham Economic Regeneration Funding).	25.0	0.0	0.0	0.0	0.0	0.0	**25.0**	**0.0**
R&E	Markets	R&E12-12	Increase in income from the outdoor covered market.	20.0	0.0	0.0	0.0	0.0	0.0	**20.0**	**0.0**
R&E	Planning & Building Control	R&E13-13c	Savings against consultancy budget - (in addition to reductions previously agreed for 17/18 and 18/19)	20.0	0.0	0.0	0.0	0.0	0.0	**20.0**	**0.0**
R&E	Transportation & Highways	R&E14	Additional income through claiming legitimate management and administrative costs for project delivery against external funding allocations and through claiming up-front costs associated with bidding for funding against final grant awards	25.0	0.0	0.0	0.0	0.0	0.0	**25.0**	**0.0**
R&E	Facilities Services	R&E 24-24A	Revise the Cleaning Schedule for Riverside House	76.0	0.0	0.0	3.2	0.0	0.0	**76.0**	**3.2**
R&E	Facilities Services	R&E 24-24 B	Reduce the cleaning for Bailey House, Town Hall, Eric Manns and Rotherham Intermediate Care Centre (Millenium Centre)	9.0	0.0	0.0	0.5	0.0	0.0	**9.0**	**0.5**

Appendix 2

Fees & Charges to the Public and External Organisations – 2017/18

Includes:

1. **Adult Care**
2. **Housing – HRA**
3. **Children & Young People's Services**
4. **Finance & Customer Services**
5. **Assistant Chief Executive**

Note:

Fees & charges to the public and external organisations levied by the Regeneration & Environment Directorate are not included and will be set out in a separate report to Cabinet in March 2017.

Directorate: Adult Care and Housing

Service Area	Charged for Service	Charge 2016/17	Charge 2017/18	Change in Charge 2016/17 to 2017/18	Charge Unit (E.g. Day, Hour, Session, visit, etc)	References (E.g. Cabinet Report/date, Budget Proposal Ref, etc)	Additional Information (E.g. Annual inflation increase, revised charge based on demand, legislation change, etc)
		£	£	£			
Adult Care	Domiciliary Care	15.43	15.43	0	Hour	Cabinet Report – 14 March 2016	
Adult Care	Day Care	4.47	15.00	10.53	Session	Cabinet Report – November 2016	Increase implemented from 01/01/17 after review of charges including benchmarking and consultation with service users. Further increase from 1 October 2017 to £30 per session
Adult Care	Day Care Meal	4.70	4.70	0	Meal	Cabinet Report – 14 March 2016	
Adult Care	Transport	3.50	5.00	1.50	Return Journey	Cabinet Report – November 2016	Increase implemented from 01/01/17 after review of charges including benchmarking and consultation with service users
Adult Care	Community Alarms (Rothercare)	2.77	2.77	0	Week		To be reviewed as part of Adult Services Development Programme
Adult Care	Residential Care – Older People	550	564	14.00	Week	Cabinet Report 13 February 2017	Increase in line with annual increase in pensions (2.5%)
Adult Care	Residential Care – Learning Disabilities (Parkhill Lodge)	637.17	620.43	-16.74	Week	Cabinet Report 13 February 2017	Revised actual cost of service
Adult Care	Learning Disabilities – Respite Care	1438.12	1306.53	-131.59	Week	Cabinet Report 13 February 2017	Revised actual cost of service
Adult Care	Extra Care Housing Support	28.06	28.06	0	Week		To be reviewed as part of Adult Services Development Programme

Directorate: Adult Care and Housing – HRA charges

Service Area	Charged for Service	Charge 2016/17	Charge 2017/18	Change in Charge 2016/17 to 2017/18	Charge Unit (E.g. Day, Hour, Session, visit, etc)	References (E.g. Cabinet Report/date, Budget Proposal Ref, etc)	Additional Information (E.g. Annual inflation increase, revised charge based on demand, legislation change, etc)
		£	£	£			
Housing	HRA Standard Rent	74.03	73.29	-0.74	Weekly	Cabinet Report 09/Jan/17	Legislation requiring rent reduction of 1%
Housing	HRA New Build Rent	95.43	94.48	-0.95	Weekly	Cabinet Report 09/Jan/17	Legislation requiring rent reduction of 1%
Housing	Garage Rent	4.70	4.75	+0.05	Weekly	Cabinet Report 09/Jan/17	Increase CPI @ 30/Sep/16 +1%
Housing	Garage Rent – non council tenant	5.64	5.70	+0.06	Weekly	Cabinet Report 09/Jan/17	Increase CPI @ 30/Sep/16 +1%
Housing	Surfaced Garage Plot	56.57	57.14	+0.57	Annual Fee	Cabinet Report 09/Jan/17	Increase CPI @ 30/Sep/16 +1%
Housing	Cooking Gas	0.80	0.81	+0.01	Weekly	Cabinet Report 09/Jan/17	Increase CPI @ 30/Sep/16 +1%
Housing)	Communal Facility	4.46	4.50	+0.04	Weekly	Cabinet Report 09/Jan/17	Increase CPI @ 30/Sep/16 +1%
Housing	Laundry Facility	1.48	1.50	+0.02	Weekly	Cabinet Report 09/Jan/17	Increase CPI @ 30/Sep/16 +1%
Housing	District Heating Unit Charge	8.72	8.72	Nil	Unit of heat used	Cabinet Report 09/Jan/17	No Change to charge
Housing	District Heating : Bedsit	12.80	12.80	Nil	Weekly	Cabinet Report 09/Jan/17	No Change to charge
Housing	District Heating : 1 Bed	14.90	14.90	Nil	Weekly	Cabinet Report 09/Jan/17	No Change to charge
Housing	District Heating : 2 Bed	17.10	17.10	Nil	Weekly	Cabinet Report 09/Jan/17	No Change to charge
Housing	District Heating : 3-4 Bed	19.78	19.78	Nil	Weekly	Cabinet Report 09/Jan/17	No Change to charge

Directorate: Children & Young People Services

Service Area	Charged for Service	Charge 2016/17	Charge 2017/18	Change in Charge 2016/17 to 2017/18	Charge Unit (e.g. Day, Hour, Session, visit, etc.)	References (e.g. Cabinet Report/date, Budget Proposal Ref, etc.)	Additional Information (e.g. Annual inflation increase, revised charge based on demand, legislation change, etc.)
		£	£	£			
Schools Traded	Admissions Service	28.38	28.38	0	Per Admission number	Brochure of Traded Service	Annual agreement – academic year
Schools Traded	Appeals Service	128.00	128.00	0	Per Appeal	Brochure of Traded Service	Annual agreement – academic year
Schools Traded	Building Design and Construction					Brochure of Traded Service	Variable dependent upon service provided.
Schools Traded	Education Catering Services					Brochure of Traded Service	Variable dependent upon option provided. Option 1 – full catered service. Option 2 – managed service. Option 3 – monitoring service.
Schools Traded	CLEAPSS membership (Consortium of Local Education Authorities for the Provision of Science Services)	275.00	Not yet known		Per school	Brochure of Traded Service	2017/18 rate dependent upon subscription charge set by CLEAPSS
Schools Traded	Corporate Print Services					Brochure of Traded Service	Variable dependent upon requirement. Pay as used.
Schools Traded	Drainage Service					Brochure of Traded Service	Variable dependent upon requirement. Pay as used.
Schools Traded	Educational Psychology	360.00	360.00	0	Per session	Brochure of Traded Service	Variable dependent upon option chosen. Sessional charge reduced to £355 (if use

							over 40 sessions (based on 2 sessions per day)), £350 (80 sessions). If request received after 31st March, sessional charge increased to £440. No changes between years.
Schools Traded	Facilities Services					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Facilities Services - Advice and guidance package, Primary schools	250.00	350.00	100.00	Per school	Brochure of Traded Service	
Schools Traded	Facilities Services - Advice and guidance package, Secondary schools	350.00	450.00	100.00	Per school	Brochure of Traded Service	
Schools Traded	Facilities Services - Hourly rate	40.00	50.00	10.00	Per hour	Brochure of Traded Service	
Schools Traded	Finance support for maintained schools					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Free school meals eligibility assessment service	5.12	5.12	0	Per eligible school meal pupil	Brochure of Traded Service	
Schools Traded	Genuine Partnerships and Rotherham Charter Services					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Grounds Maintenance Service					Brochure of Traded Service	Variable dependent upon range and scale of work
Schools Traded	Heritage Services – full day session	7.50	6.50	-1.00	Per child	Brochure of Traded Service	
Schools Traded	Heritage Services – full day session (minimum charge)	150.00	175.00	25.00	Per class (16/17, 25 pupils or	Brochure of Traded Service	

					less; 17/18, 27 pupils or less)		
Schools Traded	Heritage Services – half day session	4.00	4.00	0	Per child	Brochure of Traded Service	
Schools Traded	Heritage Services – half day session (minimum charge)	100.00	108.00	8.00	Per class (16/17, 25 pupils or less; 17/18, 27 pupils or less)	Brochure of Traded Service	
Schools Traded	Heritage Services – cooking session (new for 17/18)	n/a	4.50	n/a	Per child	Brochure of Traded Service	
Schools Traded	Heritage Services – cooking session (minimum charge) (new for 17/18)	n/a	122.00	n/a	Per class (16/17, 25 pupils or less; 17/18, 27 pupils or less)	Brochure of Traded Service	
Schools Traded	HR Consultancy Service – training on HR issues	75.00	75.00	0	Per delegate per 2 hour session	Brochure of Traded Service	
Schools Traded	HR Consultancy Service – intensive support by HR professional	400.00 (per day) or £50 (per hour)	400.00 (per day) or £50 (per hour)	0	Per day (or hour)	Brochure of Traded Service	
Schools Traded	HR Transactional Services – Maintained School, DBS checks	National rate + £12 (admin)	National rate + £12 (admin)	0	Per check	Brochure of Traded Service	
Schools Traded	HR Transactional Services – Maintained School, Conversion	£750.00	£750.00	0	Per conversion	Brochure of Traded Service	

Schools Traded	Identity Badge Service					Brochure of Traded Service	Pay as used
Schools Traded	Insurance Service					Brochure of Traded Service	Variable dependent upon requirement / nature of policy
Schools Traded	Learning Support Service	55.00	55.00	0	Per hour	Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Legal Services	200.00 (Primary) 350.00 (Secondary)	200.00 (Primary) 350.00 (Secondary)	0	Annual subscription	Brochure of Traded Service	Pay as used rates £38 – £62 dependent upon officer providing information (no change)
Schools Traded	Leisure and Community Services – Adventure Valley Play Area	2.00	2.00	0	Per child	Brochure of Traded Service	
Schools Traded	Leisure and Community Services – Activity Centre and Water sports	110.00	110.00	0	Per 10 children per 90 minutes	Brochure of Traded Service	
Schools Traded	Rotherham Music Service – First access	tbc	440.00		Per term	Brochure of Traded Service	
Schools Traded	Rotherham Music Service – Instrumental lessons	tbc	92.00		Per term	Brochure of Traded Service	
Schools Traded	Rotherham Music Service – Small group tuition	tbc	40.00		Per hour	Brochure of Traded Service	
Schools Traded	Outdoor Learning and Educational Visits Service	1.46	1.50	0.04	Per pupil	Brochure of Traded Service	Different options. Option 2 includes Duke of Edinburgh Award flat fee £350 (secondary/college), £50 (special school)

Schools Traded	Outdoor Learning Facilities (Crowden Outdoor Educational Centre)					Brochure of Traded Service	Variable
Schools Traded	Pest Control Services	64.00	64.00	0	Per hour	Brochure of Traded Service	Annual contract starts at £150 (16/17 £150)
Schools Traded	Plan Printing Service					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Risk Management Service – requested site visit	56.00	56.00	0	Per hour	Brochure of Traded Service	Academies are charged annually according to school numbers
Schools Traded	Rockingham PDC					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Rotherham School Improvement Service					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Schools Loan Service – Gold Service (Library plus museum)	790.00 (plus £6.95 per pupil)	790.00 (plus £6.95 per pupil)	0	Base allocation	Brochure of Traded Service	
Schools Traded	Schools Loan Service – Library service	650.00 (plus £6.95 per pupil)	650.00 (plus £6.95 per pupil)	0	Base allocation	Brochure of Traded Service	
Schools Traded	Schools Loan Service – Museum Loans service	650.00	650.00	0	Base allocation	Brochure of Traded Service	
Schools Traded	Schools Connected IT Services and consultancy					Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Social, Mental and Mental Health Team (Behaviour Support Team)	55.00	55.00	0	Per hour	Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Speech and Language Therapy	n/a	60.00 (120.00	n/a	Per person	Brochure of Traded Service	Different modules

	Services (new in 17/18)		bespoke school modules)				
Early Help Services	Children Missing from Education	60.00	60.00	0	Per FPN		Fixed penalty notices. Non-discretionary
Early Help Services	Adult Learning	£11.50	£12.00	£0.50	Per learner (for 2 hours)		Learner rate (full fee rate), adult learning courses. Different rates per length of course
Early Years Services	Childcare workforce						To upskill the early years and childcare workforce. Variable (to cover cost of venues, trainers etc.)

Directorate: Finance & Customer Services

Service Area	Charged for Service	Charge 2016/17	Charge 2017/18	Change in Charge 2016/17 to 2017/18	Charge Unit (E.g. Day, Hour, Session, visit, etc)	References (E.g. Cabinet Report/date, Budget Proposal Ref, etc)	Additional Information (E.g. Annual inflation increase, revised charge based on demand, legislation change, etc)
		£	£	£			
Legal Services	Legal Advice – Comprehensive Schools	350	350	0	Annual Subscriptions		Amount of schools signing up for Annual Subscriptions has reduced from 2015/16 to 16/17.
Legal Services	Legal Advice – Primary Schools	250	250	0	Annual Subscriptions		Amount of schools signing up for Annual Subscriptions has reduced from 2015/16 to 16/17.
Legal Services	Section 38 & 278 – Highways improvement	900	900	0	Per application		To be reviewed for 18/19.
Legal Service	Section 106 Planning	750 or 500	750 or 500	0	Per application		To be reviewed for 18/19.
Legal Services	Building contract work	300	300	0	Per application		To be reviewed for 18/19.
Legal Services	Legal Advice – schools/academies	58	58	0	Hourly rate		To be reviewed for 18/19.
Legal Services	Academy Conversions	58	58	0	Hourly rate		To be reviewed for 18/19.
Legal Services	Sale of Electoral registers				As prescribed		Prescribed by law as to what we can charge. Price varies on election and type of register.
Procurement	Fee for managing YorTender	5000	5000	0	Agreed annual fee		Will be reviewed for 2017/18 but will have to be taken to the Regional Group for agreement.
Internal Audit	Audit of academies	250	250	0	Daily Rate		These audits may not take place in 2017/18.

Directorate: Assistant Chief Executive

Service Area	Charged for Service	Charge 2016/17	Charge 2017/18	Change in Charge 2016/17 to 2017/18	Charge Unit (E.g. Day, Hour, Session, visit, etc)	References (E.g. Cabinet Report/date, Budget Proposal Ref, etc)	Additional Information (E.g. Annual inflation increase, revised charge based on demand, legislation change, etc)
		£	£	£			
Democratic Services	Town Hall Catering						Several different options for buffets and room hire charges.
HR & Payroll	HR Consultancy and payroll services to schools/academies					Brochure of Traded Service	Based on individual schools requirements.
HR & Payroll	Charge to SYPA for accommodation in Riverside House	6,300	6,489	189	Agreed rate		Agreed rate with Pensions Authority.
HR & Payroll	Charges to external customers for DBS checks.	12	12	0	Admin fee per application		

APPENDIX 3A

CAPITAL STRATEGY 2017-22

PROJECTS FOR WHICH APPROVAL IS SOUGHT

CAPITAL INVESTMENT THEMES	£000
TOWN CENTRE DEVELOPMENT	14,902
IMPROVING HIGHWAYS & INFRASTRUCTURE	75,201
HOUSING & NEIGHBOURHOODS INVESTMENT	94,472
KEY INVEST TO SAVE	14,525
BUILDINGS CRITICAL CONDITION	18,008
ICT CRITICAL CONDITION	3,435
GROWTH FUND	5,000
GRAND TOTAL	225,543

Town Centre Priorities										
Cabinet Member			Jobs and the local economy (Cllr D.Lelliott)							
Service Area			Planning, Regeneration and Transport							
	Scheme	**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Town Centre Investment	The continued regeneration of the Town Centre offer, to build upon the successes of projects like the award winning High Street redevelopment, has been identified as a key Council priority. The Council is developing a town centre master plan, which will determine which town centre projects will be brought forward as a strategic priority. However, the Council has already identified a number of key themes for the redevelopment and regeneration of the town centre, which will inform the master plan and our ambition for this Capital Strategy. These include: • Enhancements to the town centre offer, to implement the Masterplan. • Enhancements to the town centre leisure and night time offer. One of our key ambitions is to bring a cinema into Rotherham. This would bring a sea change to how the town centre is viewed, especially with associated restaurant, shop and bar developments, to revitalise the town centre in the evening, as well as improving the day time offer. • Improvements to the Transport Interchange, to address current condition and public safety issues. The aim is to create a new, brighter, safer environment and address some of the issues around CSE in and around the existing	Estimated Spend	5,202	9,300	200	200	0	14,902	£7.902m Capital Receipts £7m Prudential Borrowing
			Identified Resources	5,202	9,300	200	200	0	14,902	

			Interchange. • Development of key strategic sites, including Forge Island, Westgate, Sheffield Road and the town's water side. • Residential Development in the town centre. A key ambition is to increase the number of residential properties in the town centre, which will complement and support our leisure and retail ambitions. Exploiting key strategic transport developments such as the tram-train and Bus Rapid Transit (BRT) North, which will improve the access between Parkgate, Rotherham and Sheffield, the Council is looking to bring derelict and vacant sites forward for use. • **Budgets have been approved in 2016/17 for the acquisition of Forge Island - £1.751m and Riverside Precinct properties - £347k, totalling £2.098m, from the original 2016/17 allocation of £2.100m.**							

Improving Highways & Infrastructure										
Advisory Cabinet Member			Waste, roads and community safety (Cllr E. Hoddinott)							
Service Area			Planning, Regeneration and Transport							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Parkway Widening		Widening of A630 Parkway from 2 lanes to 3 from Europa Way junction to the M1. The outcome will be improved traffic movements and flows in the Sheffield-Rotherham Corridor. Approval has already been secured for the initial feasibility studies to be carried out on this scheme. The expenditure shown here is for the physical delivery of the major capital works. In October 2015 the Sheffield City Region approved the Outline Business Case for the project and recommended that it proceeds to the Detailed Business Case stage. This is expected to be submitted in May 2017. **Spend has been re-profiled to reflect the DfT approval timetable.**	Estimated Spend	0	0	10,059	18,948	13,250	42,257	£42.26m funding from SCRIF/DfT. The full revenue implications from the scheme will not be felt until 2022/23.
				Identified Resources	0	0	10,059	18,948	13,250	42,257	

Improving Highways & Infrastructure										
Advisory Cabinet Member			Waste, roads and community safety (Cllr E. Hoddinott)							
Service Area			Planning, Regeneration and Transport							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Waverley Link Road		1.9km link road connecting the Waverley new community at Highfield Lane with the B6064 Furnace Lane in Woodhouse Mill. The outcome will be improved traffic flows and better access to the AMP/Waverley. Approval has already been secured for the initial feasibility studies to be carried out on this scheme. The expenditure shown here is for the physical delivery of the major capital works. **The potential realignment of HS2 gives the opportunity for an improved route to be investigated. Objections to the current proposed alignment through Woodhouse Mill playing fields remain. The profiles reflect the original scheme, with the likelihood that timescales will be revised.**	Estimated Spend	0	31	5,139	4,085	545	9,800	£8.8m funding from SCRIF/DfT, with £1m developer contribution. The full revenue implications from the scheme will not be felt until 2022/23.
				Identified Resources	0	31	5,139	4,085	545	9,800	

Improving Highways & Infrastructure										
Advisory Cabinet Member			Waste, roads and community safety (Cllr E. Hoddinott)							
Service Area			Community Safety and Street Scene							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Highways Improvement Plan – Unclassified Road Network		To improve the condition of the highway network and in particular the unclassified carriageway network, with the investment of £10m over five years. This project will enable the condition of the unclassified highway network to achieve national average condition, in accordance with the Council's Corporate Priority. This would build on the already approved £5m investment for 2015/16-2016/17. The outcome would be that the unclassified roads in Rotherham are at or better than the national average condition.	Estimated Spend	3,000	4,000	3,000	0	0	10,000	Planned Use of Prudential Borrowing
				Identified Resources	**3,000**	**4,000**	**3,000**	**0**	**0**	**10,000**	

Improving Highways & Infrastructure										
Advisory Cabinet Member			Waste, roads and community safety (Cllr E. Hoddinott)							
Service Area			Community Safety and Street Scene							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Capitalisation of Highways Expenditure (ASR R&E 1 & 2) **New Project**		Capitalisation of Highway Maintenance Works in respect of the highway network, including all adopted roads, footpaths and verges. Capitalisation of highways revenue budget (street bollards, signs, street name plates, electrical testing and other highway amenities).	Estimated Spend	650	650	150	150	150	1,750	Planned Use of Prudential Borrowing
				Identified Resources	650	650	150	150	150	1,750	

Improving Highways & Infrastructure										
Advisory Cabinet Member			Waste, roads and community safety (Cllr E. Hoddinott)							
Service Area			Community Safety and Street Scene / Planning, Regeneration and Transport							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Highways LTP Maintenance Block Funding Allocation **New Project**		Indicative DfT Funding allocation in respect of Highways Maintenance, covering roads, bridges, street lighting, cycleways and footways. **2017/18 funding already in the approved Capital Programme.**	Estimated Spend	0	2,995	2,995	2,995	0	8,985	DfT Grant
				Identified Resources	0	2,995	2,995	2,995	0	8,985	
	Highways LTP IT Block Funding Allocation **New Project**		Indicative DfT Funding allocation in respect of Integrated Transport. **2017/18 funding already in the approved Capital Programme**.	Estimated Spend	0	1,134	0	0	0	1,134	DfT Grant
				Identified Resources	0	1,134	0	0	0	1,134	

Improving Highways & Infrastructure										
Advisory Cabinet Member			Waste, roads and community safety (Cllr E. Hoddinott)							
Service Area			Planning, Regeneration and Transport							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Traffic Signal Renewal Programme - Key Highway Junctions		Programme of traffic signal refurbishment on Rotherham's classified road network over five years. These routes provide access to Rotherham's economic centre, local connectivity and connectivity to other regional centres and the strategic highway network. Rotherham's traffic signal installations have suffered deterioration due to lack of direct investment over many years. Ageing installations require more regular maintenance and are more likely to fail, causing traffic congestion and possible collisions. Such installations do not benefit from recent technology developments such as 'extra low voltage' supply and LED lights. The programme links to the corporate priority – Stimulating the local economy and helping people to work. **Project has not yet commenced so the original 5 year £200k per annum has been re-profiled over 4 years.**	Estimated Spend	250	250	250	250	0	1,000	Prudential borrowing required.
				Identified Resources	**250**	**250**	**250**	**250**	**0**	**1,000**	

Improving Highways & Infrastructure										
Advisory Cabinet Member			Waste, roads and community safety (Cllr E. Hoddinott)							
Service Area			Community Safety and Street Scene							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Herringthorpe Valley Flood Alleviation Scheme		This project has been identified on the EA Medium Term Plan for Flood Defence Schemes. The proposed scheme will create a flood storage area in parkland upstream of the flood risk area. Furthermore, we would explore the possibility of introducing a wetlands feature within the Council owned land, in partnership with the Council's leisure and community services. The outcome will be that 112 residential properties and 4,877m2 of non-residential property have a reduced risk of flooding. **EA funding for the feasibility works is in the approved Capital Programme for 2016/17**	Estimated Spend	275	0	0	0	0	275	Environment Agency 270k, 5k Prudential Borrowing
				Identified Resources	275	0	0	0	0	275	

Housing & Neighbourhoods Investment											
Advisory Cabinet Member			Housing (Cllr D. Beck)								
Service Area			Housing & Neighbourhoods Services								
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Fair Access For All – Aids and Adaptations **New Project**		Aids and adaptations to Council dwellings and private sector properties to enable people to live independently for longer. £3.7m in Approved Capital Programme for 2017/18.	Estimated Spend	0	3,700	3,700	3,700	3,700	14,800	HRA Resources
				Identified Resources	0	3,700	3,700	3,700	3,700	14,800	
	Furnished Homes Solution – Replacement Furniture **New Project**		Furnished Homes service. As part of the revenue budget setting process for 2015/16, a revenue saving has been identified to capitalise spend on new furniture and white goods. £720k in Approved Capital Programme for 2017/18	Estimated Spend	0	720	720	0	0	1,440	Prudential Borrowing
				Identified Resources	0	720	720	0	0	1,440	

Housing & Neighbourhoods Investment										
Advisory Cabinet Member			Housing (Cllr D. Beck)							
Service Area			Housing & Neighbourhoods Services							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Council Housing Investment Programme		Annual Housing Investment programme to maintain decency, carry out stock improvements, aids and adaptations and new stock provision, energy efficiency and environmental works to our 21,000 Council homes. 21,000 Council homes currently meet Rotherham decent homes plus standard and we continue to improve access and reduce CO2 emissions. **Future funding has been revised following the review of the HRA 30 Year Business Plan**	Estimated Spend	0	28,222	22,880	22,880	0	73,982	HRA Resources, core requirements are fully funded.
				Identified Resources	0	28,222	22,880	22,880	0	73,982	

Key Invest To Save Schemes											
Advisory Cabinet Member			Adult Social Care & Health (Cllr D Roche)								
Service Area			Adult Social Care								
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Independent Living - Assistive Technology **New Project**		Equipment to assist in independent living, to enable people to stay in their own homes for longer. The equipment includes fall detectors and monitoring alarms. **£100k already in the approved Capital Programme for 2017/18**	Expenditure	350	450	450	450	450	2,150	Personal Social Services Grant
				Funding	350	450	450	450	450	2,150	
	Independent Living - Rotherham Equipment and Wheelchair Services **New Project**		RMBC contribution to the purchase of equipment, after occupational therapist assessment, to support people within their own homes.	Expenditure	190	190	190	190	190	950	Personal Social Services Grant
				Funding	190	190	190	190	190	950	
	Rothercare Alarms **New Project**		Equipment to assist in independent living, to enable people to stay in their own homes for longer. Future service provision currently being reviewed, subject to a separate report to Cabinet/ Commissioners' Decision Making Meeting	Expenditure	230	230	230	230	230	1,150	Personal Social Services Grant
				Funding	230	230	230	230	230	1,150	

Key Invest To Save Schemes											
Advisory Cabinet Member			Adult Social Care & Health (Cllr D Roche)								
Service Area			Corporate Property Unit								
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Adults Community Hubs and Transitional Support Accommodation – Support for Customers with Complex Needs Intermediate Care Centre		Rotherham's vision for Adult Social Care (ASC) into the future, is that customers will be equipped and supported to live independently. In addition, we will build community resilience through the use of community hubs. As the ASC programme develops, there will be a need to have an integrated approach for linking the various delivery models. This aspiration will need to be jointly commissioned, to ensure that it is meeting specified outcomes, future demand and demographic challenges. An integrated Intermediate Care Centre needs to be developed integrating residential beds and community based rehabilitation services. **Discussions are ongoing with NHS Prop Co. in respect of the Badsley Moor Lane site. A report will follow when proposals are more clearly defined.**	Estimated Spend	0	0	0	0	0	0	Planned Use of Prudential Borrowing
				Identified Resources	0	0	0	0	0	0	

Key Invest To Save Schemes										
Advisory Cabinet Member			Housing (Cllr D. Beck)							
Service Area			Housing & Neighbourhoods Services							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Extra Care Housing Scheme		To deliver a 70 bed Extra Care Housing Scheme (for older people) and provide new complementary residential housing. This project meets cross cutting objectives between Housing, Adults and Health services. Budget savings will be realised through property and service rationalisation. The proposed Extra Care development will enable older people to live independently for as long as possible. This will reduce the pressure on existing budgets, as care packages can be added flexibly as and when required, based on need. Report to follow to Cabinet /Commissioners' Decision Making Meeting.	Estimated Spend	0	2,000	8,000	0	0	10,000	Planned Use of Prudential Borrowing
				Identified Resources	**0**	**2,000**	**8,000**	**0**	**0**	**10,000**	

Key Invest To Save Schemes										
Advisory Cabinet Member			Corporate Services and Budgeting (S.Alam)							
Service Area			Finance and Customer Services							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Use of Capital Receipts to fund Revenue Transformational Expenditure **New Project**		Using the Government's Capital Receipts flexibilities to fund revenue transformational expenditure. An indicative £2m per annum has been built into the revenue budget for this. The Council will seek to maximise the value of capital receipts from the sale of surplus properties.	Estimated Spend	2,000	2,000	0	0	0	4,000	Planned Use of Capital Receipts
				Identified Resources	2,000	2,000	0	0	0	4,000	

Key Invest To Save Schemes										
Advisory Cabinet Member			Jobs and the local economy (D.Lelliott)							
Service Area			Corporate Property Unit							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Commercial Property Estate – Capital Investment		This is a project to carry out essential repair and maintenance works to the properties within the Commercial Investment Portfolio, as an income generating asset to the Council. There is a potential risk to the public and commercial tenants from properties in poor condition, where the landlord (RMBC) is obligated to keep them in repair. At this stage the budget cost is an estimate and detailed surveys are required of the estate, to establish a schedule of works over a five year renewal programme. Separately, a Commercial Property Investment Strategy is being developed to enhance the market resilience and quality of the existing portfolio and exploit opportunities to add to it. This will be through the use of existing assets and strategic acquisitions, to support both economic growth and provide a revenue stream to the Council. This links with the £5m Property Fund. **Project has not yet commenced so 2016/17 spend has been rolled into 2017/18.**	Estimated Spend	275	100	75	75	0	525	Planned Use of Prudential Borrowing
				Identified Resources	275	100	75	75	0	525	

Critical Building Condition Works										
Advisory Cabinet Member			Deputy Leader (Cllr G Watson)							
Service Area			CYPS – All Schools							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Waverley New Primary School **New Project**		Provision of new primary school at Waverley to serve the needs of the new community. Proposal to establish a primary school on the site approved at the Cabinet/Commissioners Decision Making Meeting of the 11th July 2016.	Estimated Spend	90	300	3,930	1,260	0	5,580	Funded by Section 106 contribution
				Identified Resources	90	300	3,930	1,260	0	5,580	
	Aston Academy Replacement Classrooms **New Project**		Provision of replacement classrooms at Aston Academy as existing classrooms have temporary planning permission and need to be replaced. Project may involve demolition of the old swimming pool on the site. Figures are worse case as permanent planning permission on the temporary classrooms will be sought in the first instance.	Estimated Spend	0	0	2,000	1,800	0	3,800	DfE Basic Need Grant
				Identified Resources	0	0	2,000	1,800	0	3,800	

Critical Building Condition Works										
Advisory Cabinet Member			Deputy Leader (Cllr G Watson)							
Service Area			CYPS – All Schools							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Rowan Centre / Riverside Primary PRU **New Project**		The primary aged PRU pupils are currently based at the Welcome Centre at Kimberworth. This building is changing its use and will become part of the SEND hub. The pupils will be relocated to Riverside PRU. Some alterations will be required to accommodate the pupils as it is currently for secondary aged pupils. The Rowan Centre is a designated health pupil referral unit. There is an increase in the need for places at this specialist provision. Additional external areas will be created as well as adaptations to the existing buildings to create the extra provision.	Estimated Spend	200	0	0	0	0	200	DfE School Condition Grant - £150k Section 106 contribution - £50k
				Identified Resources	200	0	0	0	0	200	
	Newman School **New Project**		A successful bid to the DfE's Priority School Building Programme 2 has resulted in funding being allocated to refurbish or replace the swimming pool at Newman. The initial funding provided is to prepare a feasibility study to determine the preferred option.	Estimated Spend	45	0	0	0	0	45	DfE Priority School Building Programme
				Identified Resources	45	0	0	0	0	45	

Critical Building Condition Works											
Advisory Cabinet Member			Deputy Leader (Cllr G Watson)								
Service Area			CYPS – All Schools								
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Capitalised Minor Enhancements – Schools **New Project**		Grant funded programme for minor works at schools dealing with condition and suitability issues, including extensions and refurbishment works. 2017/18 allocation already in the approved Capital Programme.	Estimated Spend	0	1,400	1,000	1,000	0	3,400	DfE School Condition Grant
				Identified Resources	0	1,400	1,000	1,000	0	3,400	
	Devolved Formula Capital Grant – Schools **New Project**		Grant paid annually to schools for them to spend on small capital projects. Funding has to be spent within 3 years of receipt. 2017/18 allocation already in the approved Capital Programme.	Estimated Spend	0	675	675	0	0	1,350	DfE Devolved Formula Capital Grant – Devolved to schools
				Identified Resources	0	675	675	0	0	1,350	

Critical Building Condition Works										
Advisory Cabinet Member			Waste, roads and community safety (Cllr E. Hoddinott)							
Service Area			Community Safety and Street Scene							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Treeton St. Helens Church Yard		Inspections have found the retaining (and other boundary) walls are at risk of collapse. The graveyard annex is dangerous for visitors and staff who maintain it, due to many of the graves sinking and the memorials collapsing. The project will rebuild all the retaining walls to the relevant standards and stabilise the retained land and the individual graves. This will either require the exhumation of a large number of graves or the purchase of a strip of land in the gardens of private properties below the grave site.	Estimated Spend	450	0	0	0	0	450	Planned Use of Prudential Borrowing
				Identified Resources	**450**	**0**	**0**	**0**	**0**	**450**	

Critical Building Condition Works										
Advisory Cabinet Member			Jobs and the local economy (D.Lelliott)							
Service Area			Corporate Property Unit							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Operational Buildings Capital Investment		The aim of this project is to allow RMBC to catch up on backlog maintenance on its operational estate. To ensure the Council has an effective, good condition estate that is suitable for the services provided by the Council. The programme of works will help reduce revenue maintenance costs, however, it will require significant support from Services to establish a prioritisation of work and a clear asset management plan. Lack of investment in the estate will create health and safety issues and potential reputational risk and potential service delivery failure. **It is important to note that the expenditure profile shown is based on a do-minimum option, covering the costs of maintenance to ensure the buildings remain functional.**	Estimated Spend	861	587	976	549	0	2,973	Planned Use of Prudential Borrowing
				Identified Resources	861	587	976	549	0	2,973	

Critical Building Condition Works										
Advisory Cabinet Member			Jobs and the local economy (D.Lelliott)							
Service Area			Corporate Property Unit							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Centenary Markets – Emergency Lighting System / High Level Maintenance / Drainage and Guttering		High Level cleaning and maintenance / decoration. The high level areas require specialist equipment and suppliers to carry out this task. The area is covered with dirty pigeon droppings etc. and requires maintenance. There is a risk to the public. The drainage and gutters to the building are leaking in a number of places and require a full overhaul. As a result of the leaks, further damage to other areas and the fabric of the market are becoming an increasing problem. This results in increased repair expenditure and potential effects on the market traders, customers and Council's reputation.	Estimated Spend	210	0	0	0	0	210	Planned Use of Prudential Borrowing
				Identified Resources	**210**	**0**	**0**	**0**	**0**	**210**	

Critical ICT Infrastructure Works										
Advisory Cabinet Member			Corporate Services and Budgeting (S.Alam)							
			Customer, Information and Digital Services							
	Scheme	**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Computer Refresh – Laptop, desktop and tablet replacement	Over 50% of the current laptop device estate is over 6 years old. These devices are out of warranty and are breaking down more, leading to an increase in IT support costs. They are not capable of running the latest business systems, which is causing performance and efficiency problems for staff. The IT asset policy requires that devices are replaced every 4 years. The proposal is to continue the existing do minimum replacement rolling programme. **There is an existing capital approval of £910,000 for 2016/17 already included within the Capital Programme.**	Estimated Spend	475	275	760	910	0	2,420	Planned Use of Capital Receipts

Critical ICT Infrastructure Works										
Advisory Cabinet Member			Corporate Services and Budgeting (S.Alam)							
Service Area			Customer, Information and Digital Services							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Replacement of Server Equipment		Replacement of end-of life and non-compliant IT server equipment. Servers will need to be replaced, and where possible movements away from physical infrastructure implemented, with associated system changes to comply with PSN obligations. Failure to do this work will expose us to security and performance risks and will preclude us from gaining an accreditation to the PSN. Services using the PSN, such as Revs & Bens and registrars, will be disconnected. RMBC's reputation for security will be damaged and networking failures will increase. **There is an existing capital approval of £145,000 for 2016/17 already included within the Capital Programme.**	Estimated Spend	153	60	267	235	0	715	Planned Use of Capital Receipts
				Identified Resources	153	60	267	235	0	715	
	Storage Area Network-Replacement		The SAN is an IT system where most of RMBC's data is securely held. This includes system and application data. The hardware is reaching the point where it becomes obsolete and the underlying operating system software will no longer be supported, thus exposing us to security and compliance failures. In addition, the SAN is projected to be at capacity by 2017, and there is no cost effective upgrade path with the existing hardware. We have a statutory responsibility to provide a secure environment for our data. Failure to do this work will preclude us from gaining an accreditation to the PSN.	Estimated Spend	300	0	0	0	0	300	Planned Use of Capital Receipts
				Identified Resources	300	0	0	0	0	300	

Growth Fund											
Advisory Cabinet Member			Jobs and the local economy (D.Lelliott)								
Service Area			Corporate Property Unit								
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Growth Fund		Economic Development / Growth Fund - To provide a fund to pump prime capital developments, which can be shown to deliver jobs and business rates to the Borough. Awards would be loans, or purchases with quick sell on or a guaranteed income stream; so Fund will be revolving. Barnsley have set up similar with a starting pot of £1.9m. Outputs/Outcomes: -Provision of more sites and buildings for economic growth. -Increased business rates -Increased employment for local residents	Estimated Spend	5,000	0	0	0	0	5,000	Planned Use of Prudential Borrowing
				Identified Resources	5,000	0	0	0	0	5,000	

CAPITAL STRATEGY 2017-22

PROJECTS FOR WHICH APPROVAL IS SOUGHT

Capital Investment Themes	£000	Grant & Contributions	HRA Resources	Prudential Borrowing	Revenue Contribution to Capital Outlay	Usable Capital Receipts
Town Centre Development	14,902			7,000		7,902
Improving Highways & Infrastructure	75,201	62,446		12,755		
Housing & Neighbourhoods Investment	94,472	4,250	88,782	1,440		
Key Invest To Save	14,525			10,525		4,000
Buildings Critical Condition	18,008	14,375		3,633		
ICT Critical Condition	3,435					3,435
Growth Fund	5,000			5,000		
Grand Total	225,543	81,071	88,782	40,353		15,337

DEVELOPMENT POOL SCHEMES:

Development pool schemes have been recognised as being something the Council wishes to consider for future capital investment but at this point they are not ready to be brought forward for approval. The reason they are not ready for approval will be due to funding availability or strategic approval (i.e. inclusion within the Council's Growth Plan, Town Centre Masterplan or Asset Management Strategies). A vital part of this stage are the projects which have been put forward for funding approval from the Sheffield City Region.

At this point in the development process a number of these schemes do not have expenditure and resource details.

PROGRAMME AREA	TOTAL EXPENDITURE £000
CRITICAL BUILDING CONDITION WORKS	0
HIGHWAYS	4,000
ECONOMIC GROWTH PROJECTS	20,200
TOTAL CAPITAL PROGRAMME	24,200

Highways Schemes										
Advisory Cabinet Member			Waste, roads and community safety (Cllr E. Hoddinott)							
Service Area			Community Safety and Street Scene							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Crinoline Bridge		The scheme comprises the refurbishment of Crinoline Bridge which carries the A630 Centenary Way, a section of Rotherham's inner bypass, over the River Don. Over the past 20 years severe leakage of the bridge joints has allowed chloride salts to penetrate and attack the concrete bearing shelves, abutments and pier. A full refurbishment of Crinoline Bridge, will address the current condition of the structure and ensure that this major route is not subject to disruption due to restrictions or closure.	Estimated Spend	0	700	3,300	0	0	4,000	DfT special grants will be sought if opportunities arise. No opportunity is expected before 2018/19, and works will require PB if scheme is to be completed before then.
				Identified Resources	0	0	0	0	0	0	
				Shortfall	**0**	**700**	**3,300**	**0**	**0**	**4,000**	

Economic Growth Projects										
Advisory Cabinet Member			Jobs and the local economy (D.Lelliott)							
Service Area			Planning, Regeneration and Transport							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	New Rotherham Mainline Railway Station		Provision of a new railway station to enable mainline passenger services to serve the Rotherham Central Urban Area. Funding will enable the construction of a new railway station; The only realistic location for an additional mainline station is Parkgate, adjacent to the large development site next to Parkgate Shopping. In conjunction with the Tram-Train link to the Town Centre the new station could provide a park and ride site that would serve much of Rotherham's urban area. Economic agglomeration benefits resulting in an annual GDP uplift of £26m. Direct access to 6 of the UK's top 10 Cities. This is in line with the aims of the Growth Plan and would increase the number of new businesses starting up in the borough, grow existing businesses and attract new businesses to locate and invest in the borough.	Estimated Spend	100	7,500	7,500	0	0	15,100	Developer contributions will be considered as will the potential for DfT / SCR funding contributions. At this time as these are unsecured RMBC prudential borrowing will be required.
				Identified Resources	0	0	0	0	0	0	
				Shortfall	**50**	**50**	**7,500**	**7,500**	**0**	**15,100**	

Advisory Cabinet Member	Jobs and the local economy (D.Lelliott)
Service Area	Planning, Regeneration and Transport

	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Advanced Manufacturing Innovation District (AMID)		The AMID brings together Universities, Local Authorities and the private sector around a 2,000 acre centre of excellence in metals and materials manufacturing, spanning the Rotherham-Sheffield border to accelerate and enhance the growth potential of business encompassing design, technical services, professional services and distribution across the whole of the SCR. AMID builds on the research and innovation capacity of the Advanced Manufacturing Park (AMP). It is a flagship project for the Northern Powerhouse and is specifically referenced in the Devolution Deal. AMID will transform business and investor perceptions of the SCR as a place to invest where world-leading innovation is driving an advanced economy. We will master plan the area between the AMP and the town centre; and deliver strategic interventions to connect the town centre and Templeborough with the AMID core. This will address the need to expand the core within the next 5 years and unlock the potential for up to 6,000 homes in and around the town centre creating a place for people to work, live and spend their leisure time. Within the AMID Magna is seen by the Council as a key site, as a conference and events space within the Sheffield City Region.	Estimated Spend	0	0	0	0	0	0	
				Identified Resources	0	0	0	0	0	0	
				Shortfall	**0**	**0**	**0**	**0**	**0**	**0**	

Economic Growth Projects										
Advisory Cabinet Member			Jobs and the local economy (D.Lelliott)							
Service Area			Planning, Regeneration and Transport							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Todwick North Development Site		30 hectare site proposed for economic development in the emerging Local Plan. The site is intended to attract major inward investment by accommodating one or more large users or through the development of smaller plots, which will comprise a high quality business park. The site will be delivered by the private sector, however the Council may wish to consider any assistance which enables the site to come forward, or reduces the risk of non-delivery. Outputs/Outcomes Provision of more sites and buildings for economic growth. Increased business rates and increased employment for local residents The current timetable is that the plan is adopted in late 2017 so that the site would be allocated for development and removed from the green belt. The site would then go through the planning process, with infrastructure enabling works following. On this basis development would start in 2018/19 at the earliest.	Estimated Spend	0	0	0	0	0	0	
				Identified Resources	0	0	0	0	0	0	
				Shortfall	**0**	**0**	**0**	**0**	**0**	**0**	

Economic Growth Projects										
Advisory Cabinet Member			Jobs and the local economy (D.Lelliott)							
Service Area			Planning, Regeneration and Transport							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	Cumwell Lane (Hellaby) Development Site		16 hectare site proposed for economic development in the emerging Local Plan. The site will be delivered by the private sector; however the Council may wish to consider any assistance which enables the site to come forward, or reduce the risks of non-delivery. Outputs/Outcomes Provision of more sites and buildings for economic growth. Increased business rates and increased employment for local residents. The current timetable is that the plan is adopted in early 2017 so that the site would be allocated for development and removed from the green belt. The site would then go through the planning process, with infrastructure enabling works following. On this basis development would start in 2018/19 at the earliest.	Estimated Spend	0	0	0	0	0	0	
				Identified Resources	0	0	0	0	0	0	
				Shortfall	**0**	**0**	**0**	**0**	**0**	**0**	

Economic Growth Projects										
Advisory Cabinet Member			Jobs and the local economy (D.Lelliott)							
Service Area			Planning, Regeneration and Transport							
	Scheme		**Brief Description** including proposed outcomes and outputs	Est. Spend / Resources / Shortfall	**17/18**	**18/19**	**19/20**	**20/21**	**21/22**	**Total**	**Resources Comments**
	New Incubation Centre (Successful Centres) - Hellaby/Maltby		Rotherham Investment and Development Office would like to add a 5th Incubation Centre to their existing portfolio of successful Centres. The ideal location would be around the M18, Hellaby/Maltby area. This particular area has been selected due to the popularity of the Matrix@Dinnington Business Centre which is currently 100% occupied. A number of enquiries have been from start-up/early stage companies showing an interest in starting a business in this area. The current successful business incubation model will be used in a new development which would be a 30,000 sq. ft. Centre (lettable target 70%). A mixture of both office and workshop space offering approximately 45 – 50 units, split 60/40 office/workshop space. The new centre will also provide co-working space, a new resource to the existing RIDO Business Centres operation. Estimated costs in the region of £5.1million (providing there is no issues with the land).A new facility would assist in the creation of new start-up businesses and employment opportunities in the Rotherham, Sheffield City Region area.	Estimated Spend	0	2,000	3,100	0	0	5,100	
				Identified Resources	0	0	0	0	0	0	
				Shortfall	**0**	**2,000**	**3,100**	**0**	**0**	**5,100**	

Capital Cabinet Report

Expenditure:
Capital Strategy 2016 - 2022 (Detail by Project)

APPENDIX 3 B

Directorate	Service	Service Area	Sub Service	Current Year		Capital Strategy					Total
						2017/18	2018/19	2019/20	2020/21	2021/22	
				Budget	Forecast	Budget	Budget	Budget	Budget	Budget	Budget
Adult Care & Housing	Neighbourhood Capital Programm	Improving Council Housing & Ho	IHMS (IT System)	282,804	282,804	225,275	0	0	0	0	225,275
			Asbestos	370,000	370,000	400,000	0	0	0	0	400,000
			Electrical Board & Bond	152,067	132,850	0	0	0	0	0	0
			New Build DPU Bungalows	496,028	493,772	0	0	0	0	0	0
			Environmental Programme	779,497	779,321	800,000	0	0	0	0	800,000
			Refurbishments	8,966,110	8,966,109	7,850,000	0	0	0	0	7,850,000
			Community Safety HRA	30,000	30,000	0	0	0	0	0	0
			District Heating	1,000,000	776,479	500,000	0	0	0	0	500,000
			Non-Trad Investment	250,905	250,905	0	0	0	0	0	0
			Land Enabling/Acquisitions	2,561,766	2,513,070	7,498,234	0	0	0	0	7,498,234
			Replacement of Central Heating	2,750,000	2,925,355	2,500,000	0	0	0	0	2,500,000
			Replacement of Communal Doors	193,862	193,862	0	0	0	0	0	0
			External Insulation	250,000	70,000	500,000	0	0	0	0	500,000
			Decent Homes Voids Prog	3,400,000	3,400,000	2,800,000	0	0	0	0	2,800,000
			Sheltered Housing Communal Are	677,000	687,000	750,000	0	0	0	0	750,000
			General Structures	720,000	720,000	750,000	0	0	0	0	750,000
			Garage Site Investment	250,000	323,414	250,000	0	0	0	0	250,000
			Beeversleigh	1,700,000	1,728,000	0	0	0	0	0	0
			Total	**24,830,039**	**24,642,941**	**24,823,509**	**0**	**0**	**0**	**0**	**24,823,509**
		Neighbourood Regeneration & Re	Affordable Housing	167,156	167,156	0	0	0	0	0	0
			Bellows Road	200,000	140,000	60,000	0	0	0	0	60,000
			Area Assembly CPTL	140,000	0	0	0	0	0	0	0
			Monksbridge Demolition	72,000	0	72,000	0	0	0	0	72,000
			Canklow Clearance	211,000	211,000	0	0	0	0	0	0
			Total	**790,156**	**518,156**	**132,000**	**0**	**0**	**0**	**0**	**132,000**
		Fair Access to All	Aids and Adaptations (Public S	2,100,000	1,664,558	1,800,000	0	0	0	0	1,800,000
			Aids and Adaptations (Private	2,100,000	1,632,282	1,900,000	0	0	0	0	1,900,000
			Total	**4,200,000**	**3,296,840**	**3,700,000**	**0**	**0**	**0**	**0**	**3,700,000**
		Total		**29,820,195**	**28,457,937**	**28,655,509**	**0**	**0**	**0**	**0**	**28,655,509**
	Neighbourhood Improvements - N	Neighbourhood Improvements Non	Fuel Poverty Vunerable People	273,754	273,754	0	0	0	0	0	0
			Furnished Homes CPTL	960,000	1,074,790	720,000	0	0	0	0	720,000
			Total	**1,233,754**	**1,348,544**	**720,000**	**0**	**0**	**0**	**0**	**720,000**
		Total		**1,233,754**	**1,348,544**	**720,000**	**0**	**0**	**0**	**0**	**720,000**
	Adult Services	Adult Services	REWS Equipment	190,000	190,000	0	0	0	0	0	0
			Rothercare Alarms	6,007	6,007	0	0	0	0	0	0
			Assistive Technology	450,000	350,000	100,000	0	0	0	0	100,000
			Total	**646,007**	**546,007**	**100,000**	**0**	**0**	**0**	**0**	**100,000**
		Total		**646,007**	**546,007**	**100,000**	**0**	**0**	**0**	**0**	**100,000**
	Total			**31,699,956**	**30,352,488**	**29,475,509**	**0**	**0**	**0**	**0**	**29,475,509**
Regeneration & Environment	Community Safety &Street Scene	Network Management	Street Lighting	1,388,201	1,429,688	876,000	870,000	172,759	0	0	1,918,759
			Drainage	1,788,615	400,983	1,417,632	0	0	0	0	1,417,632
			Highways Delivery	5,883,020	5,883,020	2,956,000	0	0	0	0	2,956,000
			Total	**9,059,836**	**7,713,691**	**5,249,632**	**870,000**	**172,759**	**0**	**0**	**6,292,391**
		Safer Neighbourhoods	Safer Neighbourhoods	77,631	77,631	0	0	0	0	0	0
			Total	**77,631**	**77,631**	**0**	**0**	**0**	**0**	**0**	**0**
		Street Scene Services	Waste Management	150,775	150,775	150,775	150,775	150,775	150,775	150,775	753,875
			Total	**150,775**	**150,775**	**150,775**	**150,775**	**150,775**	**150,775**	**150,775**	**753,875**
		Total		**9,288,242**	**7,942,097**	**5,400,407**	**1,020,775**	**323,534**	**150,775**	**150,775**	**7,046,266**
	Planning, Regen & Transport	Transportation & Highways	Sustainable Tran Exemplar Prog	1,232,000	750,000	714,000	0	0	0	0	714,000
			Local Safety Schemes	525,000	525,000	350,000	0	0	0	0	350,000
			Connectivity	795,000	795,000	430,000	0	0	0	0	430,000
			Bridges	624,795	686,000	488,999	0	0	0	0	488,999
			Network Management	400,000	400,000	420,000	0	0	0	0	420,000
			LSTF & Smarter Choices	60,000	60,000	25,000	0	0	0	0	25,000
			Major Schemes	1,536,052	1,529,983	1,223,000	983,677	296,581	0	0	2,503,258
			Total	**5,172,847**	**4,745,983**	**3,650,999**	**983,677**	**296,581**	**0**	**0**	**4,931,257**
		Regen	Physical Regeneration	1,757,000	1,753,500	0	0	0	0	0	**0**
			Total	**1,757,000**	**1,753,500**	**0**	**0**	**0**	**0**	**0**	**0**
		Corp Property Unit	Corporate Property Cap Proj	807,419	849,361	0	0	0	0	0	0
			Total	**807,419**	**849,361**	**0**	**0**	**0**	**0**	**0**	**0**
		Business Retail & Investment	Investment	76,866	76,866	0	0	0	0	0	0
			Total	**76,866**	**76,866**	**0**	**0**	**0**	**0**	**0**	**0**
		Total		**7,814,132**	**7,425,710**	**3,650,999**	**983,677**	**296,581**	**0**	**0**	**4,931,257**
	Culture, Sport & Tourism	Cultural Heritage & Sports	Libraries	576,954	576,954	0	0	0	0	0	0
			Total	**576,954**	**576,954**	**0**	**0**	**0**	**0**	**0**	**0**
		Leisure & Community Service	Green Spaces	200,684	132,154	68,530	0	0	0	0	68,530
			Total	**200,684**	**132,154**	**68,530**	**0**	**0**	**0**	**0**	**68,530**
		Total		**777,638**	**709,108**	**68,530**	**0**	**0**	**0**	**0**	**68,530**
	Total			**17,880,012**	**16,076,915**	**9,119,936**	**2,004,452**	**620,115**	**150,775**	**150,775**	**12,046,053**
Finance & Customer Services	ICT	ICT 2	ICT 2	2,422,225	2,264,345	652,775	0	0	0	0	652,775
			Total	**2,422,225**	**2,264,345**	**652,775**	**0**	**0**	**0**	**0**	**652,775**
		ICT 1	ICT1 - Main	16,814	16,814	0	0	0	0	0	0
			Total	**16,814**	**16,814**	**0**	**0**	**0**	**0**	**0**	**0**
		ICT Refresh	ICT Refresh	1,089,000	1,089,000	55,000	227,000	832,000	630,000	0	1,744,000
			Total	**1,089,000**	**1,089,000**	**55,000**	**227,000**	**832,000**	**630,000**	**0**	**1,744,000**
		Total		**3,528,039**	**3,370,159**	**707,775**	**227,000**	**832,000**	**630,000**	**0**	**2,396,775**
	Total			**3,528,039**	**3,370,159**	**707,775**	**227,000**	**832,000**	**630,000**	**0**	**2,396,775**
Children & Young Peoples Serv	CYPS - RMBC	Schools	Schools - Secs - Major	41,238	41,238	2,500,000	0	0	0	0	2,500,000
			Schools - Prims - Major	2,126,160	2,311,002	2,333,000	650,000	0	0	0	2,983,000
			Schools - PRUs	500,000	496,929	0	0	0	0	0	0
			Schools PFI Life Cycle Program	1,660,000	1,660,000	1,577,000	0	0	0	0	1,577,000
			Schools - Capitalised Enh	1,800,000	1,800,000	1,700,000	0	0	0	0	1,700,000
			Schools - Spcls - Major	500,000	500,000	0	0	0	0	0	0
			Total	**6,627,398**	**6,809,169**	**8,110,000**	**650,000**	**0**	**0**	**0**	**8,760,000**
		Other CYPS	Children & Families	1,031,210	557,210	1,480,803	0	0	0	0	1,480,803
			Kitchens - Schools	115,000	113,086	0	0	0	0	0	0
			Total	**1,146,210**	**670,296**	**1,480,803**	**0**	**0**	**0**	**0**	**1,480,803**
		Total		**7,773,608**	**7,479,465**	**9,590,803**	**0**	**0**	**0**	**0**	**9,590,803**
	DFC	DFC - RMBC	DFC - RMBC all	537,528	537,528	538,000	0	0	0	0	538,000
			Total	**537,528**	**537,528**	**538,000**	**0**	**0**	**0**	**0**	**538,000**
		Total		**537,528**	**537,528**	**538,000**	**0**	**0**	**0**	**0**	**538,000**
	Total			**8,311,136**	**8,016,993**	**10,128,803**	**650,000**	**0**	**0**	**0**	**10,778,803**
Total				**61,419,143**	**57,816,556**	**49,432,023**	**2,881,452**	**1,452,115**	**780,775**	**150,775**	**54,697,140**

Funding:

Funding Stream				Current Year		Capital Strategy					Total
						2017/18	2018/19	2019/20	2020/21	2021/22	
				Budget	Forecast	Budget	Budget	Budget	Budget	Budget	Budget
Adult Care & Housing	Funding Analysis	Capital Monitoring Funding	Grants And Contributions	2,664,188	2,493,688	1,172,000	0	0	0	0	1,172,000
			Major Repairs Allowance	21,050,352	20,748,379	15,473,509	0	0	0	0	15,473,509
			Prudential Borrowing	1,100,000	1,074,790	720,000	0	0	0	0	720,000
			Revenue Contribution	5,465,685	5,143,618	11,150,000	0	0	0	0	11,150,000
			Usable Capital Receipts	1,419,731	892,013	960,000	0	0	0	0	960,000
	Total			**31,699,956**	**30,352,488**	**29,475,509**	**0**	**0**	**0**	**0**	**29,475,509**
Children & Young Peoples Serv	Funding Analysis	Capital Monitoring Funding	Grants And Contributions	5,877,136	6,056,993	7,194,313	650,000	0	0	0	7,844,313
			Prudential Borrowing	2,434,000	1,960,000	2,934,490	0	0	0	0	2,934,490
	Total			**8,311,136**	**8,016,993**	**10,128,803**	**650,000**	**0**	**0**	**0**	**10,778,803**

Finance & Customer Services	Funding Analysis	Capital Monitoring Funding	Grants And Contributions	16,814	16,814		0	0	0	0	0	0
			Prudential Borrowing	2,892,225	2,734,345		652,775	0	0	0	0	652,775
			Usable Capital Receipts	619,000	619,000		55,000	227,000	832,000	630,000	0	1,744,000
	Total			**3,528,039**	**3,370,159**		**707,775**	**227,000**	**832,000**	**630,000**	**0**	**2,396,775**
Regeneration & Environment	Funding Analysis	Capital Monitoring Funding	Grants And Contributions	8,418,745	8,029,060		5,720,529	188,000	172,759	0	0	6,081,288
			Prudential Borrowing	6,721,267	6,296,855		2,410,407	1,816,452	447,356	150,775	150,775	4,975,765
			Usable Capital Receipts	2,740,000	1,751,000		989,000	0	0	0	0	989,000
	Total			**17,880,012**	**16,076,915**		**9,119,936**	**2,004,452**	**620,115**	**150,775**	**150,775**	**12,046,053**
Total				**61,419,143**	**57,816,555**		**49,432,023**	**2,881,452**	**1,452,115**	**780,775**	**150,775**	**54,697,140**

New Projects / Extended Allocations

Directorate	Service	Service Area / Theme	Sub Service / Scheme		Capital Strategy 2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget		Total Budget
Adult Care & Housing	Housing & Neighbourhood Services	Housing & Neighbourhood Investments	Fair Access for All - Aids and Adaptations		-	3,700,000	3,700,000	3,700,000	3,700,000		14,800,000
			Furnished Homes Solution - Replacement Furniture		-	720,000	720,000	-	-		1,440,000
			Council Housing Investment Programme		-	28,222,000	22,880,000	22,880,000	-		73,982,000
	Adult Social Care	Key Invest to To Save Schemes	Independent Living - Assistive Technology		350,000	450,000	450,000	450,000	450,000		2,150,000
			Independent Living - Rotherham Equipment and Wheelchair Services		190,000	190,000	190,000	190,000	190,000		950,000
			Rothercare Alarms		230,000	230,000	230,000	230,000	230,000		1,150,000
	Housing & Neighbourhood Services		Extra Care Housing Scheme		-	2,000,000	8,000,000	-	-		10,000,000
Regeneration & Environment	Planning, Regen & Transport	Town Centre Priorities	Town Centre Investment		5,202,000	9,300,000	200,000	200,000	-		14,902,000
		Improving Highways & Infrastructure	Parkway Widening		-	-	10,059,000	18,948,000	13,250,000		42,257,000
			Waverley Link Road		-	31,000	5,139,000	4,085,000	545,000		9,800,000
			Highways LTP Block Funding		-	1,134,000	-	-	-		1,134,000
			Traffic Signal Renewal Programme		250,000	250,000	250,000	250,000	-		1,000,000
	Community Safety and Street Scene		Highways Improvement Plan - Unclassified Road Network		3,000,000	4,000,000	3,000,000	-	-		10,000,000
			Capitalisation of Highways Expenditure (ASR R&E 1 & 2)		650,000	650,000	150,000	150,000	150,000		1,750,000
			Highways LTP Maintenance Block Funding Allocation		-	2,995,000	2,995,000	2,995,000	-		8,985,000
			Herringthorpe Valley Flood Alleviation Scheme		275,000	-	-	-	-		275,000
	Corporate Property Unit	Key Invest to To Save Schemes	Commercial Porperty Estate - Capital Investment		275,000	100,000	75,000	75,000	-		525,000
	Community Safety and Street Scene	Critical Building Condition Work	Treetomn St. Helens Church Yard		450,000	-	-	-	-		450,000
	Corporate Property Unit		Operational Buildings Capital Investment		861,000	587,000	976,000	549,000	-		2,973,000
			Centenary Markets - Emergency Lighting System / High Level Maintenance / Drainage and Guttering		210,000	-	-	-	-		210,000
		Growth Development Fund	Growth Fund		5,000,000	-	-	-	-		5,000,000
Finance & Customer Services	Finance & Customer Services	Key Invest to To Save Schemes	Use of Capital Receipts to fund Revenue Transformational Expenditure		2,000,000	2,000,000	-	-	-		4,000,000
	Customer, Information & Digital Services	Critical ICT Infrastructure Works	Computer Refresh - Laptop, Desktop, and Tablet replacement		475,000	275,000	760,000	910,000	-		2,420,000
			Replacement of Server Equipment		153,000	60,000	267,000	235,000	-		715,000
			Storage Area Network-Replacement		300,000	-	-	-	-		300,000
Children & Young Peoples Services	CYPS - All Schools	Critical Building Condition Work	Waverley New Primary School		90,000	300,000	3,930,000	1,260,000	-		5,580,000
			Aston Academy Replacement Classrooms		-	-	2,000,000	1,800,000	-		3,800,000
			Rowan Centre / Riverside Primary		200,000	-	-	-	-		200,000
			Newman School		45,000	-	-	-	-		45,000
			Capitalised Minor Enhancements - Schools		-	1,400,000	1,000,000	1,000,000			3,400,000
			Devolved Formula Capital Grant - Schools		-	675,000	675,000	-	-		1,350,000
Total				-	20,206,000	59,269,000	67,646,000	59,907,000	18,515,000	-	225,543,000

Funding Stream					Capital Strategy 2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget		Total Budget
			Grants And Contributions		1,375,000	7,405,000	26,668,000	30,958,000	14,665,000		81,071,000
			HRA Resources		0	31,922,000	26,580,000	26,580,000	3,700,000		88,782,000
			Prudential Borrowing		10,701,000	14,907,000	13,371,000	1,224,000	150,000		40,353,000
			Usable Capital Receipts		8,130,000	5,035,000	1,027,000	1,145,000	0		15,337,000
Total					20,206,000	59,269,000	67,646,000	59,907,000	18,515,000		225,543,000

Total Capital Programme ###### ###### ###### ###### **18,665,775** **280,240,140**

Development Pool

Directorate	Service	Service Area / Theme	Sub Service / Scheme		2017/18	2018/19	2019/20	2020/21	2021/22		Total
Regeneration & Environment	Community Safety and Street Scene	Highways Schemes	Crinoline Bridge		0	700,000	3,300,000	0	0		4,000,000
	Planning, Regeneration & Transport	Economic Growth Projects	New Rotherham Mainline Railway Station		100,000	7,500,000	7,500,000	0	0		15,100,000
			Adavanced Manufacturing Innovation District (AMID)		0	0	0	0	0		0
			Todwick North Development Site		0	0	0	0	0		0
			Cumwell Lane (Hellaby) Development Site		0	0	0	0	0		0
			New Incubation Centre (Succesful Centres) - Hellaby/Maltby		0	2,000,000	3,100,000	0	0		5,100,000
Total					100,000	10,200,000	13,900,000	-	-		24,200,000

TREASURY MANAGEMENT MATTERS **APPENDIX 4**

1. Background Information

1.1 The Local Government Act 2003 and supporting regulations require the Council to 'have regard to' the CIPFA Prudential Code and the CIPFA Treasury Management Code of Practice and prepare, set and publish prudential indicators and treasury indicators that ensure the Council's capital expenditure plans and affordable, prudent and sustainable in the long-term.

1.2 The prudential indicators consider the affordability and impact of capital expenditure plans, and set out the Council's overall capital framework. Each prudential indicator either summarises the expected activity or introduces limits upon the activity, and reflects the underlying capital programme.

1.3 The Prudential Indicators and Treasury Management Strategy together form part of the process which ensures the Council meets the balanced budget requirement under the Local Government Finance Act 1992. It is a statutory requirement under Section 33, revised under Section 31 of the Localism Bill 2011, for the Council to produce a **balanced budget**. In particular, Section 31 requires the Council to calculate its budget requirement for each financial year to include the revenue costs that flow from capital financing decisions.

1.4 This, therefore, means that increases in capital expenditure must be limited to a level whereby charges to revenue are also limited to a level which is affordable within the projected income of the Council for the foreseeable future. These increased charges may arise from:

- increases in interest charges and debt repayment caused by increased borrowing to finance additional capital expenditure; and
- any increases in operational running costs from new capital projects.

1.5 Treasury management is, therefore, an important part of the overall financial management of the Council's affairs and is defined as:

> "The management of the local authority's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks."

1.6 Specific treasury indicators are prepared and included in the Treasury Management Strategy which requires Member approval.

1.7 The Council's treasury activities are strictly regulated by statutory requirements and a professional code of practice (the CIPFA Code of Practice on Treasury Management – revised November 2009). The Council adopted the Code of Practice on Treasury Management (Cabinet, March 2004) and adopted the revisions to the Code in March 2010.

1.8 The Council's constitution (via Financial Regulations) requires the annual Treasury Management Strategy to be reported to Council outlining the expected treasury activity for the forthcoming 3 years. A key requirement of this document

is to explain both the risks, and the management of the risks, associated with the treasury service. As a minimum a mid-year monitoring report is produced with a further report produced after the year-end to report on actual activity for the year.

1.9 Reports on Treasury matters are also required to be adequately scrutinised before being recommended to the Council and this role is undertaken by Audit Committee.

2. The Council's Approach to Treasury Management

2.1 This paper sets out the proposed Treasury Management Strategy Statement and Borrowing Limits for 2017/18 and Prudential Indicators for 2017/18 to 2019/20 and has been presented to Audit Committee in furtherance of its delegated role of scrutiny on Treasury matters, including the Treasury Management Strategy (Section 3.5) and related policies.

Albeit a technical and complex report the key messages are:

a. Investments – the primary governing principle will remain **security** over return and the criteria for selecting counterparties reflect this. Cash available for investment will remain low, resulting in low returns;

b. Borrowing – overall, this is estimated to year on year increase over the period covered by this report as the Council plans to incrementally reduce its under-borrowing position as part of managing its daily and long term liquidity position. New borrowing will only be taken up as current portfolio debt matures and where approved capital investment is to be financed by borrowing; and,

c. Governance – strategies are reviewed by the Audit Committee with continuous monitoring which includes Mid-Year and Year End reporting.

2.2 Section 3.1 to 3.4 of this paper details the key elements of the Council's Capital Expenditure Plans and associated Prudential Indicators. The Treasury Management Strategy (including the Investment Strategy) is detailed in Section 3.5 with supporting detail provided in annexes A to D to this paper.

2.3 The Treasury Management Strategy has been drawn up in association with the Council's treasury management advisors, Capita Asset Services, part of The Capita Group plc.

3. Capital Expenditure Plans & Prudential Indicators 2016/17 (Revised) to 2019/20

3.1 The Council's Capital Expenditure Plans

3.1.1 The Council's capital expenditure plans are summarised below and form the first of the prudential indicators. A certain level of capital expenditure is grant supported by the Government; any decisions by the Council to spend above this level will be considered unsupported capital expenditure. This unsupported capital expenditure needs to have regard to:

- Service objectives (e.g. strategic planning);
- Stewardship of assets (e.g. asset management planning);
- Value for money (e.g. option appraisal)
- Prudence and sustainability (e.g. implications for external borrowing and whole life costing);
- Affordability (e.g. implications for the council tax and rents)
- Practicality (e.g. the achievability of the forward plan).

3.1.2 The revenue consequences of capital expenditure, particularly the unsupported expenditure, will need to be paid for from the Council's own revenue resources.

3.1.3 The capital expenditure can be paid for immediately (by applying capital resources such as capital receipts, capital grants etc., or revenue resources), but if these resources are insufficient any residual expenditure will add to the Council's borrowing need.

3.1.4 The key risks to the plans are that the level of Government support has been estimated and is therefore subject to change. Similarly some of estimates for other sources of funding, such as capital receipts, may also be subject to change over this timescale. For example, anticipated asset sales resulting from the Council's on-going asset rationalisation programme may be deferred due to the on-going impact of the current economic & financial conditions on the property market.

3.1.5 The revised capital expenditure plans in the updated Capital Strategy and Capital Programme are summarised in the table below.

3.1.6 It should be noted, that these represent the capital investment forecasts under traditional forms of financing and exclude assets acquired under PFI and finance lease arrangements which are a type of borrowing but which are budgeted for separately outside of the capital financing budget.

	2016/17 Revised £m	2017/18 Estimated £m	2018/19 Estimated £m	2019/20 Estimated £m
Adult Care & Housing – Non HRA	3.526	3.489	5.490	11.490
Children & Young People's Services	8.017	10.464	3.025	7.605
Regeneration & Environment	16.077	25.293	21.051	23.464
Finance & Customer Services	3.370	3.636	2.562	1.859
Total Non HRA	**30.990**	**42.882**	**32.128**	**44.418**
HRA	26.826	26.756	30.022	24.680
Total HRA	**26.826**	**26.756**	**30.022**	**24.680**
Total expenditure	**57.816**	**69.638**	**62.150**	**69.098**
Capital receipts	3.262	10.134	5.262	1.859
Capital grants, capital contributions & sources other capital funding	42.488	42.085	40.165	53.421
Total financing	**45.750**	**52.219**	**45.427**	**55.280**
Prudential borrowing requirement for the year	**12.066**	**17.419**	**16.723**	**13.818**

3.2 The Capital Financing Requirement (the Council's Prudential borrowing need)

3.2.1 The Council's Capital Financing Requirement (CFR) is the total outstanding capital expenditure which has not yet been financed from either revenue or capital resources. It is essentially a measure of the Council's underlying borrowing need.

3.2.2 As can be seen in the table in 3.1.6 above, the latest revised estimated prudential borrowing requirement over the period 2016/17 to 2019/20 based on the updated Capital Strategy and Capital Programme is £60.026m. This will add to the CFR.

3.2.3 The CFR is then reduced by the amount the Council sets aside from revenue for the repayment of debt and other financing movements.

3.2.4 As explained in 3.2.3, in addition to the underlying borrowing need arising from the Council's capital investment programme, the overall CFR also includes other long term liabilities (OLTL) brought onto the Balance Sheet as a result of the recognition of PFI and Finance lease assets. This is a technical adjustment to recognise the underlying borrowing facility taken out by the PFI or Finance lease provider and does not require the Council to take out any additional borrow in its own right.

3.2.5 The CFR projections for which approval is being sought are set out in the table below:

	2016/17 Revised £m	2017/18 Estimated £m	2018/19 Estimated £m	2019/20 Estimated £m
CFR – General Fund	492.654	506.890	519.821	526.209
CFR – HRA	304.125	304.125	304.125	304.125
Total CFR	**796.779**	**811.015**	**823.946**	**830.334**
Movement in CFR	**9.017**	**14.236**	**12.931**	**6.388**
Of which:				
CFR – capital investment	661.224	678.226	694.320	703.558
OLTL	135.555	132.789	129.626	126.776
Movement in CFR represented by:				
Prudential borrowing requirement for the year (table at 3.1.6 above)	12.066	17.419	16.723	13.818
Net financing need for the year for OLTL	-2.033	-2.766	-3.163	-2.850
Less Minimum Revenue Provision and other financing movements	-1.016	-0.417	-0.629	-4.580
Movement in CFR	**9.017**	**14.236**	**12.931**	**6.388**

3.2.6 It should be noted that the total estimated CFR for 2017/18 and 2018/19 of £811.015m and £823.946m are broadly in line with the estimates reported in the previous year's 2016/17 Treasury Management Strategy (£810.926m 2017/18 and £826.273m 2018/19) approved by Council on 2nd March 2016.

3.3 Minimum Revenue Provision Policy Statement

3.3.1 The Council is required to pay off an element of the accumulated General Fund CFR each year through a revenue charge (the Minimum Revenue Provision - MRP). In addition, it is also allowed to make additional voluntary payments (VRP) where it is prudent to do so. Repayments included in annual PFI charges or finance lease payments are also applied as MRP.

3.3.2 No MRP charge is currently required for the HRA. The HRA charges depreciation on its assets, which is a revenue charge. To alleviate the impact of this charge falling on the tenants, HRA regulations allow the Major Repairs Allowance to be used as a proxy for depreciation for the first five years under self-financing (up until 2017/18). Thereafter, depreciation is determined in accordance with proper accounting practice.

3.3.3 CLG Regulations require full Council to approve an MRP Statement in advance of each financial year setting out how it will discharge its duty to charge an amount of MRP which the Council considers 'prudent'.

3.3.4 The Strategic Director of Finance & Customer Services will, where it is prudent to do so, use discretion to review the overall financing of the capital programme and the opportunities afforded by the regulations to maximise the benefit to the Council whilst ensuring it meets its duty to charge a 'prudent' provision. To provide maximum flexibility the recommended MRP policy includes the use of the annuity method and the equal instalments method.

3.3.5 The wording of the proposed MRP Policy Statement for which Council approval is being sought is shown at Annex A.

3.4 Affordability Prudential Indicators

3.4.1 Affordability prudential indicators are used to assess the affordability of the capital expenditure plans by reference to their impact on the Council's finances overall. Cabinet will recommend that the Council be asked to approve the following indicators.

Actual and Estimates of the ratio of financing costs to net revenue stream

3.4.2 This indicator identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream of the Council.

3.4.3 The estimates of financing costs include all current commitments, the proposals contained in the proposed 2017/18 Revenue Budget and updated future years' capital expenditure plans.

Ratio of financing costs to Net Revenue Stream				
	2016/17 Revised %	2017/18 Estimated %	2018/19 Estimated %	2019/20 Estimated %
Non-HRA	6.38	7.01	8.55	9.38
HRA	16.27	16.37	16.51	16.71

Estimates of the incremental impact of capital expenditure plans on Council Tax

3.4.4 This indicator identifies the revenue costs associated with proposed changes to the capital programme compared to the Council's existing commitments and current plans.

3.4.5 Only schemes in the Council's approved capital programme are included in the indicators and there may be further schemes pending approval. Any additional approvals will normally have to be funded from unsupported

borrowing as all identified available resources have been allocated. This would impact on the prudential indicators above.

3.4.6 The impact on Band D Council Tax, as shown in the table below, indicates the impact of the Council's capital expenditure plans as already budgeted for within the proposed Revenue Budget for 2017/18 and the Council's Medium Term Financial Strategy, and does not indicate additional requirements of Rotherham council tax payers.

Incremental impact of capital expenditure plans on the Band D Council Tax				
	Revised 2016/17 £	**Estimated 2017/18 £**	**Estimated 2018/19 £**	**Estimated 2019/20 £**
Council Tax – Band D	14.59	15.78	19.74	21.54

Estimates of the incremental impact of capital expenditure plans on Housing Rent levels

3.4.7 Similar to the Council tax calculation, this indicator identifies the revenue cost of proposed changes in the housing capital programme compared to the Council's existing approved commitments and current plans expressed in terms of the impact on weekly rent levels. Given the latest HRA 30 Year Business Plan does not currently forecast any change in borrowing levels over the period and therefore the incremental financing costs are assumed to be £Nil in each year.

Incremental impact of capital expenditure plans on the Housing Rent levels				
	Revised 2016/17 £	**Proposed Budget 2017/18 £**	**Estimated 2018/19 £**	**Estimated 2019/20 £**
Weekly Housing Rent levels	£0.00	£0.00	£0.00	£0.00

3.5 TREASURY MANAGEMENT STRATEGY 2017/18 – 2019/20

The Treasury Management Strategy covers:

a. The Council's borrowing and investment projections (para. 3.5.1);
b. The Council's estimates and limits to borrowing activity (para. 3.5.2 to 3.3.5);
c. The expected movement in interest rates (para. 3.5.3);
d. The Council's borrowing and debt strategy (para. 3.5.4);
e. The Council's investment strategy (para. 3.5.5);
f. Treasury Management prudential indicators and limits on activity (para. 3.5.6);
g. Treasury performance indicators (para. 3.5.7); and
h. Policy on the use of external service advisers (para. 3.5.9).

3.5.1 Borrowing and Investment Projections 2017/18 – 2019/20

3.5.1.1 The borrowing requirement comprises the expected movement in the CFR and any maturing debt which will need to be re-financed.

3.5.1.2 The effect on the treasury position over the next three years for both the Council and the ex-SYCC debt that the Council administers on behalf of the other South Yorkshire authorities is shown in the table attached at Annex B. The table also highlights the expected level of investment balances.

3.5.2 Limits to Borrowing Activity

3.5.2.1 There are a number of key indicators to ensure the Council operates its activities within well-defined limits.

3.5.2.2 For the first of these, the Council needs to ensure that its total borrowing, does not, except in the short term, exceed the total of the CFR at the end of the preceding year plus the estimated additional CFR for the current year (2016/17) and the following two financial years. This is designed to ensure that in the medium term debt is only for a capital purpose. The purpose of including the estimated additional CFR for the following two financial years, is that it allows some flexibility for limited early borrowing for future years (para. 3.5.2.12 to 3.5.2.14).

3.5.2.3 The Strategic Director of Finance & Customer Services reports that the Council has complied with this indicator in the current year and does not envisage difficulties for the future (the table below refers). This view takes into account approved commitments and existing plans.

RMBC	**2016/17 Revised £m**	**2017/18 Estimated £m**	**2018/19 Estimated £m**	**2019/20 Estimated £m**
CFR – excl. OLTL	661.224	678.226	694.320	703.558
CFR – OLTL	135.555	132.789	129.626	126.776
Total CFR	**796.779**	**811.015**	**823.946**	**830.334**
Borrowing (loans outstanding)	482.761	523.776	563.734	600.458
Borrowing - OLTL	135.555	132.789	129.626	126.776
Total Borrowing	**618.316**	**656.565**	**693.360**	**727.234**
CFR less Borrowing (underborrowed)	**178.463**	**154.450**	**130.586**	**103.100**

The Overall Level of Borrowing

3.5.2.4 A further two prudential indicators control or anticipate the overall level of borrowing. These are:

- The Authorised Limit for External Debt
- The Operational Boundary for External Debt

The Authorised Limit for External Debt

3.5.2.5 The Authorised Limit represents the maximum amount an authority can borrow for capital and cash flow purposes. It reflects the level of external debt which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Authorised Limit is set by the Council and any breach must be reported. The Government retains an option to control either the total of all council's plans, or those of a specific council, although no such Government control has yet been exercised.

3.5.2.6 Cabinet is asked to recommend to Council the approval of the following Authorised Limit for RMBC:

Authorised Limit for External Debt (RMBC)	2016/17 Revised £m	2017/18 Estimated £m	2018/19 Estimated £m	2019/20 Estimated £m
Borrowing	696.383	709.184	708.767	708.137
OLTL	137.588	135.555	132.789	129.627
Total	833.971	844.739	841.556	837.764

3.5.2.7 Cabinet is also asked to recommend approval to Council of the following Authorised Limit for the former SYCC:

Authorised Limit for External Debt (Former SYCC)	2016/17 Revised £m	2017/18 Estimated £m	2018/19 Estimated £m	2019/20 Estimated £m
Borrowing	86.709	76.709	37.000	36.189
OLTL	0.000	0.000	0.000	0.000
Total	86.709	76.709	37.000	36.189

3.5.2.8 Separately, the Council is also limited to a maximum HRA CFR through the HRA self-financing regime. This limit remains unchanged until there is any change in Government legislation. The difference between the HRA CFR and HRA Debt Cap of £32.498m represents the maximum additional amount of borrowing the HRA could take up to finance its capital investment. Interest calculated with reference to the HRA CFR is charged on a fair & equitable basis.

HRA Debt Limit	2015/16 Revised £m	2016/17 Estimated £m	2017/18 Estimated £m	2018/19 Estimated £m
HRA Debt Cap	336.623	336.623	336.623	336.623
HRA CFR	304.125	304.125	304.125	304.125
HRA Headroom (+)	**+32.498**	**+32.498**	**+32.498**	**+32.498**

The Operational Boundary for External Debt

3.5.2.9 This is the amount beyond which external borrowing (for capital and cash flow purposes) is not normally expected to exceed. Its purpose is to act as a tool for monitoring day to day treasury activity. Occasionally, for operational reasons it may be necessary to exceed this limit. Temporary breaches are not a cause for concern but sustained breaches may be an indication that the Council is acting imprudently or getting into major financial difficulty.

3.5.2.10 In most cases the operational boundary would be a similar figure to the CFR, but as a result of the planned continued under-borrowed position shown in the table in 3.5.2.3 above, the Operational Boundary for which Council approval is being sought set out in the table below is substantially less than the CFR:

Operational Boundary for External Debt (RMBC)	2016/17 Revised £m	2017/18 Estimated £m	2018/19 Estimated £m	2019/20 Estimated £m
Borrowing	482.761	523.776	563.734	600.458
Other long term liabilities	137.588	135.555	132.789	129.626
Total	620.349	659.331	696.523	730.084

3.5.2.11 Cabinet is also being asked to recommend to Council that it approves the following Operational Boundary for the former SYCC:

Operational Boundary for External Debt (Former SYCC)	2016/17 Revised £m	2017/18 Estimated £m	2018/19 Estimated £m	2019/20 Estimated £m
Borrowing	86.709	76.709	37.000	36.189
Other long term liabilities	0.000	0.000	0.000	0.000
Total	86.709	76.709	37.000	36.189

Policy on Borrowing in Advance of Need

3.5.2.12 The Council has some flexibility to borrow funds in advance for use in future years. The Strategic Director of Finance & Customer Services may do this under delegated powers where, for instance, a sharp rise in interest rates is expected, and so borrowing early at fixed interest rates will be economically beneficial or help meet budgetary constraints.

3.5.2.13 Whilst the Strategic Director of Finance & Customer Services will adopt a prudent approach to any such borrowing, where there is a

clear business case for doing so borrowing may be undertaken to fund the approved capital programme or to fund debt maturities.

3.5.2.14 Risks associated with any advance borrowing activity will be subject to appraisal in advance and subsequent reporting through the mid-year and annual reporting mechanism.

Debt Rescheduling

3.5.2.15 As short term borrowing rates will be considerably cheaper than longer term fixed interest rates, there may be potential opportunities to generate savings by switching from long term debt to short term debt. These savings will need to be considered in the light of the current treasury position and the value of the cost of debt repayment (premiums incurred).

3.5.2.16 The reasons for any rescheduling to take place will include:

- The generation of cash savings and/or discounted cash flow savings;
- Helping to fulfil the treasury strategy; and,
- Enhancing the balance of the portfolio (amending the maturity profile and/or the balance of volatility.

3.5.3 Expected Movement in Interest Rates

3.5.3.1 The Bank Rate, currently 0.25%, underpins investment returns. There remains a great deal of economic uncertainty affecting growth forecasts for the UK economy and the rate of inflation both of which are key factors influencing the Bank Rate.

3.5.3.2 The uncertainty surrounds the UK's final terms for the leaving the EU, on-going issues in areas of the world economy which could result in weak growth or recession in the UK's main trading partners, Sterling's recent devaluation which may put upward pressure on the rate of inflation, and, pay growth in the UK which is expected to rise more slowly than inflation squeezing disposable incomes.

3.5.3.3 As a consequence, the Bank of England have not given a clear signal on the likely direction interest rates will take and are hedging their position until further economic data unfolds.

3.5.3.4 At present, for forecasting purposes we have taken a view that the Bank Rate will continue at its current historic low rate for at least the short term. Short-term borrowing rates are therefore expected to remain at favourably low levels. The outlook for longer-term interest rates also remains favourable in the near future, but are expected to start to creep upwards towards the end of 2017/18 or early 2018/19.

3.5.3.5 This challenging outlook has several key treasury management implications:

- Investment returns are likely to remain low in the short to medium term with target returns of around 0.25%;

- Borrowing interest rates are likely to remain attractive in the short to medium term, but are less likely to remain so going forward. The Council has adopted a policy of delaying new borrowing by utilising spare cash balances over the last few years. This approach will continue to be carefully reviewed to minimise the risk of incurring higher future borrowing costs, when the Council will not be able to delay new borrowing to finance new capital expenditure and/or to refinance maturing debt. The timing of any borrowing will, therefore, be monitored carefully; and

- There will remain a cost of carrying capital – any borrowing undertaken that results in an increase in investments will incur an incremental cost as the cost of borrowing is greater than the likely investment return.

3.5.4 Borrowing and Debt Strategy 2017/18 – 2019/20

3.5.4.1 As shown in the table in 3.5.2.3, the Council is currently maintaining an under-borrowed position. This means that the CFR has not been fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow has been used as a temporary measure. This strategy is prudent as investment returns are low and counterparty risk remains relatively high.

3.5.4.2 The uncertainty over future interest rates increases the inherent risks associated with treasury activity. As a result the Council will continue to take a prudent approach to its treasury strategy.

3.5.4.3 The Strategic Director of Finance & Customer Services, under delegated powers, will take the most appropriate form of borrowing depending on the prevailing interest rates at the time, taking into account the risks shown in the forecast above. It is likely shorter term fixed rates may provide lower cost opportunities in the short to medium term.

3.5.5 Investment Strategy 2017/18 – 2019/20

3.5.5.1 The primary objectives of the Council's investment strategy are:

- Firstly to safeguard the timely repayment of principal and interest (security);
- Secondly to ensure adequate liquidity; and
- Thirdly to produce an investment return (yield).

3.5.5.2 As part of this Strategy, Members need to consider and approve security and liquidity benchmarks in addition to yield benchmarks which are currently widely used to assess investment performance

and have previously been reported to Members. The proposed benchmarks are set down in Annex D.

3.5.5.3 The primary principle governing the Council's investment criteria is the security of its investments, although the yield or return on the investment is also a key consideration. After this main principle the Council will ensure:

- It maintains a policy covering both the categories of investment types it will invest in, criteria for choosing investment counterparties with adequate security, and monitoring their security. This is set out in the Specified and Non-Specified investment sections of Annex C.

- It has sufficient liquidity in its investments. For this purpose it will set out procedures for determining the maximum periods for which funds may prudently be committed. These procedures also apply to the Council's prudential indicators covering the maximum principal sums invested as set out in Annex D.

3.5.5.4 The Strategic Director of Finance & Customer Services will maintain a counterparty list in compliance with the criteria set out in 3.5.5.11 and will revise the criteria and submit them to Council for approval as necessary. These criteria are different to those which are used to select Specified and Non-Specified investments.

3.5.5.5 The rating criteria use the lowest common denominator method of selecting counterparties and applying limits. This means that the application of the Council's minimum criteria will apply to the lowest available rating for any institution. For instance if an institution is rated by two agencies, one meets the Council's criteria, the other does not, the institution will fall outside the lending criteria. This is in compliance with a CIPFA Treasury Management Panel recommendation in March 2009 and the CIPFA Treasury Management Code of Practice.

3.5.5.6 Credit rating information is supplied by our treasury advisors on all active counterparties that comply with the criteria in section 3.5.5.11. Any counterparty failing to meet the criteria would be omitted from the counterparty list. Any rating changes, rating watches (notification of a likely change) and rating outlooks (notification of a possible long term change) are provided to officers almost immediately after they occur and this information is considered before any investment decision is taken.

3.5.5.7 The criteria for providing a portfolio of high quality investment counterparties (both Specified and Non-Specified investments) are:

- **Banks** – The Council will use banks which are rated by at least two rating agencies and have at least the following Fitch, Moody's and Standard and Poors' ratings (where rated):

	Fitch	Moody's	Standards & Poor's
Short-term	F1	P-1	A-1
Long-term	A-	A3	A-

3.5.5.8 To allow for the day to day management of the Council's cash flow the Council's bankers will also be retained on the list of counterparties if ratings fall below the above minimum criteria.

- **Building Societies** – the Council will use the top 20 Building Societies ranked by asset size but restricted to a maximum of 20% of the investment portfolio

- **Money Market Funds** – AAA – restricted to a maximum of 20% of the investment portfolio

- **UK Government** – Debt Management Office

- **UK Single Tier & County Councils** – (i.e. Metropolitan Districts, London Boroughs, County Councils, Unitary Authorities)

3.5.5.9 A limit of 35% will be applied to the use of Non-Specified investments within the investment portfolio, excluding day to day cash management through the Council's own bank.

3.5.5.10 Whilst the above criteria relies primarily on the application of credit ratings to provide a pool of appropriate counterparties for officers to use, additional operational market and sovereign information will continue to be applied before making any specific investment decision from the agreed portfolio of counterparties.

3.5.5.11 The time and monetary limits for institutions on the Council's Counterparty List are as follows and represent no change from those currently approved (these will cover both Specified and Non-Specified Investments):

	Fitch	Moody's	Standard & Poor's	Money Limit	Time Limit
Upper Limit Category	F1+/AA-	P-1/Aa3	A-1+/AA-	£20m	5 years
Middle Limit Category	F1/A-	P-1/A3	A-1/A-	£10m	364 days
Lower Limit Category *	All Building Soc's ranked 1 to 10			£5m	6 mths
	All Building Soc's ranked 11 to 20			£1m	3 mths
Debt Management Office	-	-	-	Unlimited **	6 months
Money Market Funds ***	-	-	-	£20m	n/a
UK Single Tier & County Councils	-	-	-	£20m	5 years
Council's Bankers	-	-	-	£10m	364 days
The above money limits are exclusive of bank balances held by schools * Based on maximum of 20% of the investment portfolio ** Provides maximum flexibility *** Based on maximum of 20% of the investment portfolio					

3.5.5.12 The proposed criteria for Specified and Non-Specified investments and monitoring of counterparties are shown in Annex C for Member approval.

3.5.5.13 In the normal course of the Council's cash flow operations it is expected that both Specified and Non-specified investments will be utilised for the control of liquidity as both categories allow for short term investments.

3.5.5.14 The use of longer term instruments (greater than one year from inception to repayment) will fall in the Non-specified investment category. These instruments will only be used where the Council's liquidity requirements are safeguarded. This will also be limited by the long term investment limits.

3.5.6 **Treasury Management Prudential Indicators and Limits on Activity**

3.5.6.1 There are four further treasury activity limits the purpose of which are to contain the activity of the treasury function within certain limits, thereby managing risk and reducing the impact of an adverse movement in interest rates. However if these are set to be too restrictive they will impair the opportunities to reduce costs. The limits are:

- Upper limits on fixed interest rate exposure – This identifies a maximum limit for fixed interest rates based upon the fixed debt position net of fixed interest rate investments.

- Upper limits on variable interest rate exposure – as above this limit covers a maximum limit on variable interest rates based upon the variable debt position net of variable interest rate investments.

- Maturity structures of borrowing – These gross limits are set to reduce the Council's exposure to large fixed rate sums falling due for refinancing, and are required for upper and lower limits.

- Total funds invested for greater than 364 days – These limits are set to reduce the need for early sale of an investment, and are based on the availability of funds after each year-end.

3.5.6.2 For the purposes of these indicators the Council's market debt with Financial Institutions is treated as variable where debt may be subject to variation on specific call dates each year. However, over the period covered by this Strategy it is considered very unlikely that any market debt will be called due to the prevailing historically low interest rates.

3.5.6.3 The activity limits (prudential indicators) for Member approval are as follows:

RMBC	**2017/18**	**2018/19**	**2019/20**
Interest rate Exposures			
	Upper	**Upper**	**Upper**
Limits on fixed interest rate debt based on fixed net debt	100%	100%	100%
Limits on variable interest rate debt based on variable net debt	30%	30%	30%

RMBC Maturity Structure of fixed interest rate borrowing 2017/18		
	Lower	**Upper**
Under 12 months	0%	35%
12 months to 2 years	0%	35%
2 years to 5 years	0%	45%
5 years to 10 years	0%	45%
10 years to 20 years	0%	45%
20 years to 30 years	0%	50%
30 years to 40 years	0%	50%
40 years to 50 years	0%	55%
50 years and above	0%	60%

RMBC Maximum Funds invested > 364 days			
	1 to 2 years	2 to 3 years	3 to 5 years
Funds invested > 364 days	£m 10	£m 8	£m 6

Former SYCC	2017/18	2018/19	2019/20
Interest Rate Exposures			
	Upper	**Upper**	**Upper**
Limits on fixed interest rates based on total debt	100%	100%	100%
Limits on variable interest rates based on total debt	30%	30%	30%

Former SYCC Maturity Structure of fixed interest rate borrowing 2017/18		
	Lower	**Upper**
Under 12 months	0%	60%
12 months to 2 years	0%	75%
2 years to 5 years	0%	100%

3.5.7 Treasury Performance Indicators

3.5.7.1 The Code of Practice on Treasury Management requires the Council to set performance indicators to assess the adequacy of the treasury function over the year. These are distinct historic indicators, as opposed to the prudential indicators, which are predominantly forward looking. The results of the following two indicators will be reported in the Treasury Annual Report for 2017/18:

- Debt – Borrowing - Average rate of borrowing for the year compared to average available

- Investments – Internal returns above the 7 day London Interbank Bid rate (LIBID) which is the rate at which a bank is willing to borrow from other banks

3.5.8 Training

3.5.8.1 The CIPFA Code requires the responsible officer to ensure that members with responsibility for treasury management receive adequate training in treasury management. This especially applies to Members responsible for scrutiny. Training has recently been undertaken by Members of the Audit Committee and further training will be arranged as required. The training needs of treasury management officers are periodically reviewed.

3.5.9 Policy on the use of external service advisors

3.5.9.1 The Council uses Capita Asset Services a subsidiary of The Capita Group plc as its treasury management advisors.

3.5.9.2 The company provides a range of services which include:

- Technical support on treasury matters, capital finance issues and the drafting of Member reports

- Economic and interest rate analysis
- Debt services which includes advice on the timing of borrowing
- Debt rescheduling advice surrounding the existing portfolio
- Generic investment advice on interest rates, timing and investment instruments, and,
- Credit rating/market information service comprising the three main credit rating agencies.

3.5.9.3 Whilst the advisers provide support to the internal treasury function, under current market rules and the CIPFA Code of Practice the Council recognises that responsibility for treasury management decisions remains with the Council at all times. The service is provided to the Council under a contractual agreement which is subject to regular review.

Annex A

Proposed Wording of Minimum Revenue Provision Policy Statement

It is being recommended Council approve the following MRP policy in relation to the charge for the 2017/18 financial year:

(a) The MRP charge in relation to capital expenditure incurred prior to 2007/08 where the expenditure was funded by either supported or unsupported borrowing will be calculated using the expected useful life of the asset and the calculation of the provision will be by the annuity method;

(b) The MRP charge in relation to capital expenditure incurred since 2007/08 where the expenditure is funded by either supported or unsupported borrowing will be calculated using the expected useful life of the asset at the point the asset is brought into use. The calculation of the provision will be either the annuity method or the equal instalments method depending on which is most appropriate; and

(c) The MRP charge in relation to capital expenditure incurred since 2007/08 where the expenditure is funded by a 'capitalisation directive' (e.g. equal pay) will be calculated on the basis of the specified period(s) set down within the regulations. The calculation of the provision will be either the annuity method or the equal instalments method depending on which is most appropriate.

(d) For the sake of clarity, where MRP has been overcharged in previous years, the recovery of the overcharge will be effected by taking an MRP holiday in full or in part against future years charges that would otherwise have been made. The MRP holiday adjustment to the future years charge will be done in such a way as to ensure that:

- the total MRP after applying the adjustment will not be less than zero in any financial year
- the cumulative amount adjusted for will never exceed the amount over-charged;
- the extent of the adjustment will be reviewed on an annual basis

Annex B

Borrowing and Investment Projections 2016/17 to 2019/20

RMBC	2016/17 Revised £m	2017/18 Estimated £m	2018/19 Estimated £m	2019/20 Estimated £m
External Debt				
Borrowing at 1 April	476.598	482.761	523.776	563.734
Expected change in debt	6.163	41.015	39.958	36.724
Borrowing at 31 March	482.761	523.776	563.734	600.458
Other long-term liabilities (OLTL) at 1 April	137.588	135.555	132.789	129.626
Expected change in OLTL	-2.033	-2.766	-3.163	-2.850
Other long-term liabilities (OLTL) at 31 March	135.555	132.789	129.626	126.776
Total Borrowing & OLTL at 31 March	618.316	656.565	693.360	727.234
Investments				
Total Investments at 1 April	0.034	20.000	20.000	20.000
Investment change	19.996	0.000	0.000	0.000
Total Investments at 31 March	20.000	20.000	20.000	20.000
Net borrowing at 31 March	598.316	636.565	673.360	707.234

Ex SYCC	2016/17 Revised £m	2017/18 Estimated £m	2018/19 Estimated £m	2019/20 Estimated £m
External Debt				
Borrowing at 1 April	86.709	76.709	37.000	36.189
Expected change in debt	-10.000	-39.709	-0.811	-16.500
Borrowing at 31 March	76.709	37.000	36.189	19.689
Investments				
Total Investments at 1 April	0.000	0.000	0.000	0.000
Investment change	0.000	0.000	0.000	0.000
Total Investments 31 March	0.000	0.000	0.000	0.000
Net borrowing at 31 March	76.709	37.000	36.189	19.689

Annex C

Treasury Management Practice (TMP) 1 (5) – Credit and Counterparty Risk Management

1. Overview

1.1 The Office of the Deputy Prime Minister (now CLG) issued Revised Investment Guidance in March 2010, and this forms the structure of the Council's policy below.

The key intention of the Guidance is to maintain the current requirement for councils to invest prudently, and that priority is given to security and liquidity before yield.

1.2 In order to facilitate this objective the guidance requires this Council to have regard to the CIPFA publication Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes. This Council has adopted the Code will apply its principles to all investment activity.

In accordance with the Code, the Strategic Director of Finance & Customer Services has reviewed and prepared its treasury management practices. This part, TMP 1(5), covering investment counterparty policy requires approval each year.

2. Annual Investment Strategy

2.1 The key requirements of both the Code and the investment guidance are to set an annual investment strategy, as part of its annual treasury strategy for the following year, covering the identification and approval of the following:

- The guidelines for investment decision making, particularly non-specified investments.
- The principles to be used to determine the maximum periods for which investments can be made.
- The specified investments the Council may use.
- The non-specified investments the Council may use.

This strategy is to be approved by full Council.

The investment policy proposed for the Council is detailed in the paragraphs below (sections 2.3 and 2.4).

2.2 **Strategy Guidelines**

The main strategy guidelines are contained in the body of the treasury strategy statement.

2.3 **Specified Investments**

2.3.1 These investments are sterling investments of not more than one-year maturity. If they are for a longer period then the Council must have the right to be repaid within 12 months if it wishes.

These are low risk assets where the possibility of loss of principal or investment income is small.

2.3.2 These would include the following investment categories:

1. The UK Government Debt Management Office.

2. UK Single Tier & County Councils – (i.e. Metropolitans District, London Boroughs, County Councils, Unitary Authorities)

3. Money Market Funds that have been awarded AAA credit ratings by Standard and Poor's, Moody's or Fitch rating agencies and restricted to 20% of the overall investment portfolio

4. A bank or a building society that has been awarded a minimum short-term rating of F1 by Fitch, P-1 by Moody's and A-1 by Standard and Poor's rating agencies. For Building Societies investments will be restricted to 20% of the overall investment portfolio and:

   - a maximum of £5m for a period not exceeding 6 months if the society is ranked in the top 10 by asset size; or
   - a maximum of £1m and a period not exceeding 3 months if the society is ranked 11 to 20 by asset size.

2.4 **Non-Specified Investments**

2.4.1 Non-specified investments are any other type of investment not defined as specified above.

The criteria supporting the selection of these investments and the maximum limits to be applied are set out below.

2.4.2 Non specified investments would include any sterling investments with:

1. A bank that has been awarded a minimum long term credit rating of AA- by Fitch, Aa3 by Moody's and AA- by Standard & Poor's for deposits with a maturity of greater than 1 year.

2. The Council's own bank if ratings fall below the above minimum criteria.

3. A Building Society which is ranked in the top 20 by asset size. Investments will be restricted to 20% of the overall investment portfolio and:

   - a maximum of £5m for a period not exceeding 6 months if the Society is ranked in the top 10 by asset size; or
   - a maximum of £1m and a period not exceeding 3 months if the Society is ranked 11 to 20 by asset size.

3 The Monitoring of Investment Counterparties

3.1 The credit rating of counterparties will be monitored regularly. The Council receives credit rating information from the Council Treasury Management advisors on a daily basis, as and when ratings change, and counterparties are checked promptly.

On occasions ratings may be downgraded after the date on which an investment has been made. It would be expected that a minor downgrading would not affect the full receipt of the principal and interest.

3.2 Any counterparty failing to meet the minimum criteria will be removed from the list immediately by the (Interim) Strategic Director of Finance & Customer Services, and new counterparties will be added to the list if and when they meet the minimum criteria.

Annex D

Security, Liquidity and Yield Benchmarking

These benchmarks are targets and so may be exceeded from time to time with any variation reported, with supporting reasons in Mid-Year & Annual Treasury Reports.

1. Security and liquidity

These benchmarks are already intrinsic to the approved treasury strategy through the counterparty selection criteria and some of the prudential indicators, e.g. the maximum funds which may be invested for more than 364 days, the limit on the use of Non-specified investments, etc.

1.1 Security

1.1.1 Security is currently evidenced by the application of minimum criteria to investment counterparties, primarily through the use of credit ratings supplied by the three main credit rating agencies. Whilst this approach embodies security considerations, benchmarking the levels of risk is more subjective and therefore problematic.

1.1.2 One method to benchmark security risk is to assess the historic level of default against the minimum criteria used in the Council's investment strategy. The default rates are little changed from last year.

Credit Rating	1 year	2 years	3 years	4 years	5 years
AAA	0.04%	0.10%	0.18%	0.27%	0.37%
AA	0.01%	0.02%	0.08%	0.16%	0.23%
A	0.07%	0.19%	0.36%	0.55%	0.77%
BBB	0.15%	0.46%	0.82%	1.26%	1.73%

1.1.3 The Council's minimum long term rating criteria (over one year) is "AAA" meaning the average expectation of default for a three year investment in a counterparty with a "AAA" long term rating would be 0.18% of the total investment (e.g. for a £1m investment the average potential loss would be £1,800).

The Council's minimum long term rating criteria (up to one year) is "BBB" and the average expectation of default for such an investment would be 0.15% (e.g. for a £1m investment the average loss would be £1,500).

These are only averages but do act as a benchmark for risk across the investment portfolio.

The Council's maximum security risk benchmark for the estimated maximum portfolio during 2017/18 is 0.091% which means that for every £1m invested the average potential loss would be £910. This position remains largely unchanged from 2016/17 (benchmark was 0.096% or £960).

1.1.4 The Council's Treasury advisers maintain a continuous review of the risk position by the inclusion the Council's daily investment position within their online model.

1.2 **Liquidity**

1.2.1 This is defined as "having adequate, though not excessive cash resources, borrowing arrangements, overdrafts or standby facilities to enable the Council at all times to have the level of funds available to it which are necessary for the achievement of its business/service objectives" (CIPFA Treasury Management Code of Practice). The Council seeks to maintain:

- Bank overdraft – on a day-to-day basis the Council works to an agreed overdraft limit of £100,000 with the Council's bankers. Whilst a short-term increase could be negotiated less expensive short-term borrowing is accessed through the financial markets to remain within the agreed overdraft.

- Liquid, short term deposits of at least £3m available with a week's notice.

1.2.2 The availability of liquidity and the inherent risks arising from the investment periods within the portfolio is monitored using the Weighted Average Life (WAL) of the portfolio. This measures the time period over which half the investment portfolio would have matured and become liquid

A shorter WAL generally represents less risk and in this respect the benchmark to be used for 2017/18 is:

- 0.08 years which means that at any point in time half the investment portfolio would be available within 28 days.

2. <u>Yield</u>

These benchmarks are currently widely used to assess investment performance and the Council's local measure of yield is:

- Internal returns above the 7 day London Interbank Bid rate (LIBID) which is the rate at which a bank is willing to borrow from other banks

APPENDIX 5

Flexible use of Capital Receipts Strategy 2017/18

1. Introduction

The proposals within this Flexible use of Capital Receipts Strategy have been prepared based on guidance issued by the Secretary of State under section 15 (1)(a) of the Local Government Act 2003, effective from 1st April 2016 in respect of the Flexible Use of Capital Receipts.

2. The Guidance

The Guidance issued by the Secretary of State under section 15(1)(a) of the Local Government Act specified that:

- "Qualifying expenditure is expenditure on any project that is designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery to reduce costs and/or transform service delivery in such a way that reduces costs or demand for services in future years for any of the public sector delivery partners. Within this definition, it is for individual local authorities to decide whether or not a project qualifies for this flexibility".

- "Set up and implementation costs of any new processes or arrangements can be classed as qualifying expenditure. The ongoing revenue costs of the new processes or arrangements cannot be classed as qualifying expenditure. In addition, one off costs, such as banking savings against temporary increases in costs/pay cannot be classified as qualifying expenditure".

- In using the flexibility, the Council will have due regard to the requirements of the Prudential Code and to the CIPFA Local Authority Accounting Code of Practice.

- The Council is also required to prepare a Flexible use of Capital Receipts Strategy before the start of the year to be approved by the Council – this is that Strategy.

3 The Council's Proposals

The Guidance sets out examples of qualifying expenditure which includes "funding the cost of service reconfiguration, restructuring or rationalisation (staff or non-staff), where this leads to ongoing efficiency savings or service transformation" and

it is for this purpose that the Council is proposing to use of Capital Receipts in 2017/18.

4. The Council's Workforce Strategy recognises that people are key to the Council achieving improvement in its services and being representative of their communities. In order for the Council to deliver its Corporate Plan priorities, its Corporate Improvement Plan and its Medium Term Financial Strategy it is essential that the Council has the right people, with the right skills, in the right place and at the right time to maintain and improve existing and future service outcomes.

5. The Council adopts a "whole organisation" strategy approach that optimises potential structural and operational efficiencies at a corporate level, whilst recognising that it is equally important to ensure quality workforce planning at a local level. The Council is also delivering organisational and workforce change around the specific service improvement areas identified by recent inspections and reports. This Strategy focuses on the workforce essentials of an "Effective Rotherham Council".

6. Key workforce activities are:

- Supporting achievement of budget savings targets for 2017/18 and later years through appropriate workforce interventions and the service reviews and health checks in the Fresh Start Improvement Plan; and
- Responding to staffing pressures and remodelling the workforce corporately but also particularly in Children's Services, Adult Social Care and Regeneration & Environment.

7. 2017/18 Revenue Budget

The above priorities have been recognised in the Council's 2017/18 Revenue Budget and Outline Medium Term Financial Strategy (MTFS). These include both revenue efficiency savings from the restructuring and reconfiguring of the Council's Services to meet both current and forecast levels of demand for services, and reshaping of services such as Early Help, Business Support, Transport and Adult Social Care to provide a more targeted approach to the provision of services that is focussed on improved customer outcomes.

8. To support this significant and continued reconfiguration of the Council's Services to deliver improvement and efficiencies, the current savings proposals will see a further downsizing of the Council's workforce by around 160 full time equivalent posts in 2017/18. Additionally, budget proposals to fully address the funding gap for 2018/19 – 2019/20 are yet to be identified and agreed, but will inevitably further affect workforce numbers. It is therefore proposed that the costs associated with staff leaving the Council through service reconfiguration in 2017/18 should be funded through the flexible use of Capital Receipts. It is also proposed that any in-year Capital Receipts received which exceed the amount required to cover the

release cost of these staff be used to fund revenue funded activities which are being incurred to support the Council's service development and delivery of savings and efficiencies. The legitimacy of this use will be determined by the s151 Officer in order to ensure that it meets the requirements set out by the Secretary of State.

9. **Business Case for Voluntary Release -** when considering the business case for the release of employees on Voluntary Severance/Early Retirement, the Councils' approach is to ensure that the cost of the release of the employee concerned, including both redundancy and pension strain costs, should be recovered from salary savings within 3 years of the employee leaving. This reflects the term of the period covered by the Medium Term Financial Strategy. There is also a requirement that any release would also be subject to meeting 'business need' and thereby retain the right people with the right skills to deliver the required outcomes for customers.

10. **The Prudential Code**

The Council will have due regard to the requirements of the Prudential Code and the impact on its prudential indicators from implementing the proposed scheme within this Efficiency Strategy.

11. As transformation proposals develop and the cost of Voluntary Severance is determined, the expenditure to be incurred will be included in the Council's Capital Programme to be funded by capital receipts generated in the financial year. The capital expenditure prudential indicators will be amended and approved as appropriate. In line with Golden Rule 3 of the Capital Strategy, the first call on capital receipts generated in the year will be utilised to meet the cost of voluntary severance. These receipts have not been earmarked as funding for any other proposed capital expenditure and therefore there is no anticipated additional impact on the Council's prudential indicators as set out in the Council's Treasury Management Strategy.

12. The Council will also have due regard to the Local Authority Accounting Code of Practice when determining and including the entries required from undertaking and funding this scheme within the 2017/18 Council's Statement of Accounts.

13. **Monitoring the Strategy**

Implementation of this Strategy will be monitored as part of regular financial reporting arrangements.

Appendix 6

Budget 2017/18

Net Budget Requirement to be met by Council Tax

Statutory Resolution

Summary

This Appendix sets out details of the calculation of the Council Tax for Rotherham's parished and unparished areas for the financial year 2017/18 incorporating the maximum 3% Adult Social Care "Precept" announced by the Government and includes both the Police and Crime Commissioner's and the Fire and Rescue Authority's Precepts as well as parish councils' precepts.

The proposed Net Revenue Budget for 2017/18 of £204,826,000 includes the use of the additional flexibility to raise Council Tax by up to a further 3% in respect of a 'precept' for Adult Social Care in addition to a 1.99% increase in respect of the Council's other services.

In Rotherham's case the 3% ASC precept will raise £2.719m and will add £39.85 to a Band D Tax Bill for 2017/18 (a cumulative ASC precept of £65.40).

The major precepting Authorities (the South Yorkshire Police and Crime Commissioner and the Fire and Rescue Authority) have stated the following amounts respectively in Precepts issued to the Council, in accordance with Section 40 of the Act – South Yorkshire Police and Crime Commissioner a Band D Tax of £158.16 and South Yorkshire Fire and Rescue Authority a Band D Tax of £68.96.

The Town and Parish Council Precepts for 2017/18 detailed in Annex B of this Appendix total £2,565,194 The increase (+5.64%) in the Average Band D Council Tax for Town and Parish Councils results in an overall average Band D Council Tax figure of £1,432.07 (excluding Police & Fire).

28 of the 30 Parish and Town Councils within Rotherham's boundaries have set precepts for 2017/18 totalling £2,565,194 which will be added to the Net Revenue Budget and Council Tax Requirement in the Council Tax Calculations. Parish precepts are added to the Borough's Council Tax to give an average Council Tax in a parished area of Rotherham of £1,462.83 that is RMBC Band D Tax of £1,394.48 plus average parish precept of £68.35).

Annex A - Council Tax Calculations

The Council is recommended to resolve:

1. It be noted that at its meeting on 25th January 2017 (minute C111) the Council calculated the Council Tax Base 2017/18:

a. For the whole Council area as 68,235.14 Band D Equivalent properties (Item T in the formula in Section 31B of the Local Government Finance Act 1992 as amended (the Act)).

b. For dwellings in those parts of its area to which a Parish Precept relates as set out in the table below:

Parished Areas	Tax Base	Total Precept (£)
Parish Council	**A**	**B**
Anston	2,845.47	267,742
Aston-cum-Aughton	4,227.07	268,970
Bramley	2,242.80	120,258
Brampton Bierlow	1,241.31	65,391
Brinsworth	2,316.09	260,444
Catcliffe	625.61	64,444
Dalton	2,440.24	150,000
Dinnington St John's	2,273.12	209,646
Firbeck	137.77	7,850
Gildingwells	41.64	-
Harthill with Woodall	644.13	46,542
Hellaby	245.75	8,751
Hooton Levitt	51.25	-
Hooton Roberts	80.50	1,600
Laughton-en-le-Morthen	438.96	24,432
Letwell	65.49	1,823
Maltby	4,022.04	192,885
Orgreave	647.41	24,602

Ravenfield	1,017.00	40,000
Thorpe Salvin	198.00	8,795
Thrybergh	819.61	62,700
Thurcroft	2,038.75	161,224
Todwick	648.60	43,663
Treeton	854.21	54,862
Ulley	67.36	6,214
Wales	1,994.51	160,908
Wentworth	548.93	17,642
Whiston	1,461.53	77,650
Wickersley	2,698.70	153,178
Woodsetts	595.67	62,978
TOTAL	**37,529.52**	**2,565,194**

2. The calculation of the Council Tax Requirement for the Council's own purposes for 2017/18 (excluding Parish Precepts), as outlined in the Budget Report to Cabinet Meeting on February 13th, is **£95,152,347.**

3. That the following amounts be calculated for the year 2017/18 in accordance with sections 31 to 36 of the Act.

a. **£207,391,194** being the net aggregate of the amounts which the Council estimates for the items set out in Section 31A (2) of the Act taking into account all precepts issued to it by Parish Councils (£2,565,194) (Gross Council Expenditure less income and Specific Grants other than the Business Rates Retention Scheme, Settlement Funding Assessment Grants and other non-ringfenced grants).

b. **£106,673,653** being the aggregate of the amounts which the Council estimates will be payable for the year into its General Fund in respect of the Business Rates Retention Scheme, Settlement Funding Assessment grants and other non-ringfenced grants and use of reserves, set out in 31A (3) of the Act.

c. **£3,000,000** being the amount which the Council estimates will be payable in the year from its Collection Fund to its General Fund in accordance with section 97(3) of the Local Government Finance Act 1988 (Council Tax Balance).

d. **£97,717,541** being the amount by which the aggregate at 3a above exceeds the aggregate of 3b and 3c above , calculated by the Council in accordance with section 31A(4) of the Act as its Council Tax requirement for the year (Item R in the formula in section 31B of the Act).

e. **£1,432.0706** being the amount at 3d above (Item R divided by Item T 1a above) calculated by the Council in accordance with section 31B of the Act as the relevant basic amount of its Council Tax for the year (including Parish Precepts).

f. **£2,565,194** being the aggregate amount of all special items (Parish Precepts) referred to in Section 34(1) of the Act as per section 1b above.

g. **£1,394.4772** being the amount at 3e above less the result given by dividing the amount at 3f above by the figure at 1a above (item T in the formula in Section 31B (1) of the Act calculated by the Council in accordance with Section 34(2) of the Act, as the relevant basic amount of its Council Tax for the year for dwellings in those parts of its area to which no parish precept relates. (Band D Council Tax for Rotherham MBC services).

h. The following amounts be calculated by the Council as the relevant basic amounts of Council Tax for the year for dwellings in those parts of its area to which one or more special items relate, being the amounts given by adding the amount at 3g above to the amount of the special items in appendix B section 1, in accordance with Section 34(3) of the Act:

Parished Areas	**Band D (£)**
Anston	1,488.57
Aston-cum-Aughton	1,458.11
Bramley	1,448.10
Brampton Bierlow	1,447.16
Brinsworth	1,506.93
Catcliffe	1,497.49
Dalton	1,455.95
Dinnington St. John's	1,486.71
Firbeck	1,451.46

Gildingwells	1,394.48
Harthill with Woodall	1,466.74
Hellaby	1,430.09
Hooton Levitt	1,394.48
Hooton Roberts	1,414.36
Laughton-en-le-Morthen	1,450.14
Letwell	1,422.32
Maltby	1,442.44
Orgreave	1,432.48
Ravenfield	1,433.81
Thorpe Salvin	1,438.90
Thrybergh	1,470.98
Thurcroft	1,473.56
Todwick	1,461.80
Treeton	1,458.71
Ulley	1,486.73
Wales	1,475.16
Wentworth	1,426.62
Whiston	1,447.61
Wickersley	1,451.24
Woodsetts	1,500.21

3 To note that both the South Yorkshire Police and Crime Commissioner and the Fire and Rescue Authority have issued Precepts to the Council in accordance with Section 40 of the Local Government Finance Act for each category of dwellings in the Council's area as indicated in the table below, and that the Council in accordance with Sections 30 to 36 of the Local Government Finance Act 1992, hereby sets the aggregate Council Tax Requirement for unparished areas (rounded to the nearest penny) shown in the table below and in Annex B (for those parts of its area to which one or more special items relate) as the amounts of Council Tax for 2017/18 for each part of its area and for each of the categories of dwellings.

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Rotherham Metropolitan Borough Council	886.04	1,033.73	1,181.40	1,329.08	1,624.42	1,919.78	2,215.12	2,658.15
2% Adult Social Care Precept (2016/17)	17.04	19.88	22.72	25.55	31.23	36.91	42.59	51.11
3% Adult Social Care Precept (2017/18)	26.57	30.99	35.42	39.85	48.71	57.56	66.42	79.70
Total for Rotherham Metropolitan Borough Council only	**929.65**	**1,084.60**	**1,239.54**	**1,394.48**	**1,704.36**	**2,014.25**	**2,324.13**	**2,788.96**
South Yorkshire Police & Crime Commissioner	105.44	123.01	140.59	158.16	193.31	228.45	263.60	316.32
South Yorkshire Fire & Rescue Authority	45.97	53.64	61.30	68.96	84.28	99.61	114.93	137.92
Aggregate Council Tax Requirement (unparished areas)	**1,081.06**	**1,261.25**	**1,441.43**	**1,621.60**	**1,981.95**	**2,342.31**	**2,702.66**	**3,243.20**

5. That, in accordance with the principles determined by the Secretary of State and set out in the Referendums Relating to Council Tax Increases (Principles) (England) Report 2016/17, it be determined that Rotherham Metropolitan Borough Council's relevant basic amount of Council Tax for the year 2017/18 (as defined by Section 52ZX of the 1992 Local Government Finance Act as amended by section 41 of the Local Audit and Accountability Act 2014) is not excessive.

Annex B – Council Tax Requirement for Parished Areas

1. Basic Amount of Council Tax by Band for Parished Areas

The amounts below being the amounts shown in Appendix A section 3(h) as the relevant basic amount of Council Tax for the year for dwellings in those parts of the Council's area to which Parish Precepts relate and the amount at Annex A 3g (the relevant basic amount of Council Tax including Adult Social Care "precept" for those parts the Council's areas to which no parish precepts relate), then multiplied by the number which, in the proportion set out in Section 5(1) of the Act is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, (rounded to the nearest penny) calculated by the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

Tax Band	**A**	**B**	**C**	**D**	**E**	**F**	**G**	**H**
Parished Areas	£	£	£	£	£	£	£	£
Anston	992.38	1,157.78	1,323.18	1,488.57	1,819.36	2,150.16	2,480.95	2,977.14
Aston-cum-Aughton	972.07	1,134.09	1,296.10	1,458.11	1,782.13	2,106.16	2,430.18	2,916.22
Bramley	965.40	1,126.30	1,287.20	1,448.10	1,769.90	2,091.70	2,413.50	2,896.20
Brampton Bierlow	964.77	1,125.57	1,286.37	1,447.16	1,768.75	2,090.34	2,411.93	2,894.32
Brinsworth	1,004.62	1,172.06	1,339.50	1,506.93	1,841.80	2,176.68	2,511.55	3,013.86
Catcliffe	998.32	1,164.72	1,331.10	1,497.49	1,830.26	2,163.04	2,495.81	2,994.98
Dalton	970.63	1,132.41	1,294.18	1,455.95	1,779.49	2,103.04	2,426.58	2,911.90
Dinnington St John's	991.14	1,156.33	1,321.52	1,486.71	1,817.09	2,147.47	2,477.85	2,973.42
Firbeck	967.64	1,128.92	1,290.19	1,451.46	1,774.00	2,096.55	2,419.10	2,902.92
Gildingwells	929.65	1,084.60	1,239.54	1,394.48	1,704.36	2,014.25	2,324.13	2,788.96
Harthill with Woodall	977.82	1,140.80	1,303.77	1,466.74	1,792.68	2,118.63	2,444.56	2,933.48
Hellaby	953.39	1,112.30	1,271.19	1,430.09	1,747.88	2,065.69	2,383.48	2,860.18
Hooton Levitt	929.65	1,084.60	1,239.54	1,394.48	1,704.36	2,014.25	2,324.13	2,788.96

Hooton Roberts	942.90	1,100.06	1,257.21	1,414.36	1,728.66	2,042.97	2,357.26	2,828.72
Laughton-en-le-Morthen	966.76	1,127.89	1,289.02	1,450.14	1,772.39	2,094.65	2,416.90	2,900.28
Letwell	948.21	1,106.25	1,264.29	1,422.32	1,738.39	2,054.46	2,370.53	2,844.64
Maltby	961.62	1,121.90	1,282.17	1,442.44	1,762.98	2,083.53	2,404.06	2,884.88
Orgreave	954.98	1,114.16	1,273.32	1,432.48	1,750.80	2,069.14	2,387.46	2,864.96
Ravenfield	955.87	1,115.19	1,274.50	1,433.81	1,752.43	2,071.06	2,389.68	2,867.62
Thorpe Salvin	959.26	1,119.15	1,279.02	1,438.90	1,758.65	2,078.41	2,398.16	2,877.80
Thrybergh	980.65	1,144.10	1,307.54	1,470.98	1,797.86	2,124.75	2,451.63	2,941.96
Thurcroft	982.37	1,146.11	1,309.83	1,473.56	1,801.01	2,128.48	2,455.93	2,947.12
Todwick	974.53	1,136.96	1,299.38	1,461.80	1,786.64	2,111.49	2,436.33	2,923.60
Treeton	972.47	1,134.56	1,296.63	1,458.71	1,782.86	2,107.03	2,431.18	2,917.42
Ulley	991.15	1,156.35	1,321.54	1,486.73	1,817.11	2,147.50	2,477.88	2,973.46
Wales	983.44	1,147.35	1,311.26	1,475.16	1,802.97	2,130.79	2,458.60	2,950.32
Wentworth	951.08	1,109.60	1,268.11	1,426.62	1,743.64	2,060.67	2,377.70	2,853.24
Whiston	965.07	1,125.92	1,286.77	1,447.61	1,769.30	2,090.99	2,412.68	2,895.22
Wickersley	967.49	1,128.75	1,289.99	1,451.24	1,773.73	2,096.24	2,418.73	2,902.48
Woodsetts	1,000.14	1,166.83	1,333.52	1,500.21	1,833.59	2,166.97	2,500.35	3,000.42

2. **South Yorkshire Precepts**

The South Yorkshire Police and Crime Commissioner and Fire and Rescue Authority have stated the following amounts in precepts issued to the Council in accordance with Section 40 of the Local Government Finance Act for each of the categories of dwelling.

Tax Band	**A**	**B**	**C**	**D**	**E**	**F**	**G**	**H**
	£	£	£	£	£	£	£	£
South Yorkshire Police & Crime Commissioner	105.44	123.01	140.59	158.16	193.31	228.45	263.60	316.32
South Yorkshire Fire & Rescue Authority	45.97	53.64	61.30	68.96	84.28	99.61	114.93	137.92

3. **Aggregate Council Tax Requirements**

The amounts shown in the table below are set by the Council in accordance Sections 30 to 36 of the Local Government Finance Act 1992, as the aggregate Council Tax Requirement for those parts of its area to which one or more special items relate as the amounts of Council Tax for 2017/18 for each of the categories of dwellings.

Tax Band	**A**	**B**	**C**	**D**	**E**	**F**	**G**	**H**
Aggregate Council Tax Parished Areas	£	£	£	£	£	£	£	£
Anston	1,143.79	1,334.43	1,525.07	1,715.69	2,096.95	2,478.22	2,859.48	3,431.38
Aston-cum-Aughton	1,123.48	1,310.74	1,497.99	1,685.23	2,059.72	2,434.22	2,808.71	3,370.46
Bramley	1,116.81	1,302.95	1,489.09	1,675.22	2,047.49	2,419.76	2,792.03	3,350.44
Brampton Bierlow	1,116.18	1,302.22	1,488.26	1,674.28	2,046.34	2,418.40	2,790.46	3,348.56
Brinsworth	1,156.03	1,348.71	1,541.39	1,734.05	2,119.39	2,504.74	2,890.08	3,468.10
Catcliffe	1,149.73	1,341.37	1,532.99	1,724.61	2,107.85	2,491.10	2,874.34	3,449.22
Dalton	1,122.04	1,309.06	1,496.07	1,683.07	2,057.08	2,431.10	2,805.11	3,366.14
Dinnington St John's	1,142.55	1,332.98	1,523.41	1,713.83	2,094.68	2,475.53	2,856.38	3,427.66
Firbeck	1,119.05	1,305.57	1,492.08	1,678.58	2,051.59	2,424.61	2,797.63	3,357.16
Gildingwells	1,081.06	1,261.25	1,441.43	1,621.60	1,981.95	2,342.31	2,702.66	3,243.20
Harthill with Woodall	1,129.24	1,317.45	1,505.66	1,693.86	2,070.27	2,446.69	2,823.09	3,387.72
Hellaby	1,104.80	1,288.95	1,473.08	1,657.21	2,025.47	2,393.75	2,762.01	3,314.42
Hooton Levitt	1,081.06	1,261.25	1,441.43	1,621.60	1,981.95	2,342.31	2,702.66	3,243.20
Hooton Roberts	1,094.32	1,276.71	1,459.10	1,641.48	2,006.25	2,371.03	2,735.79	3,282.96
Laughton-en-le-Morthen	1,118.17	1,304.54	1,490.91	1,677.26	2,049.98	2,422.71	2,795.43	3,354.52
Letwell	1,099.62	1,282.90	1,466.18	1,649.44	2,015.98	2,382.52	2,749.06	3,298.88
Maltby	1,113.03	1,298.55	1,484.06	1,669.56	2,040.57	2,411.59	2,782.59	3,339.12
Orgreave	1,106.40	1,290.81	1,475.21	1,659.60	2,028.39	2,397.20	2,765.99	3,319.20
Ravenfield	1,107.28	1,291.84	1,476.39	1,660.93	2,030.02	2,399.12	2,768.21	3,321.86
Thorpe Salvin	1,110.67	1,295.80	1,480.91	1,666.02	2,036.24	2,406.47	2,776.69	3,332.04
Thrybergh	1,132.06	1,320.75	1,509.43	1,698.10	2,075.45	2,452.81	2,830.16	3,396.20
Thurcroft	1,133.78	1,322.76	1,511.72	1,700.68	2,078.60	2,456.54	2,834.46	3,401.36

Todwick	1,125.94	1,313.61	1,501.27	1,688.92	2,064.23	2,439.55	2,814.86	3,377.84
Treeton	1,123.88	1,311.21	1,498.52	1,685.83	2,060.45	2,435.09	2,809.71	3,371.66
Ulley	1,142.56	1,333.00	1,523.43	1,713.85	2,094.70	2,475.56	2,856.41	3,427.70
Wales	1,134.85	1,324.00	1,513.15	1,702.28	2,080.56	2,458.85	2,837.13	3,404.56
Wentworth	1,102.49	1,286.25	1,470.00	1,653.74	2,021.23	2,388.73	2,756.23	3,307.48
Whiston	1,116.48	1,302.57	1,488.66	1,674.73	2,046.89	2,419.05	2,791.21	3,349.46
Wickersley	1,118.90	1,305.40	1,491.88	1,678.36	2,051.32	2,424.30	2,797.26	3,356.72
Woodsetts	1,151.55	1,343.48	1,535.41	1,727.33	2,111.18	2,495.03	2,878.88	3,454.66

APPENDIX 7

REVENUE RESERVES 1st April 2016

The total revenue reserve balances at 1st April 2016 were £99.673m broken down as follows:

HRA Balance £27.932m –ring-fenced to the HRA and being used to support the 30-year Business Plan.

Schools Balances £3.722m –ring-fenced for the specific use of schools.

General Reserve £11.269m – working balance maintained to safeguard the Council against potential financial risks beyond those for which specific reserves have been created.

Ring-Fenced: Revenue Grants £13.971m – represents revenue grants to be used to meet future spending plans relevant to the terms and conditions of the grant.

Earmarked: Transformation £4.936m – to meet additional costs and/or liabilities in order to help bring about a 'fit for purpose' Council.

Earmarked: Furnished Homes £3.276m – committed to support the Revenue Budget and to meet capital financing cost in later years.

Earmarked: Insurance £0.350m –to cover claims incurred but not yet reported to the Council and not taken account of in the Insurance Provision.

Earmarked: Business Rates £4m – to mitigate residual risks relating to valuation appeals lodged with the Valuation Office Agency and potential business closures.

Earmarked: Pensions Deficit £6m – to cover the potential increase in back-funding contributions to the South Yorkshire Pension Scheme following the 2017 actuarial valuation and any impact of the EU referendum outcome on returns available through financial markets affecting the overall Scheme funding into the future

Earmarked: Private Finance Initiatives (Schools, Leisure and Waste) £14.638m – used to effectively manage the income and expenditures relevant to the schemes over the life of the contracts in line with the agreed finance and accounting models.

Earmarked: Services £9.579m earmarked to support the Revenue Budget on service specific items:

- Children & Young People Services - £7.2m
- Regeneration & Environment - £1.668m
- Adults, Communities & Health - £0.711m

Appendix 8

Overview and Scrutiny

Rotherham Town Hall
Moorgate Street
Rotherham
S60 2TH
Tel: (01709) 255962
E-mail: brian.steele@rotherham.gov.uk

To: Sharon Kemp
Chief Executive

Our Ref:	**Direct Line:**	**Please Contact:**
BS/OSMB	01709 255962	Councillor Brian Steele

Dear Sharon,

Budget 2017/18 – Feedback on Savings Proposals from Overview and Scrutiny Management Board

In accordance with previous precedent, I write to provide you with feedback from Overview and Scrutiny Management Board (OSMB) following its consideration of the savings proposals for the Council Budget for 2017-18. This will enable the final considerations of OSMB to be fed into the final stages of the budget setting process.

The proposals across all portfolios and directorates have been considered by OSMB at meetings in November and December. Members discussed the proposals and their implications in detail. OSMB formally supported all of the savings proposals put forward.

On 3 February 2017, OSMB also received the Budget report which the Council will considered in March. I can confirm that OSMB resolved to support the budget and the proposals contained therein.

Throughout the process, OSMB has expressed concerns in respect of the additional investments required in Children and Young People's Services and how these would be managed to ensure that the Council is not faced with further significant overspends in future years. OSMB will continue to monitor the financial position alongside performance information to ensure that robust oversight is provided.

OSMB has also noted that reviews are required in a number of service areas to deliver the proposed savings. This will again require continued oversight from Members to ensure that these savings are delivered. OSMB will want to receive assurances from Cabinet Members and senior officers that these reviews will be undertaken promptly and will enable the proposed savings to be delivered in full. Following from this, OSMB has also indicated that the continued use of reserves is not a sustainable approach to sound financial management and planning. OSMB have sought assurances from Cabinet Members and senior officers that robust measures are in place to prevent and identify issues that may arise.

A constant topic of discussion at OSMB in the past few months has been the use of agency staff and consultants across the authority and the absence of robust management control. You will recall previous discussions where it had been agreed that information on agency staff and consultants would be reported to OSMB. We have been given a commitment from the Assistant Chief Executive that a paper will brought to a meeting in the near future and we look forward to being reassured that the Workforce Management Board is providing challenge to drive down the number of agency staff and consultants and consequently reduce the associated financial impact.

Members were keen to learn more about the future operating model of the Council and understand the implications in respect of service delivery. Whilst there was recognition of the need to become a smaller, more efficient and better connected organisation, Members felt that this would require further discussion at OSMB when plans have been further developed.

In future, OSMB would like to be more involved in the development of the public consultation process for budget proposals. Members expressed concern at the low number of responses received in this year's consultation and felt that this required further work before next year's consultation.

Further to this, OSMB would like budget proposals to be developed and submitted for scrutiny at an earlier stage next year. Whilst the challenges in developing the proposals for the 2017-18 budget have been noted, Members supported the notion of the development of the budget for 2018-19 commencing immediately after the setting of the 2017-18 budget. I will be happy to work with Cabinet Members and senior officers at an early stage to establish OSMB's requirements for next year's process.

We will continue to monitor the financial position throughout the year and will also be monitoring the impact of investments that have been and are to be made. We will again invite Cabinet Members and senior officers to be held to account at future meetings.

Finally, I would like to place on record my thanks to Cabinet Members and officers who have attended recent meetings of OSMB for budget scrutiny.

Your sincerely,

Councillor Brian Steele
Chair – Overview and Scrutiny Management Board

REPORT OF THE RETURNING OFFICER

To: The Chairman and members of the Council

ELECTION OF COUNCILLORS

I can report that the persons indicated below were elected Members of the Council at the by-elections held on Thursday 2 February 2017.

Ward	Candidates	No of votes
Brinsworth and Catcliffe	Shabana Ahmed	519
	Adam Jonathon Carter	2,000 (elected)
	John Lester Oliver	91
	Steven Webster	389
	Rebecca Louise Whyman	30
	Turnout	31.97%

Ward	Candidates	No of votes
Dinnington	Charles David Dowsing Foulstone	78
	Jean Hart	180
	Lee James Hunter	303
	Christopher Norman Middleton	238
	Steven Scott	81
	David Smith	232
	Stephen James Thornley	75
	John Vjestica	670 (elected)
	Turnout	19.37%

Sharon Kemp
Returning Officer
3 February 2017

Rotherham Metropolitan Borough Council

Public Report
Council

Summary Sheet

Council Report
Council – 8 March 2017

Report Title
Local Government Boundary Commission for England's Review of Ward Boundaries in Rotherham

Is this a Key Decision and has it been included on the Forward Plan?
No

Strategic Director Approving Submission of the Report
Shokat Lal, Assistant Chief Executive

Report Author
James McLaughlin, Democratic Services Manager
01709 822477 or james.mclaughlin@rotherham.gov.uk

Wards Affected
All

Summary
The Council has now received confirmation that the Local Government Boundary Commission for England (LGBCE) is minded to recommend that 59 councillors should be elected in future. The next stage of the Commission's review of ward boundaries is to consult on the future make up of electoral wards across the borough. This report details what is involved in the next stage of the review and outlines a recommended approach for the Council to submit a warding arrangement proposal to the LGBCE.

Recommendations

1. That the Local Government Boundary Commission for England's decision for 59 councillors to be elected in Rotherham from May 2020 be noted.

2. That the report and timetable for the remainder of the ward boundary review be noted.

3. That authority be delegated to the Chief Executive, in consultation with the Constitution Working Group, to submit a proposal on behalf of the Council in respect of warding arrangements to the Local Government Boundary Commission for England.

List of Appendices Included
Appendix 1 – Letter from the Chief Executive of the Local Government Boundary Commission for England dated 28 February 2017.

Background Papers
Report to Council – Review of Ward Boundaries and the Size of the Council – 13 July 2016
Report to Council – Review of Ward Boundaries and the Size of the Council – 7 September 2016

Consideration by any other Council Committee, Scrutiny or Advisory Panel
Constitution Working Group

Council Approval Required
Yes

Exempt from the Press and Public
No

Local Government Boundary Commission for England's Review of Ward Boundaries in Rotherham

1. Recommendations

1.1 That the Local Government Boundary Commission for England's decision for 59 councillors to be elected in Rotherham from May 2020 be noted.

1.2 That the report and timetable for the remainder of the ward boundary review be noted.

1.3 That authority be delegated to the Chief Executive, in consultation with the Constitution Working Group, to submit a proposal on behalf of the Council in respect of warding arrangements to the Local Government Boundary Commission for England.

2. Background

2.1 The Local Government Boundary Commission for England (LGBCE) initiated a review of the local government ward boundaries within Rotherham following the move to whole council elections in May 2016. The objective of the review is to deliver effective and convenient local government, with a presumption that there is no longer a requirement to have three councillors representing each ward.

2.2 The LGBCE is an independent statutory body which was established by and is accountable to Parliament. The role of the LGBCE is:

- to provide electoral arrangements for English principal authorities that are fair and deliver electoral equality for voters; and
- to keep the map of English local government in good repair by working with councils to help them deliver effective and convenient local government to citizens.

2.3 There are two distinct stages to a Boundary Review:-

a) Preliminary Stage – for the Council to indicate what size of membership will be appropriate for the future to undertake the functions and responsibilities of the authority

b) Second Stage – for the LGBCE to identify and consult upon the warding pattern for the Borough. Within the overall number of councillors, there will be a need to create wards which address the criteria of electoral equality, community identity and effective and convenient local government.

2.4 In September 2016, the Council indicated to the LGBCE that the preferred size of membership of the authority from May 2020 was 59 councillors.

3. Key Issues

3.1 The Council has now received confirmation from the LGBCE that it is minded to recommend that the number of councillors to be elected in May 2020 should be 59. Having done this, the LGBCE will work out the optimum number of local government electors each councillor should represent by dividing the total number of local government electors by the number of councillors. This produces a figure for the average councillor to elector ratio. Using the average ratio of local government elector per councillor, LGBCE can measure how far the ratio in each current or proposed ward departs from that average. When formulating recommendations, LGBCE will seek to achieve ratios close to the authority average in each ward. The further that electoral equality departs from the average for the authority, the stronger the evidence of the other considerations they take into account will need to be.

3.2 In practice, reviews do not result in wards of mathematically equal size because the approach to electoral equality must be tempered by other considerations which generally reflect the particular characteristics of an area under review, and its communities – recognising that councillors represent individual electors and collective communities.

3.3 The LGBCE will therefore seek some rationale to explain why, in community or other terms, a particular pattern or set of boundaries is being proposed. The technical guidance from LGBCE states:

"Community identity and interest is harder to define than electoral equality for which there is a simple mathematical test. Often, it cannot easily be measured, and can mean different things to different people. It is essential, therefore, that those taking part in a review who make a case on the basis of community identities and interests can explain to us exactly what the community is and, more importantly, what defines it and marks it out as distinct from others."

3.4 Another consideration for warding arrangements is effective and convenient local government. The impact of proposals on the workload of individual councillors needs to be considered, as a ward may be so large in terms of its physical extent or its electorate that it prevents a councillor from effectively representing the people in it. In making a proposal in respect of warding arrangements, the council's way of working, rather than an individual councillor's way of working, is most important. The operation of area assemblies or successor arrangements may add to or reduce councillor workload and these effects should be evidenced in the submission.

3.5 The LGBCE recommends that electoral wards should return no more than three councillors, although it should be noted that there is no legislative restriction on the number of councillors that may be returned from a ward. There are currently no principal authority wards in England returning more than three councillors.

3.6 Councils and their communities are able to suggest appropriate names for wards that reflect community identities and mean something to local people. In determining names for wards, the LGBCE will aim to avoid causing confusion amongst local electors and ensure that names are distinct and easily identifiable. Where wards remain largely unchanged, the existing name should be retained to support continuity of identification with an area and voting processes. The preference of LGBCE is for names that are short rather than those which attempt to describe an area exhaustively.

4. Options considered and recommended proposal

4.1 As the next stage of the review commences, the LGBCE will seek to consult on two occasions:

- Information gathering stage – LGBCE will draw up new boundaries for wards across the area to accommodate the 59 councillors. They will ask local people for their help in drawing up draft recommendations for new electoral arrangements.
- Consultation on draft arrangements – when LGBCE has published its draft recommendations for new electoral arrangements (number of wards, number of councillors representing each ward, ward names and ward boundaries) for an area, the Council, public and partners will have the chance to comment on them.

4.2 The period of consultation in respect of the future warding arrangements commenced on 28 February 2017 and will end on 8 May 2017. On 7 September 2017, the Council resolved that the Constitution Working Group be authorised to continue to lead on the Review of Ward Boundaries for the duration of the review, subject to any further proposals being agreed by Council for submission to the Local Government Boundary Commission for England. The Constitution Working Group will meet on 10 March 2017 to consider initial proposals for a warding arrangement for the borough.

4.3 There are no more Council meetings scheduled to be held in the 2016/17 municipal year. Therefore, if the Council is minded to submit a response to the consultation in respect of the future warding arrangements, it will be necessary to delegate authority to the Chief Executive, in consultation with the Leader of the Council, to submit the response to the LGBCE. In doing so, any response will be subject to the agreement of a proposal by the Constitution Working Group. This is the recommended approach.

4.4 The Council is not required to submit a warding arrangement proposal to the LGBCE. However, failure to submit a proposal will create a risk that the future warding arrangements within Rotherham may be determined on the basis on a rationale which may not accord with the priorities of the Council, councillors and partners in the borough. This approach is not recommended.

5. Consultation

5.1 In developing a warding arrangement proposal for the LGBCE, the Council will consult Members and may choose to consult partners and local people on its submission. This will be a matter requiring consideration by the Constitution Working Group when it has developed a proposal. Partners are likely to have a significant interest in any proposal from the Council on the basis that it will impact on their approach to neighbourhood working.

5.2 The Constitution Working Group will need to review responses to the internal consultation prior to finalising its warding arrangement proposal and submitting to the LGBCE.

5.3 It should be noted that partners and members of the public will be able to independently submit their own warding arrangement proposals directly to the LGBCE. The letter from the Chief Executive of the Local Government Boundary Commission dated 28 February 2017, which is appended to this report, has been copied to all town and parish councils in the borough, along with various other public bodies that operate within Rotherham.

5.4 During the consultation period, arrangements will be made for a Member Seminar in order to seek the views of the wider membership. Drop in sessions for Members will also be arranged with the officers responsible for preparing a warding submission.

6. Timetable and Accountability for Implementing this Decision

6.1 If Council is minded to agree to delegate authority to the Chief Executive, in consultation with the Leader of the Council, to formally submit a warding arrangement proposal to the LGBCE, it will be necessary for the decision to be made at this meeting. There are no further scheduled Council meetings in the current municipal year.

6.2 The timetable for the second stage of the review is set out below:

	Date from:	**Date to:**
LGBCE Consultation on warding arrangements	28 February 2017	8 May 2017
Draft recommendations published for consultation by the LGBCE	4 July 2017	4 September 2017
Final recommendations published	31 October 2017	

6.3 The Constitution Working Group will therefore need to meet on 10 March 2017 and then agree to meet through the review period in order to consult upon and finalise a submission for the LGBCE. This work will need to have been completed before the end of April in order for the Chief Executive to formally submit the response on the Council's behalf.

7. Financial and Procurement Implications

7.1 There are no financial or procurement implications directly arising from this report.

8. Legal Implications

8.1 LGBCE will undertake an electoral boundary review in accordance with the statutory criteria detailed in Schedule 2 to the Local Democracy, Economic Development and Construction Act 2009, which requires LGBCE to have regard to the need to:

- Secure equality of representation;
- Reflect the identities and interests of local communities; and
- Effective and convenient local government

9. Human Resources Implications

9.1 There are no Human Resources implications directly arising from this report.

10. Implications for Children and Young People and Vulnerable Adults

10.1 There are no implications for Children and Young People or vulnerable adults arising from this report.

11. Equalities and Human Rights Implications

11.1 Securing equality of representation and reflecting the identities and interests of local communities are key aspects of electoral boundary reviews.

12. Implications for Partners and Other Directorates

12.1 As referred to earlier in the report, there are implications for the Council's partners in that the neighbourhood working arrangements which they currently operate may be subject to change if they are based on the current electoral wards in Rotherham. The Council should consult partners in the development of its warding arrangement proposal.

13. Risks and Mitigation

13.1 Failure to ensure electoral representation is fair and equitable restricts the Council's ability to deliver services reflective of local need, demands and choice.

13.2 Paragraph 4.4 of this report details the risks associated with the Council failing to submit a warding arrangement proposal. This report recommends that the Council does submit a warding arrangement proposal to LGBCE to mitigate this risk.

14. Accountable Officers

Sharon Kemp, Chief Executive
Dermot Pearson, Assistant Director – Legal Services

Approvals Obtained from:-

Strategic Director of Finance and Customer Services:- Named officer

Assistant Director of Legal Services:- Named officer

James McLaughlin, Democratic Services Manager
01709 822477 or james.mclaughlin@rotherham.gov.uk

This report is published on the Council's website or can be found at:-

http://moderngov.rotherham.gov.uk/ieDocHome.aspx?Categories=

The
Local Government
Boundary Commission
for England

Ms Sharon Kemp
Chief Executive
Rotherham Metropolitan Borough Council
Riverside House
Main Street
Rotherham
S60 1AE

28 February 2017

Dear Ms Kemp,

ELECTORAL REVIEW OF ROTHERHAM: WARDING ARRANGEMENTS

I am writing to inform you that the Commission has, today, opened its consultation inviting proposals for a new pattern of electoral wards for Rotherham.

The Commission is minded to recommend that 59 borough councillors should be elected to Rotherham Borough Council in future. The Commission now invites proposals from the council, interested parties and members of the public on a pattern of electoral wards to accommodate those councillors.

The consultation begins today and will end on 8 May 2017.

Publicising the review

I would be grateful if you could bring the consultation to the attention of elected members. Furthermore, a copy of the Commission's press release and posters advertising this stage of the review are being sent to your Council. It would be much appreciated if you could publicise the consultation by arranging for copies to be placed on display at local information points, and by taking such other steps as you consider appropriate to bring the review to the attention of the public and other interested parties. We would appreciate it if you could promote the consultation online, via social media and any other channels you would normally use to engage residents.

Further details about the review are available on our website at www.lgbce.org.uk where there is information about how to get involved and the kind of evidence the Commission is seeking in support of any proposed ward patterns.

In addition, the Commission's consultation portal allows visitors to interact with online maps of the current electoral wards, draw their own boundaries and feed views into the consultation process directly. The portal is available at www.consultation.lgbce.org.uk.

Submissions can also be made by email to reviews@lgbce.org.uk and by post to the address at the end of this letter.

Review timetable

This phase of consultation closes on **8 May 2017**.

Once the Commission has considered all the proposals received during this phase of consultation, it plans to publish draft recommendations for new electoral arrangements in July 2017. Public consultation on the draft recommendations is scheduled to take place between July 2017 and September 2017. Once the Commission has considered the representations and evidence as part of that consultation, it intends to publish final recommendations in October 2017.

New electoral arrangements for the borough are scheduled to come into effect at the borough council elections in 2020.

Creating a pattern of wards

In drawing up a pattern of electoral wards, the Commission must balance its three statutory criteria, namely:

- To deliver electoral equality where each borough councillor represents roughly the same number of electors as others across the borough.
- That the pattern of wards should, as far as possible, reflect the interests and identities of local communities.
- That the electoral arrangements should provide for effective and convenient local government.

The Commission will test proposals against the criteria before drawing up draft recommendations. Accordingly, all proposals should demonstrate how they meet the three requirements. The Commission will take decisions based on the strength of the evidence presented to it and not merely on assertion. For example, details of community interests such as the location and use made of local facilities, services and local organisations demonstrating how a community manifests itself will carry greater weight than submissions that simply assert the that an area has community identity.

The Commission will consider all submissions on their merit. A well-evidenced submission from an individual which addresses the three statutory criteria will be more persuasive than one which does not, even if the latter is from an elected individual or body.

Further information on drawing up a pattern of electoral wards is available in our guidance document: *Electoral reviews: technical guidance* which can be found at http://www.lgbce.org.uk/policy-and-publications/guidance.We also publish a practical guide for putting forward submissions called *How to propose a pattern of wards* which is available at http://www.lgbce.org.uk/__data/assets/pdf_file/0008/25694/Proposing-new-wards-guidance-2015-08-04.pdf.

Our website includes information about previous electoral reviews of borough councils where you can see how the Commission came to its conclusions and how other counties, districts and parishes built their own pattern of wards.

Please feel free to contact us at any time should you have any questions. Officers at the Commission will be happy to assist with technical aspects of your ward scheme either in person or via email or telephone.

Correspondence and enquiries

Correspondence relating to this review should be addressed to:

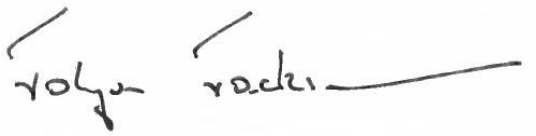
Review Officer (Rotherham)
Local Government Boundary Commission for England
14th Floor Millbank Tower,
Millbank
London
SW1P 4QP

or direct to your main contacts at the Commission who will be:

- David Owen, Review Officer, with specific responsibility for the day-to-day running of the review
- Richard Buck, Review Manager, who leads the team dealing with this and other reviews

I am copying this letter to the organisations and individuals listed below.

Yours sincerely



Jolyon Jackson CBE
Chief Executive
Reviews@lgbce.org.uk
0330 500 1525

cc MPs and MEPs with constituency interests in Rotherham
Police and Crime Commissioner for South Yorkshire
Rotherham Clinical Commissioning Group
South Yorkshire Fire and Rescue Service
Parish and Town Councils in Rotherham
Local Organisations in Rotherham

Rotherham Metropolitan Borough Council

Public Report
Council

Summary Sheet

Council Report
Council – 8 March 2017

Report Title
Disclosure and Barring Service Checks on Councillors

Is this a Key Decision and has it been included on the Forward Plan?
No

Strategic Director Approving Submission of the Report
Shokat Lal, Assistant Chief Executive

Report Author
James McLaughlin, Democratic Services Manager
01709 822477 or james.mclaughlin@rotherham.gov.uk

Ward(s) Affected
All

Summary
This report is submitted for information to confirm that all current councillors serving on Rotherham MBC have been subject to a check on offences and convictions by Disclosure and Barring Service.

Recommendation

That the report be noted.

List of Appendices Included
Nil

Background Papers
Internal Audit Report – Elected Members Procedures Audit 2015-2016 – April 2016

Consideration by any other Council Committee, Scrutiny or Advisory Panel
N/A

Council Approval Required
Yes

Exempt from the Press and Public
No

Disclosure and Barring Service Checks on Councillors

1. Recommendations

1.1 That the report be noted.

2. Background

2.1 In response to the findings of the Casey Review of corporate governance within Rotherham MBC, the Commissioners identified that all councillors should be required to be subject to a Disclosure and Barring Services check as part of rebuilding trust and confidence in the leadership of the authority. This requirement was also enshrined within recommendations in an Internal Audit report on Elected Member Conduct.

2.2 The approach adopted in administering DBS checks was to require any councillor without an existing DBS certificate dated after May 2015 to undertake a standard check through the Disclosure and Barring Service. A number of specific post-holders were required to undertake an enhanced check, as detailed in the table below:

Role	Member	Reason
Leader of the Council	Councillor Read	Responsibility for Corporate Safeguarding
Deputy Leader	Councillor Watson	Portfolio Holder for Children's Services
Cabinet Member for Adult Social Care and Health	Councillor Roche	Portfolio Holder for Adult Services
Members of Corporate Parenting Panel	Councillors Clark, Cusworth, Elliot M. Elliott & Sansome	Panel Members' responsibility for and oversight of issues in respect of Looked After Children
Leader of the Opposition	Councillor Cowles	Shadowing Leader & Deputy Leader portfolio

3. Key Issues

3.1 At the time of writing this report, all councillors that were required to make an application for either a standard or enhanced DBS check have done so. With the exception of two applications which are still awaiting determination, all checks have been returned.

3.2 The outcome of DBS checks cannot be made public due to the confidential nature of the information.

4. Financial and Procurement Implications

4.1 There are no direct financial or procurement implications associated with this report.

5. Legal Implications

5.1 There are no direct legal implications associated with this report.

6. Human Resources Implications

6.1 There are no direct human resources implications associated with this report.

7. Implications for Children and Young People and Vulnerable Adults

7.1 There are no direct implications for children and young people and vulnerable adults associated with this report.

8. Equalities and Human Rights Implications

8.1 There are no direct equalities or human rights implications associated with this report.

9. Implications for Partners and Other Directorates

9.1 There are no direct implications for partners or other directorates arising from this report.

10. Risks and Mitigation

10.1 There are no risks directly associated with this report.

11. Accountable Officer(s)

Shokat Lal – Assistant Chief Executive
James McLaughlin – Democratic Services Manager

Approvals Obtained from:-

Strategic Director of Finance and Customer Services:- Named officer
Assistant Director of Legal Services:- Named officer

James McLaughlin, Democratic Services Manager
01709 822477 or james.mclaughlin@rotherham.gov.uk

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Rotherham Metropolitan Borough Council

Public Report
Council

Summary Sheet

Council Report
Council – 8 March 2017

Report Title
Calendar of Meetings 2017-18

Is this a Key Decision and has it been included on the Forward Plan?
No

Strategic Director Approving Submission of the Report
Shokat Lal, Assistant Chief Executive

Report Author
James McLaughlin, Democratic Services Manager
01709 822477 or james.mclaughlin@rotherham.gov.uk

Ward(s) Affected
All

Summary
The Calendar of Meetings for the 2017-18 municipal year is presented for Council approval.

Recommendation

That the Calendar of Meetings for the 2017-18 municipal year be approved.

List of Appendices Included
Appendix 1 – Draft Calendar of Meetings 2017-18

Background Papers
Nil

Consideration by any other Council Committee, Scrutiny or Advisory Panel
N/A

Council Approval Required
Yes

Exempt from the Press and Public
No

Calendar of Meetings 2017-18

1. Recommendation

1.1 That the Calendar of Meetings for the 2017-18 municipal year be approved.

2. Background

2.1 The calendar of Council and committee meetings for the 2017-18 municipal year is presented for adoption.

2.2 It should be noted that there is no provision for a Cabinet or Council meeting during the months of August 2017 and April 2018. The reason for this is to allow for a summer recess, with the exception of Planning Board, in August 2017 and for the pre-election period in April 2018 ahead of the proposed election of a Mayor for the Sheffield City Region.

3. Financial and Procurement Implications

3.1 There are no direct financial or procurement implications associated with this report.

4. Legal Implications

4.1 There are no direct legal implications associated with this report.

5. Human Resources Implications

5.1 There are no direct human resources implications associated with this report.

6. Implications for Children and Young People and Vulnerable Adults

6.1 There are no direct implications for children and young people and vulnerable adults associated with this report.

7. Equalities and Human Rights Implications

7.1 There are no direct equalities or human rights implications associated with this report.

8. Implications for Partners and Other Directorates

8.1 There are no direct implications for partners or other directorates arising from this report.

9. Risks and Mitigation

9.1 There are no risks directly associated with this report.

10. Accountable Officer(s)
James McLaughlin – Democratic Services Manager

Approvals Obtained from:-

Strategic Director of Finance and Customer Services:- Named officer
Assistant Director of Legal Services:- Named officer

James McLaughlin, Democratic Services Manager
01709 822477 or james.mclaughlin@rotherham.gov.uk

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MAY, 2017

MONDAY	1st MAY DAY HOLIDAY	8th	15th Cabinet and Commissioners' Decision Making Meeting 10.00	22nd	29th SPRING BANK HOLIDAY
TUESDAY	2nd	9th	16th	23rd	30th
WEDNESDAY	3rd	10th Overview and Scrutiny Management Board 11.00	17th Health and Wellbeing Board 9.00	24th	31st
THURSDAY	4th	11th Planning Board 9.00	18th	25th	
FRIDAY	5th	12th	19th ANNUAL COUNCIL MEETING 2.00	26th	

JUNE, 2017

MONDAY		5th	12th Cabinet and Commissioners' Decision Making Meeting 10.00	19th Rotherham SACRE 4.00	26th
TUESDAY		6th	13th Council Seminar 5.00	20th Improving Places Select Commission 1.30	27th Corporate Parenting Panel 5.00
WEDNESDAY		7th Overview and Scrutiny Management Board 11.00	14th Improving Lives Select Commission 1.30	21st Overview and Scrutiny Management Board 11.00	28th Transport Liaison Group 2.00
THURSDAY	1st Planning Board 9.00	8th Local Admissions Forum 10.00 Standards and Ethics Committee 2.00	15th Health Select Commission 9.30	22nd Planning Board 9.00 Education Consultative Committee 2.00	29th
FRIDAY	2nd	9th	16th Rotherham Schools' Forum 8.30 Health, Welfare and Safety Panel – visits of inspection 9.00	23rd	30th

JULY, 2017

MONDAY	3rd	10th Cabinet and Commissioners' Decision Making Meeting 10.00 Area Assembly Chairs 2.00	17th	24th	31st
TUESDAY	4th Council Seminar 9.00	11th	18th Council Seminar 9.30	25th Improving Places Select Commission 1.30	
WEDNESDAY	5th Health and Wellbeing Board 9.00 Overview and Scrutiny Management Board 11.00	12th COUNCIL MEETING 2.00	19th Improving Lives Select Commission 1.30 Audit Committee 4.00	26th Overview and Scrutiny Management Board 11.00	
THURSDAY	6th	13th Planning Board 9.00 Health, Welfare and Safety Panel 2.00	20th Health Select Commission 9.30	27th	
FRIDAY	7th	14th RMBC/Trades Unions Joint Consultative Committee 9.30	21st	28th	

AUGUST, 2017

MONDAY		7th	14th	21st	28th SUMMER BANK HOLIDAY
TUESDAY	1st	8th	15th	22nd	29th Corporate Parenting Panel 5.00
WEDNESDAY	2nd	9th	16th	23rd	30th
THURSDAY	3rd Planning Board 9.00	10th	17th	24th Planning Board 9.00	31st
FRIDAY	4th	11th	18th	25th	

SEPTEMBER 2017

MONDAY		4th	11th Cabinet and Commissioners' Decision Making Meeting 10.00 Area Assembly Chairs 2.00	18th	25th
TUESDAY		5th	12th Council Seminar 9.00 Improving Places Select Commission 1.30	19th	26th
WEDNESDAY		6th Overview and Scrutiny Management Board 11.00	13th COUNCIL MEETING 2.00	20th Health and Wellbeing Board 9.00 Improving Lives Select Commission 1.30 Audit Committee 4.00	27th Overview and Scrutiny Management Board 11.00 Transport Liaison Group 2.00
THURSDAY		7th	14th Planning Board 9.00	21st Health Select Commission 9.30	28th Standards and Ethics Committee 2.00
FRIDAY	1st	8th	15th	22nd Health, Welfare and Safety Panel – visits of inspection 9.00	29th

OCTOBER 2017

HALF TERM WEEK

MONDAY	2nd	9th	16th Cabinet and Commissioners' Decision Making Meeting 10.00	23rd	30th
TUESDAY	3rd	10th Rotherham SACRE 4.00	17th Council Seminar 9.00	24th Improving Places Select Commission 1.30 Corporate Parenting Panel 5.00	31st
WEDNESDAY	4th	11th Overview and Scrutiny Management Board 11.00	18th COUNCIL MEETING 2.00	25th Overview and Scrutiny Management Board 11.00	
THURSDAY	5th Planning Board 9.00	12th	19th Education Advisory and Consultative Committee 2.00 Health, Welfare and Safety Panel 2.00	26th Planning Board 9.00 Health Select Commission 3.00	
FRIDAY	6th Rotherham Schools' Forum 8.30	13th	20th RMBC/Trades Unions Joint Consultative Committee 9.30	27th	

NOVEMBER, 2017

HALF TERM WEEK

MONDAY		6th	13th Cabinet and Commissioners' Decision Making Meeting 10.00	20th	27th
TUESDAY		7th Council Seminar 5.00	14th	21st	28th Improving Places Select Commission 1.30
WEDNESDAY	1st Improving Lives Select Commission 1.30	8th Overview and Scrutiny Management Board 11.00	15th Health and Wellbeing Board 9.00	22nd Overview and Scrutiny Management Board 11.00 Transport Liaison Group 2.00 Audit Committee 4.00	29th
THURSDAY	2nd Local Admissions Forum 10.00	9th	16th Planning Board 9.00	23rd	30th Health Select Commission 9.30
FRIDAY	3rd	10th	17th	24th Rotherham Schools' Forum 8.30	

DECEMBER, 2017

MONDAY		4th	11th Cabinet and Commissioners' Decision Making Meeting 10.00	18th	25th CHRISTMAS DAY
TUESDAY		5th Council Seminar 9.00 Improving Lives Select Commission 1.30	12th	19th Corporate Parenting Panel 5.00	26th BOXING DAY
WEDNESDAY		6th Overview and Scrutiny Management Board 11.00	13th COUNCIL MEETING 2.00	20th Overview and Scrutiny Management Board 11.00	27th
THURSDAY		7th Planning Board 9.00	14th	21st	28th
FRIDAY	1st	8th Health, Welfare and Safety Panel – visits of inspection 9.00	15th	22nd	29th

JANUARY, 2018

MONDAY	1st NEW YEAR'S DAY	8th	15th Cabinet and Commissioners' Decision Making Meeting 10.00	22nd Area Assembly Chairs 2.00	29th
TUESDAY	2nd	9th Council Seminar 5.00	16th Improving Places Select Commission	23rd Council Seminar 9.00	30th S.A.C.R.E. 4.00
WEDNESDAY	3rd	10th Health and Wellbeing Board 9.00 Overview and Scrutiny Management Board 11.00	17th	24th COUNCIL MEETING (Council House Rents) 2.00	31st Improving Lives Select Commission 1.30
THURSDAY	4th Planning Board 9.00	11th Standards and Ethics Committee 2.00	18th Health Select Commission 9.30 Health, Welfare and Safety Panel 2.00	25th Planning Board 9.00	
FRIDAY	5th	12th	19th	26th Rotherham Schools' Forum 8.30 RMBC/Trades Unions Joint Consultative Committee 9.30	

FEBRUARY, 2018

HALF TERM WEEK

MONDAY		5th	12th	19th Cabinet and Commissioners' Decision Making Meeting 10.00	26th
TUESDAY		6th	13th Council Seminar 5.00	20th Improving Places Select Commission 1.30	27h Corporate Parenting Panel 5.00
WEDNESDAY		7th Audit Committee 4.00	14th Overview and Scrutiny Management Board 11.00	21st	28th Overview and Scrutiny Management Board 11.00
THURSDAY	1st	8th	15th Planning Board 9.00	22nd	
FRIDAY	2nd Overview and Scrutiny Management Board 9.00	9th	16th	23rd Overview and Scrutiny Management Board 9.00	

MARCH, 2018

MONDAY		5th	12th Cabinet/Commissioners' Decision Making Meeting 10.00	19th	26th
TUESDAY		6th Council Seminar 9.00	13th	20th	27th
WEDNESDAY		7th Overview and Scrutiny Management Board 11.00	14th Health Wellbeing Board 9.00 Improving Lives Select Commission 1.30	21st Overview and Scrutiny Management Board 11.00 Transport Liaison Group 2.00	28th
THURSDAY	1st Health Select Commission 9.30 Education Consultative Committee 2.00	8th Planning Board 9.00 Standards and Ethics Committee 2.00	15th Local Admissions Forum 10.00	22nd	29th Planning Board 9.00
FRIDAY	2nd Rotherham Schools' Forum 8.30 COUNCIL MEETING (BUDGET) 2.00	9th Health, Welfare and Safety Panel – visits of inspection 9.00	16th	23rd	30th GOOD FRIDAY

APRIL, 2018

MONDAY	2nd EASTER MONDAY	9th Area Assembly Chairs 2.00	16th	23rd	30th
TUESDAY	3rd Improving Places Select Commission 1.30 Council Seminar 5.00	10th	17th	24th Council Seminar 9.00	
WEDNESDAY	4th	11th Overview and Scrutiny Management Board 11.00	18th Audit Committee 4.00	25th Improving Lives Select Commission 1.30	
THURSDAY	5th	12th Health Select Commission 9.30 Health, Welfare and Safety Panel 2.00	19th Planning Board 9.00	26th	
FRIDAY	6th Overview and Scrutiny Management Board 9.00	13th RMBC/Trades Unions Joint Consultative Committee 9.30	20th	27th Rotherham Schools' Forum 8.30	

MAY, 2018

MONDAY		7th MAY DAY HOLIDAY	14th Cabinet and Commissioners' Decision Making Meeting 10.00	21st	28th SPRING BANK HOLIDAY
TUESDAY	1st	8th	15th	22nd	29th
WEDNESDAY	2nd	9th Overview and Scrutiny Management Board 11.00	16th	23rd	30th
THURSDAY	3rd	10th Planning Board 9.00	17th	24th	31st Planning Board 9.00
FRIDAY	4th	11th	18th ANNUAL COUNCIL MEETING 2.00	25th	

STANDARDS AND ETHICS COMMITTEE
12th January, 2017

Present:- Councillor McNeely (in the Chair); Councillors Allcock, Allen, Khan, and Simpson, Parish Councillor D. Bates and D. Rowley and also Ms. A. Dowdall, Mr. P. Edler and Ms. J. Porter (Independent Co-optees).

Also in attendance were Mr. P. Beavers and Mr. D. Roper-Newman, Independent Persons.

Apologies for absence were received from Councillor Yasseen and Parish Councillor R. Swann.

19. DECLARATIONS OF INTEREST

There were no Declarations of Interest to report at this meeting.

20. MINUTES OF THE PREVIOUS MEETING HELD ON 29TH SEPTEMBER, 2016

Consideration was given to the minutes of the previous meeting held on 29th September, 2016.

With regards to Minute No. 17(2) it was noted that the Chair had met with the Lead Commissioner Sir Derek Myers and communicated the Committee's concerns about the lack of sanctions available to the Committee since the implementation of the Localism Act 2011 and Sir Derek understood the concerns. At that time there was a pending criminal trial of a Borough Councillor and any action was deferred pending the verdict.

The Borough Councillor was subsequently convicted of a sexual assault and resigned. An amended motion was passed at the meeting of Council on 7th December, 2016 concerning the conduct of the Councillor and, in accordance with the resolution, the Chief Executive wrote to the Secretary of State, the details of which were set out in Agenda Item 6. This, therefore, superseded any action by the Commissioners.

Resolved:- That the minutes of the meeting of the Standards and Ethics Committee held on 29th September, 2016 be approved as a true and correct record of the proceedings.

21. REVIEW OF FINANCIAL REGULATIONS AND CONTRACT STANDING ORDERS

Consideration was given to the report presented by Judith Badger, Strategic Director for Finance and Customer Services, and Gary Bandy, Independent Consultant, which provided details on the current review of the Council's Constitution which included the independent review of

Financial Regulations and Contract Standing Orders. These two components fell within the terms of reference of the Standards and Ethics Committee with the final decision on constitutional amendments made by Full Council.

The review of the existing documents and preparation of the new ones involved comparing the Council's existing arrangements with five other Metropolitan Councils to produce proposals that were up-to-date and practical.

The proposed Financial Regulations had been reduced in length to avoid duplication and the changes reflected:-

- Changing the status of guidance notes (Reg 2.5) so that they could be issued by the Chief Finance Officer at any time, and officers and Members must comply with them.
- Using definitions (Para 3.1) for roles so that it is easier to make changes to the regulations if job titles and management structures change.
- A clear statement that Members and officers should seek value for money (Reg 4.5).
- A duty for officers to consult the Chief Finance Officer about financial matters (Reg 5).
- The virement rules (Reg 7) have been clarified.
- The procurement of goods and services (Reg 10) now lines up with the way the financial system worked by placing the key controls on the authorisation of requisitions and certification of goods or services being received.
- A new Regulation 11 has been introduced to cover grants to voluntary and community sector organisations.
- The writing-off of debts (Reg 13.11) was to be done by the Chief Finance Officer, with arrangements for consultation on larger debts.
- The general assumption about overspends and underspends is that they will not carry forward to the following year's budget (Reg 19);
- A new Regulation 25 had been included about the settlement of claims against the Council.
- The limits for the disposal of land and buildings without separate Member approval have been increased (Reg 27.11).
- Regulation 31 has been added to deal with petty cash imprests.
- Regulation 34 has been added to deal with gifts, loans and sponsorships.
- Regulation 37 has been added to deal with emergency situations.

Discussion ensued on the interpretation and ambiguity to both Regulation 3.1 and 32.1 of the Assistant Director definition and whether this could include support staff and it was suggested the wording be tightened to now read "Assistant Director means an officer who reports directly to a Strategic Director (irrespective of their actual job title) other than a person

whose duties are solely secretarial or clerical or are otherwise in the nature of support services".

In addition, further clarity was provided on the appropriateness of computer and other systems registered, which should be amended to operated, in accordance with the Data Protection legislation when the Council was a registered Data Controller and the reasons for this.

The Committee also asked if there was any merit including a definition of Best Value given that it appeared several times throughout the regulations and the judgement that had to be made and whether or not a scenario type document could be devised to assist officers. It was suggested that further thought be given to such a document in consultation with the Chief Finance Officer/Monitoring Officer.

Further clarity was also provided on the treatment of underspends/overspends and the carefully managed process to consider these against the overall position of the Authority.

The Chairman also sought clarification and received advice on the use of corporate purchasing cards, whether there was a timeframe for when debts would be written off and settlement claims against the Council.

This led to further discussion for clarification on the types of settlement claims and the scenarios and if this included any complaints process compensatory payments.

A few further suggested amendments were made to the Regulations, namely:-

- 13.1 (Mitigation Column) - Replace the word "Consider" with "Arrange" and for the Committee to receive the results of the new rules once they were reviewed within the year.

- 34 (Gifts, Loans and Sponsorship) to include the Mayoralty.

The Committee continued to consider the proposed Contract Standing Orders and the main changes, which were:-

- Using definitions (SO 32.5) for roles so that it is easier to make changes to the regulations if job titles and management structures change.
- The guiding principles (SO 33) have been extended.
- There is a requirement for Strategic Directors to prepare procurement business cases for each procurement (SO 37).
- The use of approved lists of contractors has been aligned with the Public Contract Regulations 2015.
- The tendering process (SO 42 to 46) reflects the Public Contract Regulations 2015.

- All tendering processes for £25,000 or more should be carried out using the YORTender system and advertised on Contracts Finder (SO 46).
- All tendering should be done electronically, using the security features and audit trail built into the YORTender system (SO 47.6).
- A new section (SO 52 to 54) has been added to set out what is expected from officers who are appointed as the contract manager for a contract.

The Committee were mindful for local suppliers to be kept fully informed of the publication of approved contractor lists and for the notices inviting applications to be included on the Council's website as well as in the local media.

Resolved:- (1) That the report be received and the amendments as suggested be incorporated.

(2) That Full Council be recommended to approve the constitutional amendments relating to the Financial Regulations and Contract Standing Orders set out in Appendices 1 and 2 to this report.

22. RESOLUTION OF FULL COUNCIL FOLLOWING THE CONVICTION OF A COUNCILLOR

Consideration was given to the report presented by Dermot Pearson, Monitoring Officer, which set out the action taken following the recent conviction of former Councillor.

The circumstances relating to the former Councillor conviction were outlined for the benefits of the Committee.

A motion submitted to Council on the 7th December, 2016 raised further the concerns of this Committee about the limitations of the current national Standards regime with the Government, as illustrated by this case and how the Council would have no ability to deal effectively with the former Councillor had he chosen not to resign.

As such, the Chief Executive wrote to the Department of Communities and Local Government on 9th December, 2016 echoing the concerns. Any response received would be reported back to the Standards and Ethics Committee in due course.

The Committee welcomed the course of action and suggested the letter from the Chief Executive be forwarded onto the three Rotherham Members of Parliament and also the Chairman of the Committee on Standards in Public Life.

Resolved:- (1) That the contents of the letter sent to the Department of Communities and Local Government dated 9th December, 2016 be noted.

(2) That the letter also be forwarded onto three Rotherham Members of Parliament and also the Chairman of the Committee on Standards in Public Life.

23. UPDATE FROM THE MONITORING OFFICER REGARDING COMPLAINTS

The Assistant Director, Legal Services (and Monitoring Officer) submitted a report detailing the progress with the handling of complaints relating to breaches of the Council's Code of Conduct for Members and Co-opted Members. The report listed twelve current cases of complaint and the action being taken in respect of each one.

The Committee discussed the cases highlighted within the submitted report.

Resolved:- (1) That the report be received and its contents noted.

(2) That the progress in respect of each case be noted.

24. REVIEW OF CODE OF CONDUCT - VERBAL REPORT TO INCLUDE TRAINING INFORMATION AND THE ESTABLISHMENT OF A WORKING GROUP

The Committee received information from Stuart Fletcher, Service Manager, on the timely review of the Code of Conduct and sought views as to whether a Working Group should be established.

It was also suggested that as part of such a review this also be extended to the procedures for complaints.

A useful bulletin had been provided by one of the Independent Persons and the contents would be shared at the meeting of the Working Group.

Volunteers for the Working Group were sought.

Resolved:- (1) That the Working Group membership include Councillors Allen, McNeely and Simpson, Mr. P. Beavers, Independent Person, Mr. P. Edler, Independent Co-optee, and Parish Councillor D. Rowley.

(2) That the first meeting of the Working Group take place on Tuesday, 31st January, 2017 at 10.00 a.m. at the Town Hall.

25. DATE AND TIME OF NEXT MEETING - THURSDAY, 9TH MARCH, 2017

Resolved:- That the next meeting of the Standards and Ethics Committee take place on Thursday, 9th March, 2017 at 2.00 p.m.

AUDIT COMMITTEE
8th February, 2017

Present:- Councillor Wyatt (in the Chair); Councillors Allen, Cowles, Ellis and Walsh and Bernard Coleman (Independent Person).

Debra Chamberlain, KPMG, was also in attendance.

Councillor Alam, Cabinet Member for Corporate Services, was in attendance for Minute No. 52 (Risk Register Deep Dive – Assistant Chief Executive).

42. QUESTIONS FROM MEMBERS OF THE PUBLIC OR THE PRESS

There were no members of the press or public present at the meeting.

43. AUDIT COMMITTEE SELF-ASSESSMENT

The Chair proposed that a self-assessment be carried out following the CIPFA publication Audit Committees – Practical Guidance for Local Authorities to ensure that the Committee was effective and identify areas for development.

The CIPFA questionnaire would be e-mailed to Audit Committee Members, key stakeholders and appropriate officers seeking their anonymous comments/scores. The outcome would be submitted to the April meeting for discussion.

Resolved:- That a self-assessment of the Audit Committee be carried out following the CIPFA publication – Audit Committees – Practical Guidance for Local Authorities.

44. MINUTES OF THE PREVIOUS MEETING HELD ON 23RD NOVEMBER, 2016

Consideration was given to the minutes of the meeting held on 23rd November, 2016.

Resolved:- That the minutes of the previous meeting be approved as a correct record for signature by the Chairman subject to the addition of the following wording:-

Minute No. 37(2) "…. be submitted".

45. INTERNAL AUDIT PROGRESS REPORT

Consideration was given to a report presented by David Webster, Head of Internal Audit, which provided a summary of Internal Audit work completed during November and December, 2016, and the key issues that had arisen therefrom.

Performance against Key Indicators was generally positive with delivery against the amended plan on schedule. No adverse audit opinions had been issued during the last two months. Of the six outstanding actions from the PwC review, two were now green with the remaining four rated as amber.

Summary conclusions in all significant audit work concluded during November and December 2016 were set out in Appendix B of the report submitted together with the audits that were at draft report stage. All assurance opinions were reasonable or substantial.

Allegations of fraud, corruption or other irregularity were also investigated with details of significant investigations completed in the period set out in Appendix C.

The report highlighted:-

- An Internal Audit Plan for 2016/17 had been produced in line with the UK Public Sector Internal Audit Standards
- The Plan had been reviewed and updated at the half year
- Although there was an overall reduction in audit days, it was still sufficient to give the required coverage
- Despite the challenges, Internal Audit was exceeding other key performance targets and feedback on several pieces of work completed demonstrated value added by the Service
- Management responses and action plans were in place for all recommendations made by Internal Audit during the period
- The majority of the actions from the external review had been completed. A new annual assessment against PSIAS had been carried out and the two remaining actions would become part of the action plan from the assessment

Veritau Ltd. had been asked to review and provide independent comment on the progress reports. They had made a number of suggestions on presentation and highlighted areas for review but overall the report accurately reflected the work being undertaken by the Team.

Discussion ensued with the following issues raised/clarified:-

- Development of the 2017/18 Audit Plan underway
- Continued arrangement with Leicester City Council with regard to ICT qualified internal auditors
- Should the monitoring of the Corporate Improvement Plan objectives/priorities be submitted to the Audit Committee?
- Were the whistle blowing incidents stated on Appendix C fed through to the Standards and Ethics Committee?
- There had been progress on audits since production of the report

Resolved:- (1) That the performance of the Internal Audit Service during November and December, 2016, and the key issues that had arisen therefrom be noted.

(2) That the information contained regarding the performance of Internal Audit and the actions being taken by management in respect of the performance be noted.

(3) That the independent assurance provided by Veritau Ltd. on the report be noted.

(4) That discussions take place with the Assistant Chief Executive with regard to the reporting of the Corporate Improvement Plan.

(5) That future summaries of completed audit work should include whether any recommendations relating to whistle blowing allegations had been accepted and implemented to prove validity of the actions.

46. INTERNAL AUDIT ASSESSMENT AGAINST PSIAS

David Webster, Head of Internal Audit, presented the results of the internal self-assessment for 2016-17 to confirm compliance with the Public Sector Internal Audit Standards (PSIAS).

The self-assessment had found that substantial progress had been made in the past year; accordingly the Department now demonstrated partial conformance with the Standards.

Actions would be taken over the coming year to bring the Department to general conformance with the Standards. Appendix 1 of the report submitted contained results of the review in the full checklist giving definitions of general, partial and non-conformance followed by a summary of the results and the detailed result against each standard.

The areas of partial conformance gave rise to actions which would form the Quality Assurance and Improvement Plan for the next year. Key actions included:-

- Embedding new audit scoping, reporting and performance monitoring and management processes
- Individual and team development plans implemented
- Implementation of the electronic audit system, streamlining of administration and reduction of non-productive time
- Development of assurance mapping
- Fully refreshing the Internal Audit Manual to reflect new PSIAS compliant audit policies and procedures
- Establishing a programme to review the Council's Governance Arrangements set out in its Code of Governance

Progress against the action plan would be reported to meetings of the Audit Committee.

The Standards required that an external assessment be carried out every five years by a qualified independent assessor; the next one was due in 2020-21. However, as general conformance had not yet been reached, it was proposed that the next external assessment be carried out next year to verify the general conformance at that time.

Discussion ensued with the following issues raised/clarified:-

- Whether the review should be carried out by the original reviewers to give confidence in the consistency of review
- The dates stated in the report for the review should correspond
- Further discussion required as to how to measure what "good" really was i.e. the team had a good reputation within the Authority

Resolved:- (1) That the result of the self-assessment against the Public Sector Internal Audit Standards (PSIAS) be noted.

(2) That the progress made from the external assessment carried out in 2015/16 be noted.

(3) That an external review be completed in 2018 when general conformance would be reached.

47. LOCAL CODE OF CORPORATE GOVERNANCE

Simon Dennis, Corporate Risk Manager, presented the Council's refreshed Local Code of Corporate Governance setting out how it would comply with the 2016 CIPFA (the Chartered Institute of Public Finance and Accountancy) and SOLACE (the Society of Local Authority Chief Executives) revised guidance on delivering good governance in local government.

The new Guidance set out seven key principles of good governance which the Council's new Local Code now reflected:-

- Behaving with integrity, demonstrating strong commitment to ethical values and respecting the rule of law
- Ensuring openness and comprehensive stakeholder engagement
- Determining outcomes in terms of sustainable economic, social and environmental benefits
- Determining the interventions necessary to optimise the achievement of the intended outcomes
- Developing the Council's capacity including the capability of its leadership and the individuals within it
- Managing risks and performance through robust internal control and strong public financial management

- Implementing good practice in transparency, reporting and audit to deliver effective accountability

In many Councils the implementation and operation of the local Code was overseen by a Governance Group. Ideally the Group would consist of staff directly involved in the implementation of the Code and the production of the Annual Governance Statement. It would meet as required, envisaged to be at least three times a year, to focus on the process for the production of the Annual Governance Statement as well as the progress on issues from previous Statements.

Resolved:- (1) That the refreshed version of the Local Code of Corporate Governance be approved.

(2) That a Governance Group be established to oversee the implementation of the Local Code as well as the provision of evidence to support the Annual Governance Statement.

(3) That the Governance Group give consideration to the linking of Principle C – defining outcomes in terms of sustainable, economic, social and environmental benefits – into the Strategic Risk Register to enable the data and outcomes to be measured as defined within the governance document.

48. RISK POLICY AND STRATEGY UPDATE

Further to Minute No. 36 of the meeting held on 24th November, 2015, Simon Dennis, Corporate Risk Manager, submitted proposed changes to the Risk Policy and Strategy.

The changes to the Policy and Strategy were:-

- Removal of references to posts and structures that no longer existed
- Inclusion in the Guide of changes in practice that had been introduced in the light of operational experience
- Minor changes to improve risk management practice in the Council

It was noted that a further refresh and revision was planned for Summer 2017 although the extent of the revision would depend upon progress in identifying improvements to the current risk management system.

Discussion ensued with the following issues raised/clarified:-

- The Risk Register would have a separate column for the mitigating action and dates to enable tracking
- The Strategic Risk Register was supposed to be in a different format from that of Departmental Risk Registers as it captured issues at a different level. Work was taking place on what this would look like
- Commitment to regularly review the Risk Policy and Guidance

- Historical reasons as to why the Risk Management System had not worked but did not necessarily mean that the system was not right for the Authority; it should be considered before a replacement system was purchased
- Consideration be given to inviting a Member of the Audit Committee to any future meetings of the joint workshop

Resolved:- (1) That the revised Risk Policy and Strategy be approved.

(2) That any changes to the Risk Policy be submitted to the Audit Committee for approval.

(3) That consideration be given as to how Members of the Audit Committee could be actively engaged in the review of the Risk Policy.

(4) That an update on the Risk Management process be submitted to the next meeting.

49. PRUDENTIAL INDICATORS AND TREASURY MANAGEMENT AND INVESTMENT STRATEGY 2017/18-2019/20

Judith Badger, Strategic Director for Finance and Customer Services, reported that, in accordance with the Prudential Code for Capital Finance, the Secretary of State's Guidance on Local Government Investments, the CIPFA Code of Practice for Treasury Management in Local Authorities and with Council policy, she was required, prior to the commencement of each financial year, to seek the approval of the Council to the following:-

- The Prudential Indicators and Limits for 2017/18 to 2019/20
- A Minimum Revenue Provision (MRP) Statement which sets out the Council's policy on Minimum Revenue Provision
- An Annual Treasury Management Strategy in accordance with the CIPFA Code of Practice on Treasury Management including the Authorised Limit
- An Investment Strategy in accordance with the Department for Communities and Local Government (CLG) investment guidance.

The key messages were:-

- Investments – the primary governing principle would remain security over return with the criteria for selecting counterparties reflecting this. Cash available for investment would remain low resulting in low returns
- Borrowing – overall it was estimated to year-on-year increase over the said period as the Council planned to incrementally reduce its under-borrowing position as part of managing its daily and long term liquidity position. New borrowing would only be taken up as current portfolio debt matured and where approved capital investment was to be financed by borrowing

- Governance – strategies were reviewed by the Audit Committee with continuous monitoring which included mid-year and year end reporting

The report formed a key part of the financial management reporting framework and covered the Prudential Indicators and Treasury and Investments Strategies for 2017/18 and the following two financial years. It also provided an update on the indicators for the 2016/17 financial year.

The Council's treasury activities were strictly regulated by statutory requirements and a professional code of practice (the CIPFA Code of Practice on Treasury Management revised November 2009).

The report would be considered by the Cabinet/Commissioners' Decision Making Meeting on 13th February, 2017, as part of the Council's 2017/18 budget setting process.

Resolved:- That the Cabinet/Commissioners be asked to recommend to Council:-

(1) The approval of the prudential indicators and limits for 2017/18 to 2019/20 as set out in the report.

(2) The approval of the Minimum Revenue Provision Policy Statement (Appendix A refers) which sets out the Council's Policy on Minimum Revenue Provision.

(3) The approval of the Treasury Management Strategy for 2017/18 to 2019/20 and the Authorised Limit Prudential Indicator.

(4) The approval of the Investment Strategy for 2017/18 to 2019/20.

50. PROCUREMENT AND APPOINTMENT OF EXTERNAL AUDITORS - 2018/19 ONWARDS

Judith Badger, Strategic Director for Finance and Customer Services, reported that the Local Audit and Accountability Act 2014 had introduced new arrangements for the procurement and appointment of external auditors from 2018/19.

The Local Audit and Accountability Act 2014 had introduced new arrangements for the audit of authorities superseding the previous arrangements in which the Audit Commission was responsible for making audit appointments. The new arrangements would come into effect for 2018/19 when the existing contract expired.

There were three options for meeting the objective:-

1. making a standalone appointment
2. making an appointment with one or more other authorities
3. opting into a sector-led national scheme.

Under both options 1 and 2 the Council would need to establish an Auditor Panel. They provided greater scope for the audit contract to be tailored but would incur higher costs from the setting up of and administration of the Auditor Panel either in isolation or jointly and the staff time involved in the procurement exercise.

The preferred option was considered to be option 3, supported by the LGA, as this would minimise the financial and administrative burden on the Council and likely to secure a high quality audit at competitive fees. Under the arrangement, the procurement and appointment would be led by Public Sector Audit Appointments (PSAA) as the designated "appointing person".

Neighbouring authorities had been consulted to ascertain which option they intended to take and whether there was any possibility of a joint procurement/appointment exercise under option 2, however, all consulted had opted for option 3.

Resolved:- (1) That the sector-led option (option 3) for the procurement and appointment of external audit from 2018/19 onwards be supported.

Recommended:- (2) That the opt-in form (Appendix A) be completed and submitted to Public Sector Audit Appointments (PSAA) by the Strategic Director of Finance and Customer Services by the deadline of the 9th March, 2017.

51. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100(A) 4 of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006 (information relates to finance and business affairs).

(COUNCILLOR WYATT LEFT THE MEETING AT THIS POINT IN THE MEETING. COUNCILLOR WALSH ASSUMED THE CHAIR.)

(COUNCILLOR WALSH IN THE CHAIR.)

52. RISK REGISTER DEEP DIVE - ASSISTANT CHIEF EXECUTIVE

Councillor Alam, Cabinet Member, Corporate Services, together with Shokat Lal, Assistant Chief Executive, presented the Assistant Chief Executive's Risk Register and risk management activity in particular highlighting:-

- How the Register was maintained/monitored and at what frequency
- Cabinet Member involvement
- How risks were included on/removed from the Register
- Anti-fraud activity in the Directorate

Discussion ensued with the following issues raised:-

- The Risk Register was submitted to the Cabinet/Commissioners' Decision Making Meeting – from April it would form part of the Corporate Plan
- There were a number of risks that were due to external factors outside the control of the Local Authority
- Inclusion of risk review dates was welcomed

Resolved:- (1) That the progress and current position in relation to risk management activity in the Assistant Chief Executive's Directorate be noted.

(2) That the wording be amended to Risk No. 7 to reflect the discussion at the meeting.

53. ITEMS FOR REFERRAL FOR SCRUTINY

There were no items for referral.

54. DATE OF NEXT MEETING

Resolved:- That a further meeting be held on Wednesday, 19th April, 2017, commencing at 5.00 p.m.

[Type text]

Rotherham Metropolitan Borough Council

Public Report
Council Meeting

Summary Sheet

Council Report
Full Council – 8th March 2017

Title
Procurement and Appointment of External Auditors - 2018/19 and beyond

Is this a Key Decision and has it been included on the Forward Plan?
This is not a key Decision on the basis that no approval is being sought to vary the Council's budget nor has any impact on local communities living.

Strategic Director Approving Submission of the Report
Judith Badger – Strategic Director for Finance & Customer Services

Report Author(s)
Stuart Booth (Assistant Director of Financial Services)
Finance & Customer Services Directorate
01709 822034 stuart.booth@rotherham.gov.uk

Ward(s) Affected
All

Executive Summary

The Local Audit and Accountability Act 2014 introduced new arrangements for the procurement and appointment of external auditors from 2018/19.

There are three options for meeting this objective – making a standalone appointment; making an appointment with one or more other authorities, or, opting in to a sector-led national scheme.

The preferred option is considered to be option 3 (opting into a sector led national scheme) as this will minimise the financial and administrative burden on the Council and likely secure a high quality audit at competitive fees. Under this arrangement, the procurement and appointment will be led by Public Sector Audit Appointments (PSAA) as the designated "appointing person".

Accordingly, Audit Committee was asked to commend this option to full Council so that a decision can be made at its meeting on 8 March 2017 thereby enabling the deadline for opting into the proposed sector-led national scheme by the 9th March 2017, to be met.

Recommendation

That full Council:

- **supports the recommendation of Audit Committee for the Council to opt into the sector-led option for the procurement and appointment of external audit from 2018/19 onwards; and**

- **provides the Strategic Director of Finance and Customer Services with delegated authority to complete and submit the opt in form (Appendix A) to PSAA by the deadline of the 9th March 2017.**

List of Appendices Included
Appendix A - PSAA opt in form

Background Papers
None

Consideration by any other Council Committee, Scrutiny or Advisory Panel
No

Council Approval Required
Yes

Exempt from the Press and Public
No

Appointment of External Auditors 2018/19

1. Recommendation

That full Council:

- **supports the recommendation of Audit Committee for the Council to opt into the sector-led option for the procurement and appointment of external audit from 2018/19 onwards; and**

- **provides the Strategic Director of Finance and Customer Services with delegated authority to complete and submit the opt in form (Appendix A) to PSAA by the deadline of the 9th March 2017.**

2. Background

2.1 The Local Audit and Accountability Act 2014 introduced new arrangements for the audit of authorities, superseding the previous arrangements in which the Audit Commission was responsible for making audit appointments. These new arrangements come into effect for 2018/19 when the existing contract expires. Statutorily, a decision on the appointment of the external auditor needs to be made by full Council no later than 31 December 2017. However, should the Council wish to take advantage of the sector led option to use Public Sector Audit Appointments Limited (PSAA) to make the appointment – the preferred option supported by the Local Government Association (LGA) – a much earlier decision is required. The deadline for opting into the PSAA sector led procurement and appointment is the 9th March 2017.

3. Key Issues

3.1 The Local Audit and Accountability Act 2014 transfers responsibility for the appointment of external auditors to the Council with effect from 2018/19.

3.2 There are three options on how an authority can discharge its responsibility set out below.

4. Options considered and recommended proposal

4.1 The three options available to appoint an external auditor are as follows:

- **Option 1** – undertake an individual auditor procurement and appointment exercise on a standalone basis.
- **Option 2** – undertake a joint auditor procurement and appointment exercise in collaboration with one or more other local authorities.
- **Option 3** – opt into the sector led national scheme arranged through PSAA for procuring and appointing external auditors to local councils - the Local Audit (Appointing Person) Regulations 2015 enables the Secretary

of State to specify an Appointing Person to appoint a local auditor to audit the accounts of an opted in authority, that organisation being the continuation of PSAA.

4.2 Under both Option 1 and Option 2, the Council would need to establish an Auditor Panel to advise it on:

- Selecting and appointing an auditor;
- Whether to adopt a policy on obtaining non-audit services from the auditor;
- Maintaining an independent relationship with its auditor; and
- The outcome of any investigation into an auditor's resignation or removal from office.

4.3 Members of the Auditor Panel would need to be wholly or by majority independent members, and an independent member must chair the Panel. Under Option 2 the Council could set up an Auditor Panel with one or more other authorities or ask another authority's Auditor Panel to carry out its functions.

4.4 Options 1 and 2 provide greater scope for the audit contract to be tailored but would incur higher costs from setting up and administering the Auditor Panel either in isolation or jointly and the staff time involved in the procurement exercise.

4.5 The preferred option (supported by the LGA) is Option 3. The benefits of opting into the sector led national scheme are that it:

- reduces the financial and administrative burden on the Council as there would, for example, be no requirement for an Auditor Panel.

- will enhance the procurement exercise by offering a high volume of work likely to be of greater interest to the main accountancy firms and therefore lead to more competitive audit fees. Audit fees, as is currently the case, will be linked to size, complexity and risk associated with each local council. PSAA have indicated that they will only contract with accountancy firms with a proven track record keeping the focus on audit quality and improving the likelihood of securing auditors with the necessary expertise in public sector audit. There may also be potential for efficiency savings through the appointment of the same auditor to public bodies involved in significant collaboration or joint working arrangements.

5. Consultation

5.1 The Council has contacted neighbouring authorities to see which option they intend to take, in particular, whether there is any appetite to undertake a joint procurement and appointment exercise under option 2. To the best of our knowledge all the authorities consulted have opted for option 3.

6. Timetable and Accountability for Implementing this Decision

6.1 Under option 3, the opt in form needs to be submitted to PSAA no later than 9 March 2017 for it to be effective.

6.2 The deadline to appoint an auditor under options 1 and 2 is 31 December 2017.

7. Financial and Procurement Implications

7.1 Under the PSAA sector led scheme (option 3), the procurement would be undertaken nationally by PSAA. Under options 1 and 2, local procurement arrangements would need to be put in place.

7.2 There has been no indication as yet what the 2018/19 audit fee scales for each type of local authority might be. Under the Council's current external audit arrangement, the cost to the Council is £140,828 plus a fee for the certification of specific government grant claims and returns (c£15k).

8. Legal Implications

8.1 The Council will meet its statutory requirements provided it appoints an external auditor no later than 31 December 2017.

9. Human Resources Implications

9.1 There are no Human Resource implications arising from this report.

10. Implications for Children and Young People and Vulnerable Adults

10.1 There are no implications arising from the proposals to Children and Young People and Vulnerable Adults.

11. Equalities and Human Rights Implications

11.1 There are no implications arising from this report to Equalities and Human Rights.

12. Implications for Partners and Other Directorates

12.1 There are no implications arising from this report to Partners or other directorates.

13. Risks and Mitigation

13.1 None.

14. Accountable Officer(s)

Judith Badger - Strategic Director of Finance & Customer Services

Approvals Obtained from:-

Assistant Director of Financial Services - Stuart Booth

APPENDIX A

Form of notice of acceptance of the invitation to opt in

(Please use the details and text below to submit to PSAA your authority's formal notice of acceptance of the invitation to opt into the appointing person arrangements)

To: appointingperson@psaa.co.uk

Subject: [Name of authority] **Notice of acceptance of the invitation to become an opted-in authority**

This email is notice of the acceptance of your invitation dated 27 October 2016 to become an opted-in authority for the purposes of the appointment of our auditor under the provisions of the Local Audit and Accountability Act 2014 and the requirements of the Local Audit (Appointing Person) Regulations 2015.

I confirm that [name of authority] has made the decision to accept your invitation to become an opted-in authority in accordance with the decision making requirements of the Regulations and that I am authorised to sign this notice of acceptance on behalf of the authority.

Name: [Name of signatory]
Title: [Role title] (authorised officer)
For and on behalf of: [Name of authority]
Date:

HEALTH AND WELLBEING BOARD
11th January, 2017

Present:-

Members:-

Councillor D. Roche	Cabinet Member for Adult Social Care and Health **(in the Chair)**
Jo Abbott	Public Health, RMBC (representing Terri Roche)
Karen Borthwick	Children and Young Peoples' Services (representing Ian Thomas)
Tony Clabby	Healthwatch Rotherham
Dr. Richard Cullen	Governance Lead, Rotherham CCG
Chris Edwards	Chief Officer, Rotherham CCG
Sharon Kemp	Chief Executive, RMBC
Dr. Julie Kitlowski	Clinical Chair, RCCG
Carole Lavelle	NHS England
Councillor Mallinder	Chair, Improving Places Select Commission
Kathryn Singh	RDaSH
Janet Wheatley	Voluntary Action Rotherham

Report Presenters:-

Sarah Farragher	Adult Care and Housing, RMBC
Ruth Fletcher Brown	Public Health, RMBC
Giles Ratcliffe	Public Health, RMBC
Sue Wilson	Performance and Planning, RMBC

Officers:-

Kate Green	Policy Officer, RMBC
Gordon Laidlaw	Communications Lead, Rotherham CCG
Dawn Mitchell	Democratic Services, RMBC

Observers:-

Councillor Sansome	Chair, Health Select Commission
Councillor Short	Vice-Chair, Health Select Commission
Janet Spurling	Scrutiny Officer, RMBC
Councillor Yasseen	

Apologies for absence were received from Louise Barnett (Rotherham Foundation Trust), Terri Roche (RMBC), Ian Thomas (RMBC) and Councillor Watson.

48. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at this meeting.

49. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

There were no members of the public or the press in attendance.

50. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Health and Wellbeing Board, held on 16th November, 2016, were considered.

Matters arising updates were provided in relation to the following items:-

Minute No. 36 (Health and Wellbeing Strategy), it was noted that all the five Strategic Aims' action plans would be submitted to the May meeting. A timetable would be sent to all Board sponsors and lead officers for the Aims to meet the May Board meeting deadline.
Action: Kate Green

Minute No. 36(2), it was noted that work was taking place looking at the governance framework between the Adult and Children's Safeguarding Boards and the relevant partnership boards and the system relationship. A discussion would take place with the Chairs of the 2 Safeguarding Boards and would be considered at the Rotherham Together Partnership Board. A report back would be given in March.
Action: Sharon Kemp

Arising from Minute No. 38(2) (Health and Wellbeing Strategy Aim 1 – All children get the best start in life), it was noted that the proposals regarding raising aspirations and addressing the social issues had not been submitted.

Arising from Minute No. 39(2) (Health and Wellbeing Strategy Aim 3 – All Rotherham people enjoy the best possible mental health and wellbeing and have a good quality of life), it was noted that the action plan would be submitted to the May meeting as minuted above.

Arising from Minute No. 39(3), it was noted that a new working group had been established, Chaired by the Strategic Director of Adult Care and Housing, and was to hold its first meeting in January.

It was also noted that the Autism Partnership Board was to be launched at the end of the month.

Arising from Minute No. 41 (Rotherham Place Plan), it was noted that a meeting had taken place in December 2016 with Miranda Flood (Vanguard) to discuss how a bid could be structured for additional funding. No further information had been received as yet.

Arising from Minute No. 43(3) (Healthy Ageing Framework), it was noted that a piece of work was underway looking at all documents to ascertain where the gaps were. The outcome would be submitted to the Board.
Action: Terri Roche

Arising from Minute No. 43(4), it was noted that the draft Rotherham Plan (formally referred to as the Community Strategy) was to be submitted to the next meeting of the Rotherham Together Partnership Board. Consideration would then be given to which proposals contributed to an age friendly community and ascertain where the gaps were.

Minute No. 44(2) (Caring Together – The Rotherham Carers' Strategy), it was noted that the Strategy had been approved at the Cabinet/Commissioners meeting on 9th January, 2017.

Minute No. 45 (Rotherham Safeguarding Adult Board 2015-16 Annual Report), it was felt that there was need for a future discussion on care homes given the increasing pressures on the Hospital Trust and Adult Social Care Workers, Winter pressures, funding issues, viability of some homes and standards of care and quality.

Resolved:- (1) That the minutes of the meeting held on 16th November, 2016, be approved as a correct record.

(2) That Children and Young People's Services submit proposals to the next Board meeting regarding raising aspirations and addressing the social issues as agreed at the November Board meeting.
Action: Ian Thomas

(3) That the issue of care homes be included as an agenda item at the next meeting.
Action: Anne Marie Lubanski/Kate Green

51. COMMUNICATIONS/UPDATES

There were two important events taking place in Rotherham unfortunately both on the same day:-

The Rotherham Foundation Trust – NHS Integrated Locality Event
24th January, 2017 – New York Stadium

Local Government Association facilitated Workshop on Prevention
24th January, 2017 – Rotherham Town Hall

52. COMMUNICATING AND ENGAGING ON THE REGIONAL SUSTAINABILITY AND TRANSFORMATION PLAN AND ROTHERHAM PLACE PLAN

Janet Wheatley, Voluntary Action Rotherham, and Tony Clabby, Healthwatch Rotherham, reported that Healthwatch and the Voluntary and Community Sector across the STP area had been contacted by Helen Stevens to assist with the engagement and communication of the STP. The request had included holding a series of engagement events with the public. £5,000 was being offered from regional funds to undertake the engagement.

It was proposed that a series of engagement events be held targeting the north, south and central areas and some communities of interest led by Chris Edwards, Sharon Kemp and Louise Barnett. The presentation prepared by the CCG would be used with the aim of describing the STP as context but to base the majority of the conversation on the Rotherham Place Plan.

Guidance notes were to be circulated but had not been received as yet. Not to engage widely on the STP and Place Plans was not an option.

Any suggestions as to how to engage with members of the public and patients would be welcomed.

Discussion ensued with the following issues raised/clarified:-

- There was a clear distinction between the STP and Place Plan and, although interlinked, should be kept separate
- A formal route of approval of the Place Plan by Members was still required
- Important that the engagement clarified that the Place Plan and STP had totally different governance arrangements with the former owned by Rotherham and would be decided by Rotherham partners
- The engagement was an opportunity to get messages to the public about health and social care in general

It was noted that there was to be a development session on 8th February to discuss how the Rotherham Place Plan would be managed in a partner governance arrangement.

Resolved:- (1) That the outline plans submitted by approved.

(2) That officers be nominated in all bodies to take the work forward.

(3) That all stakeholders commit to support the work including actively promoting engagement.

(4) That Chris Edwards and Sharon Kemp advise Tony Clabby and Janet Wheatley on the key messages for the engagement.
Action: Chris Edwards/Sharon Kemp

53. HEALTH AND WELLBEING STRATEGY

Giles Ratcliffe, Public Health Consultant, gave the following powerpoint presentation on Aim 4 of the Health and Wellbeing Strategy

Aim 4 – “Healthy life expectancy is improved for all Rotherham people and the gap in life expectancy is reducing”

- Reduce the number of early deaths from cardiovascular disease and cancer

- Improve support for people with long term health and disability needs to live healthier lives
- Increase the opportunities for participation in physical activity
- Reduce levels of alcohol-related harm
- Reduce levels of tobacco use

JSNA Inequalities – Why and issue?

- Inequalities in health outcomes such as life expectancy at birth and preventable years of life lost are seen as being unfair
- The weight of scientific evidence supports a socio-economic basis for inequalities. This means that a citizen's risk of ill health is determined to a varying degree by things like where they live, how much they earn, what sort of education they have had as well as their lifestyle choices and constitution
- People from more deprived backgrounds appear to bear the brunt of inequalities
- Inequalities can exist when comparing Rotherham with the England average and also within the Borough

JSNA – Local Picture

- Compared with the England average, Rotherham has lower life expectancy and higher mortality from circulatory disease and cancer
- Within Rotherham, there is a slope of inequality between the most and least deprived parts of the Borough
- The main causes of death that contribute to the gap are circulatory disease, cancer and respiratory problems. These three causes are also the main contributors to the slope of inequality that exists between the most and least deprived parts of Rotherham

Public Health Outcomes Framework (PHOF) November 2016 Data

- Gap in life expectancy at birth between each local authority and England as a whole (M 36/150; F 17/150) and worsening
- Healthy life expectancy at birth (M 58.9, 28/150 and improving; F 58.7, 21/150 and worsening; England average 63.4; Reg average 61.4)
- Slope index inequality in life expectancy at birth within England local authorities based on local deprivation deciles (M 9.5, 50/149; F 7.0, 57/149)

Workshop held 16th March, 2016 – 17 attendees

- Workplace Health and Wellbeing
- Community Assets and Health Champions
- Making Every Contact Count (MECC) or 'Healthy Conversations'
- Targeting Communities of Disadvantage e.g. Health Checks; Equity Audit
- Self-Care

Focus on MECC

- 16th December: meeting of Chief Officers/Nominated Leads
- National PHE re-launch; dedicated website; regional network; resources in development (apps, online training, videos etc.)
- Suggested Themes:
  Alcohol
  Healthy weight (physical activity +/or diet)
  Smoking?
  Mental Health (loneliness/isolation?)
- Recognition that not making the most of existing opportunities: Directory of Services; One You (not on front pages of all partner websites/points of access) Public Health television
- Services (providers and commissioners) will need to plan for increased activity
- Needs to ensure a targeted approach in terms of localities and patient/service user groups
- Organisations need to determine what methods of roll-out will work for them
- Wider than just 'professionals' e.g. community members, hairdressers, taxi drivers, local people
- Pilot area for saturation and evaluation purposes e.g. Maltby
- Requires similar messages to be delivered to next generation via schools – focus on big health issues
- Will require both online and train-the-trainer models of delivery
- Resourcing will be a challenge for all organisations especially to deliver at scale and pace – training requirements considerable
- Budget – investment vs return

Last 12 Months

- Public Health Equity Audit underway – all Public Health commissioned services
- NHS Health Checks
- Social Prescribing Service – Mental Health pilot
- Fully integrated Rotherham community model of care – continued progress
- Active for Health – first year of delivery
- Successful NHS Diabetes Prevention Programme Wave 2 bid
- Care Home Liaison Service
- £4.7M Work and Health South Yorkshire Funding – planning
- Integrated Re-ablement Village

Plans for the Future

- MECC/Healthy Conversations: training, targeting localities; Secondary Care
- Share Public Health Equity Audit findings – widen to other local authority/CCG provided/commissioned services
- NHS Diabetes Prevention Programme – focussed on areas deprivation
- Integrated Wellbeing and Behaviour Change Service

- Work and Health implementation
- Health in all Policies
- Right Care First Time – Respiratory
- STP
- Integrated IT

Discussion ensued with the following issues raised/clarified:-

- Suggested that 2 themes be focussed upon at a time i.e. Alcohol and Smoking followed by Healthy Weight and Loneliness and Isolation (Mental Health
- Favoured targeted and locality base approach
- A rolling programme approach would assist in keeping MECC at the forefront of people's minds
- Maltby, through the Area Assembly, was a model of good practice for its work on suicide and suicide prevention
- Maltby and Eastwood had been selected as proposed pilot areas
- One of the local academic institutions should be engaged to ensure that the Rotherham model was appropriately evaluated from the beginning to demonstrate effectiveness
- MECC should be wider than professionals and must utilise the assets in each community and involve local people in the delivery of MECC messages

Resolved:- (1) That there be a rolling programme approach of 2 themes at a time.

(2) The first 2 themes to be Healthy Weight and Mental Health (Loneliness/Isolation) followed by Alcohol and Smoking at a later date.

(3) That each organisation to be responsible for internal implementation and training (using common resources and methods).

(4) That the suggested approaches to pilot in a locality (e.g. Maltby and Eastwood), using the data to demonstrate these were areas of significance) and target service users be endorsed.

54. VOICE OF THE CHILD LIFESTYLE SURVEY 2016

Sue Wilson, Head of Service Performance and Planning, presented a report which set out the key findings from the 2016 Borough-wide Lifestyle Survey report which was open to schools throughout June and July, 2016. In total 2,806 pupils had participated in the survey.

The Lifestyle Survey results provided an insight into the experiences of children and young people living in the Borough and provided a series of measures to monitor the progress of the development of a child-centred borough and underpin the six themes of:-

- A focus on the rights and voice of the child
- Keeping children safe and healthy
- Ensuring children reach their potential
- An inclusive Borough
- Harnessing the resources of communities
- A sense of place

The positive findings of the 2016 Survey were:-

- Over 70% of young people drinking one or less high sugar drinks per day
- Reduction in the consumption of high energy drinks from 2015
- Increase % of young people who had never smoked
- Increased % of pupils who had never had an alcoholic drink
- Increased number of pupils who had received CSE training as part of the PSHE curriculum
- Decrease in the number of pupils who had not used contraception when having sexual intercourse
- Increased number of young people who had visited a youth centre/youth clinic

The report also set out the areas for attention.

Each school that participated in the Survey (twelve out of sixteen) received their own results. Work took place with the PHSE leads in the schools targeting the particular areas of concern relating to their school. Of the four schools that did not take part, three of them undertook their own survey and used the information to develop their PHSE programme and curriculum offered to their children and young people. Access to the surveys had been requested.

Discussion ensued on the report with the following issues raised/clarified:-

- There had been an increase in the number of pupils completing the survey
- The reliability of the information was derived from looking at questions that were statistically significant
- All schools and pupils were encouraged to take part
- Disappointing result regarding the number who did not want to be in Rotherham in ten years' time. This needed to be discussed at the Rotherham Together Partnership Board
- The need for a breakdown of those who said they had medical conditions to ascertain exactly what the conditions were
- The statistics should include numbers of pupils as well as the %
- Breakdown required of the bullying experienced and the reasons why the young people did not want to stay in Rotherham
- The information would be shared with the new School Nursing Service
- Did the increase in long term conditions include reference to mental health?

- Suggestion that the five Strategy Aims consider the information relevant to their Aim in the development of their action plans
- Useful to include the ages of the children

Resolved:- (1) The report be noted.

(2) That the Board sponsors and lead officers for the five Health and Wellbeing Strategy Aims ensure that the key issues raised in the report and pertinent to their particular aim were incorporated into their action plans.

(3) That further discussion take place with regard to the process and engagement.

(4) That consideration be given to submission of the report to the Rotherham Together Partnership Board.

55. CARING TOGETHER - THE ROTHERHAM CARERS STRATEGY

Sarah Farragher, Head of Service Independence and Support Planning, presented the Rotherham Carers Strategy for approval by the Board.

It was noted that at the meeting of the Cabinet/Commissioners on 9th January, 2017, the document had been endorsed for partnership approval.

The document had previously been considered by the Health and Wellbeing Board (March, 2015, March, 2016 and July, 2016).

The action plan was a “live” document. The Caring Together Delivery Group would continue to meet to implement the action plan and review as and when necessary to ensure that it worked. There would be gaps because it was an evolving document. The Foundation Trust had now been consulted; the Trust supported the Strategy and would work with partners to ensure its implementation.

Discussion ensued with the following raised/clarified:-

- Part of the outcome of the Strategy was to increase the awareness of carers
- A “hidden” carer who was admitted to hospital should be picked up upon admission but acknowledged that this was something that needed to be improved
- A member of the Trust would be part of the Caring Together Delivery Group
- There were 3 carers who were regular participants of the Group and linked with the Carers Forum.

Resolved:- (1) That the Caring Together, Rotherham Carers’ Strategy 2016-2021, be approved.

(2) That discussions take place with the Rotherham Foundation Trust regarding their procedures for identifying "hidden" carers upon admission to hospital.
Action: Sarah Farragher

(3) That an update be given in six-twelve months on the action plan.

56. ROTHERHAM PUBLIC MENTAL HEALTH AND WELLBEING STRATEGY 2017-2020

Jo Abbott, Assistant Director of Public Health, and Ruth Fletcher-Brown, Public Health Specialist, presented the Rotherham Public Mental Health and Wellbeing Strategy 2017-2020 which would look at the Mental Health promotion and prevention across a three tiered approach:-

- Universal interventions – promoting good mental health and emotional resilience for all ages (primary prevention)
- Targeted prevention and early intervention – targeted prevention of mental ill health and early intervention for people at risk of mental health problems (secondary prevention)
- Wider support for those with mental health problems – softening the impact of mental health problems (tertiary prevention).

It would draw upon the evidence of what worked for the whole population, for individuals who were more at risk of developing mental health problems and for people living with a mental health problem.

The aims of the Strategy were:-

- Have a common understanding of what it meant to improve public mental health
- Maximise the opportunities to promote mental health and prevent mental ill health within Rotherham through:-
  Taking a life course approach to promoting mental heath
  Promoting a more holistic approach to physical and mental health
  Integrating mental health into all aspects of work
  Creating environments which supported mental health and tackled the stigmas associated with mental ill health

The framework for the Rotherham Public Mental Health and Wellbeing Strategy was developed following a stakeholder event in October 2016 with partners from statutory services and the voluntary and community sector. The draft Strategy had been sent to the stakeholders for initial comments in December, 2016.

High level actions had been proposed in the Strategy but a more detailed action plan needed to be developed and submitted to a future Board meeting in 2017.

Kathryn Singh, RDaSH, reported that her organisation was fully supportive of the work that Ruth had been leading on, however, Mental Health was so much broader that the Mental Health Trust. The Prime Minister had recently announced a comprehensive package of measures to transform mental health support in schools, workplaces and communities as part of the Mental Health Service Reform. There would be a number of strands of Mental Health funding to be accessed. She agreed that the Aim 3 Working Group was not appropriate and needed to be revised so it could incorporate much more of the work.

Resolved:- (1) That the Strategy be endorsed and the high level actions as outlined in the document be endorsed by March, 2017 to allow consultation on the Strategy and sharing within individual organisations between January and March, 2017.

(2) That leads from the relevant partner organisations be identified by the end of January, 2017, to work with the Public Health lead to develop a more detailed action plan.

(3) That a detailed action plan be submitted to the Health and Wellbeing Board for approval in 2017.

(4) That a multi-agency group be established to develop and oversee the implementation of an action plan.

(5) That the terms of reference for Aim 3 be reviewed to include the Strategy within its workload.
Action:- Giles Ratcliffe/Julie Kitlowski

(6) That the Strategy be circulated widely for comment.
Action:- Ruther Fletcher-Brown

57. DATE, TIME AND VENUE OF THE FUTURE MEETING

Resolved:- (1) That the next meeting of the Health and Wellbeing Board be held on Wednesday, 8th March, 2016, venue to be confirmed.

(2) That future meetings take place on: -

- 17th May, 2017
- 5th July
- 20th September
- 15th November
- 10th January, 2018
- 14th March

All to start at 9.00 a.m., venue to be confirmed.

PLANNING BOARD
26th January, 2017

Present:- Councillor Atkin (in the Chair); Councillors Andrews, Bird, D. Cutts, M. S. Elliott, Jarvis, Price, Sansome, Tweed and Walsh; together with Councillor Short (as substitute for Councillor R.A.J. Turner).

Apologies for absence were received from Councillors Ireland, Khan, R.A.J. Turner and Whysall.

53. DECLARATIONS OF INTEREST

(1) Councillor Andrews declared a personal interest in application RB2016/0806 (Partial demolition and refurbishment of an existing unlisted building within Aston Conservation Area and the erection of 4 No. dwellinghouses at 165 Worksop Road, Aston for Mr. and Mrs. R. Brittain) because of her membership of a group of people who are opposed to the proposed route of the HS2 high-speed railway line through South Yorkshire. Councillor Andrews left the meeting and took no part in the Planning Board's debate on this matter and did not vote.

(2) Councillor M. S. Elliott declared a personal interest in application RB2016/0806 (Partial demolition and refurbishment of an existing unlisted building within Aston Conservation Area and the erection of 4 No. dwellinghouses at 165 Worksop Road, Aston for Mr. and Mrs. R. Brittain) because of his opposition to the proposed route of the HS2 high-speed railway line through South Yorkshire. Having declared that personal interest, Councillor M. S. Elliott decided to remain in the meeting, participated in the debate on this matter and voted.

(3) Councillor Atkin declared a personal interest in application RB2016/1620 (Application to vary conditions 02 (approved plans) and 03 (materials) imposed by RB2015/0671 at 8 Wath Wood Drive, Wath upon Dearne for Mr. J. Ransforth) because of the perception of some members of the public in the local area that Councillor Atkin has previously had an association with a representative of the applicant. Councillor Atkin vacated the Chair, left the meeting and took no part in the Planning Board's debate on this matter and did not vote. The Vice-Chair, Councillor Tweed, assumed the Chair whilst the Planning Board determined this application for planning permission.

(4) Councillor Sansome declared a personal interest in application RB2016/1620 (Application to vary conditions 02 (approved plans) and 03 (materials) imposed by RB2015/0671 at 8 Wath Wood Drive, Wath upon Dearne for Mr. J. Ransforth) because of his involvement in a road safety matter affecting the A633 Warren Vale Road, as referred to in statements from objectors to this application. Councillor Sansome left the meeting and took no part in the Planning Board's debate on this matter and did not vote.

(5) Councillor M. S. Elliott declared a personal interest in the item concerning the Courtesy Consultation from Bassetlaw District Council (Minute No. 57 below refers) because his daughter lives in a residential area situated near to the site of the proposed development in the Gateford Park area of Worksop. Councillor M. S. Elliott took no part in the Planning Board's debate on this matter and did not vote.

54. MINUTES OF THE PREVIOUS MEETING HELD ON 5TH JANUARY, 2017

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 5th January, 2017, be approved as a correct record for signature by the Chairman.

55. DEFERMENTS/SITE VISITS

There were no site visits nor deferments recommended.

56. DEVELOPMENT PROPOSALS

Resolved:- (1) That, on the development proposals now considered, the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following people attended the meeting and spoke about the applications shown below:-

- Partial demolition and refurbishment of an existing unlisted building within Aston Conservation Area and the erection of 4 No. dwellinghouses at 165 Worksop Road, Aston for Mr. and Mrs. R. Brittain (RB2016/0806)

Mr. A. Northcote (agent for the applicant)
Mrs. J. Shimwell (objector)
Mrs. E. Plummer (objector)
Mrs. L. Kelly (objector)
Mr. R. Bladen (objector)
Mr. C. Plummer (objector)
Mr. P. Maxfield (objector)
Mr. B. Mears (objector)
Ward Councillor R. Taylor (objector)

- Application to vary conditions 02 (approved plans) and 03 (materials) imposed by RB2015/0671 at 8 Wath Wood Drive, Wath upon Dearne for Mr. J. Ransforth (RB2016/1620)

Mrs. B. Hallatt (objector)
Statement read out on behalf of Mr. and Mrs. J. Horsfield (objectors)

(2) That applications RB2016/0961 and RB2016/1620 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

(3) That application RB2016/1569 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report and to the following additional condition and the informative:-

The development shall not begin until a scheme for the provision of affordable housing across the whole of the development has been submitted to and approved in writing by the Local Planning Authority. The affordable housing shall be provided in accordance with the approved scheme. The scheme shall include: (i) The arrangements to ensure that such provision is affordable for both initial and subsequent occupiers of the affordable housing; and (ii) The occupancy criteria to be used for determining the identity of prospective and successive occupiers of the affordable housing and the means by which such occupancy shall be enforced.

Reason
The development of the application would not be acceptable without the provision of all of the dwellings being affordable in accordance with Policy CS4 and CS7 of the Core Strategy and the provisions of the NPPF.

Informative

INF 11A Control of working practices during construction phase (Close to residential)

It is recommended that the following advice is followed to prevent a nuisance/ loss of amenity to local residential areas. Please note that the Council's Neighbourhood Enforcement have a legal duty to investigate any complaints about noise or dust. If a statutory nuisance is found to exist they must serve an Abatement Notice under the Environmental Protection Act 1990. Failure to comply with the requirements of an Abatement Notice may result in a fine of up to £20,000 upon conviction in Rotherham Magistrates' Court. It is therefore recommended that you give serious consideration to the below recommendations and to the steps that may be required to prevent a noise nuisance from being created.

(i) Except in case of emergency, operations should not take place on site other than between the hours of 08:00 – 18:00 Monday to Friday and between 09:00 – 13:00 on Saturdays. There should be no working on Sundays or Public Holidays. At times when operations are not permitted work shall be limited to maintenance and servicing of plant or other work of an essential or emergency nature. The Local Planning Authority should be notified at the earliest opportunity of the occurrence of any such emergency and a schedule of essential work shall be provided.

(ii) Heavy goods vehicles should only enter or leave the site between the hours of 08:00 – 18:00 on weekdays and 09:00 – 13:00 Saturdays and no such movements should take place on or off the site on Sundays or Public Holidays (this excludes the movement of private vehicles for personal transport).

(iii) Best practicable means shall be employed to minimise dust. Such measures may include water bowsers, sprayers whether mobile or fixed, or similar equipment. At such times when due to site conditions the prevention of dust nuisance by these means is considered by the Local Planning Authority in consultations with the site operator to be impracticable, then movements of soils and overburden shall be temporarily curtailed until such times as the site/weather conditions improve such as to permit a resumption.

(iv) Effective steps should be taken by the operator to prevent the deposition of mud, dust and other materials on the adjoining public highway caused by vehicles visiting and leaving the site. Any accidental deposition of dust, slurry, mud or any other material from the site, on the public highway shall be removed immediately by the developer.

(4) That application RB2016/0806 be refused for the reason set out in the submitted report.

(i) (Councillor Andrews declared a personal interest in application RB2016/0806 (Partial demolition and refurbishment of an existing unlisted building within Aston Conservation Area and the erection of 4 No. dwellinghouses at 165 Worksop Road, Aston for Mr. and Mrs. R. Brittain) because of her membership of a group of people who are opposed to the proposed route of the HS2 high-speed railway line through South Yorkshire. Councillor Andrews left the meeting and took no part in the Planning Board's debate on this matter and did not vote).

(ii) (Councillor M. S. Elliott declared a personal interest in application RB2016/0806 (Partial demolition and refurbishment of an existing unlisted building within Aston Conservation Area and the erection of 4 No. dwellinghouses at 165 Worksop Road, Aston for Mr. and Mrs. R. Brittain) because of his opposition to the proposed route of the HS2 high-speed railway line through South Yorkshire. Having declared that personal interest, Councillor M. S. Elliott decided to remain in the meeting, participated in the debate on this matter and voted).

(iii) (Councillor Atkin declared a personal interest in application RB2016/1620 (Application to vary conditions 02 (approved plans) and 03 (materials) imposed by RB2015/0671 at 8 Wath Wood Drive, Wath upon Dearne for Mr. J. Ransforth) because of the perception of some members of the public in the local area that Councillor Atkin has previously had an association with a representative of the applicant. Councillor Atkin vacated the Chair, left the meeting and took no part in the Planning Board's debate on this matter and did not vote. The Vice-Chair, Councillor

Tweed, assumed the Chair whilst the Planning Board determined this application for planning permission).

(iv) (Councillor Sansome declared a personal interest in application RB2016/1620 (Application to vary conditions 02 (approved plans) and 03 (materials) imposed by RB2015/0671 at 8 Wath Wood Drive, Wath upon Dearne for Mr. J. Ransforth) because of his involvement in a road safety matter affecting the A633 Warren Vale Road, as referred to in statements from objectors to this application. Councillor Sansome left the meeting and took no part in the Planning Board's debate on this matter and did not vote).

57. COURTESY CONSULTATION - RESERVED MATTERS APPLICATION FOR THE APPROVAL OF THE LAYOUT, SCALE APPEARANCE AND LANDSCAPING FOLLOWING OUTLINE APPLICATION 14/00431/OUT - ERECTION OF 261 DWELLINGS INCLUDING OPEN SPACE AND ASSOCIATED SERVICE INFRASTRUCTURE FOR BASSETLAW DISTRICT COUNCIL

Consideration was given to a report of the Assistant Director of Planning, Regeneration and Structure concerning the courtesy consultation from the Bassetlaw District Council about the reserved matters application for the approval of the Layout, Scale, Appearance and Landscaping following Outline Application 14/00431/OUT – Erection of 261 dwellings including open space and associated service infrastructure on an area of land to the north of Churchill Way in the Gateford Park area of Worksop.

Resolved:- (1) That the report be received and its contents noted.

(2) That Bassetlaw District Council be informed that this Council raises no objection to the submitted application for planning permission.

(Councillor M. S. Elliott declared a personal interest in the above item because his daughter lives in a residential area situated near to the site of the proposed development. Councillor M. S. Elliott took no part in the Planning Board's debate on this matter and did not vote).

58. UPDATES

Members were informed that the applications for planning permission in respect of the Gulliver's Theme Park would be considered at a meeting of the Planning Board to be held during February, 2017, with Members making a visit of inspection to the application site prior to the meeting.

PLANNING BOARD
16th February, 2017

Present:- Councillor Atkin (in the Chair); Councillors Andrews, Bird, Cutts, Elliott, Jarvis, Khan, Price, Sansome, John Turner, Tweed, Walsh and Whysall.

An apology for absence was received from Councillor Ireland.

59. DECLARATIONS OF INTEREST

There were no reported Declarations of Interest.

60. MINUTES OF THE PREVIOUS MEETING HELD ON 26TH JANUARY, 2017

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 26th January, 2017, be approved as a correct record for signature by the Chairman.

61. DEFERMENTS/SITE VISITS

There were no site visits nor deferments recommended.

62. VISIT OF INSPECTION - CHANGE OF USE OF LAND TO LEISURE RESORT INCLUDING THEMED ACCOMMODATION AND GLAMPING FACILITIES; FORMATION OF ACCESS, CIRCULATION ROADS, CAR PARKING AND LANDSCAPING; AND ERECTION OF 2 THEMED HOTELS, 12 LODGES, SERVICES BUILDINGS, COMMUNITY BUILDING, ECOLOGY CENTRE, CAMP RECEPTION BUILDING, ENTRANCE FEATURE, RESORT CHECK IN BUILDING, SECURITY HUT AND BOUNDARY FENCING AT LAND OFF MANSFIELD ROAD, WALES (RB2016/1454)

Before the formal meeting of the Planning Board, Members of the Board made a visit of inspection to the following site, the subject of two applications, with Ward Representative Councillor Taylor in attendance.

(a) Change of use of land to leisure resort including themed accommodation and glamping facilities; formation of access, circulation roads, car parking and landscaping; and erection of 2 themed hotels, 12 lodges, services buildings, community building, ecology centre, camp reception building, entrance feature, resort check in building, security hut and boundary fencing at land off Mansfield Road, Wales (RB2016/1454)

In accordance with the right to speak procedure, the following people attended the meeting and spoke about these applications:-

Ms. J. Dalton (Applicant)
Mr. J. Lund (Supporter)

Mr. C. Savage (Objector) was unable to be in attendance, but his submission was read out on his behalf.

Resolved:- (1) That the application be referred to the Secretary of State (National Planning Casework Unit) under the Town and Country Planning (Consultation)(Direction) 2009, being inappropriate development in the Green Belt.

(2) That the applicant completes a Unilateral Undertaking under Section 106 of the Town and Country Planning Act 1990 for the purposes of securing the the linking of the two related planning applications (RB2016/1454 and RB2016/1455) by way of an agreed phasing plan.

(3) That subject to the National Planning Casework Unit not calling in the application for determination, and to the satisfactory signing of the Unilateral Undertaking, planning permission be granted for the reasons adopted by Members at the meeting and subject to the conditions set out in the submitted report.

(b) Proposed theme park comprising of themed leisure facilities; indoor leisure attractions; a 40m observation tower; a pet resort; themed hotel, two main entrance buildings, facility building supporting restaurants/food outlets; ancillary retail facilities;, boundary fencing, new access; car parking and landscaping at land off Mansfield Road, Wales (RB2016/1455)

Resolved:- (1) That the application be referred to the Secretary of State (National Planning Casework Unit) under the Town and Country Planning (Consultation)(Direction) 2009, being inappropriate development in the Green Belt and exceeding 5000sqm floorspace limit for retail, leisure or office use in an out of centre location.

(2) That the applicant completes a Unilateral Undertaking under Section 106 of the Town and Country Planning Act 1990 for the purposes of securing the the linking of the two related planning applications (RB2016/1454 and RB2016/1455) by way of an agreed phasing plan.

(3) That subject to the National Planning Casework Unit not calling in the application for determination, and to the satisfactory signing of the Unilateral Undertaking, planning permission be granted for the reasons adopted by Members at the meeting and subject to the conditions set out in the submitted report and subject to an amendment to Condition No. 34 from:-

"Prior to the development being brought into use a detailed landscape scheme (excluding those areas within the fenced off theme park) shall be submitted to and approved in writing by the Local Planning Authority."

To:-

Prior to the development being brought into use a detailed landscape scheme (excluding those areas within the fenced off theme park, shown outlined in black on drawing number GV-TPASA-003) shall be submitted to and approved in writing by the Local Planning Authority.

Following a request from a member of the public the Planning Board agreed that the vote for the applications be recorded as follows:-

Councillors Atkin, Andrews, Bird, Cutts, Elliott, Jarvis, Khan, Price, Sansome, John Turner, Tweed, Walsh and Whysall all in favour of the applications (unanimous decision).

63. DEVELOPMENT PROPOSALS

Resolved:- (1) That, on the development proposals now considered the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following people attended the meeting and spoke about the application listed below:-

- Retrospective application for use of land as storage and distribution depot for containerised goods at land off Grange Lane Brinsworth for Newell and Wright Transport Ltd. (RB2016/1099)

  Mr. C. Jarvis (on behalf of the applicant)
  Mr. B. Muffett (Objector)
  Mrs. Berry (Objector)
  Mr. J. Adams (Objector)

- Erection of 5 No. buildings to form 13 units for use within classes B1(c) (Business), B2 (General Industrial) and B8 (Storage and Distribution), with associated car parking at Magna 34 Sheffield Road Templeborough for Jaguar Estates (RB2016/1178)

  Mr. P. Herbert (Applicant)

(2) That application RB2016/1099 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

(3) That application RB2016/1178 be refused for the reasons set out in the report.

(4) That, with regard to application RB2016/1419:-

(a) The Council shall enter into a Legal Agreement with the developer under Section 106 of the Town and Country Planning Act 1990 for the purposes of securing the following:-

- 25% Affordable Housing Provision
- Financial contribution towards the provision of primary school places in Wath based on the formula of £2,342 per dwelling, £1,171 per apartment (50% reduction) and no contribution on the affordable units. 50% of the money payable upon 50% occupation with the remaining 50% payable upon 80% occupation.
- Financial contribution of £500 per residential unit towards the provision of sustainable transport measures.
- Annual payment to The Manvers Lake Trust of £4,077 towards the ongoing management and maintenance of Manvers Lake based on a formula of £0.27 per sq. metre (1.51 hectares).
- Establishment of a management company to manage and maintain the on-site landscape and open spaces.

(b) That, subject to the signing of the Section 106 Legal Agreement, outline planning permission be granted for the proposed development subject to the conditions set out in the submitted report.

64. UPDATES

The following update was provided:-

Outcome of the Public Inquiry for the development on land at Blue Man's Way, Catcliffe (RB2014/1342) – Appeal Upheld, where the Inspector concluded:-

"Having regard to all of the above considerations I find that the appeal proposal would cause no harm to the Council's approved spatial strategy and settlement hierarchy. I find that the proposal would secure a significant enhancement in the value of the 'retained land' as urban green space and would make a positive overall contribution to the green infrastructure corridor along the A630 route. I also find that the proposal would not have an unacceptable effect on the protected trees within the site. For these reasons I conclude that the proposal complies with Core Strategy Policies CS 1 and CS 19 and with saved UDP Policy ENV5.1.

Although I have considered the arguments put forward by the appellant I do not consider that any of these policies is so inconsistent with the policies in the Framework such that they should be given less than full weight having regard to the advice at paragraph 19. As I have found no conflict with any other relevant policies I conclude that the proposal complies with the development plan as a whole".

LICENSING BOARD-SUB-COMMITTEE
30th January, 2017

Present:- Councillor Ellis (in the Chair); Councillors Buckley, Jones and Napper.

Apologies for absence were received from Councillors Wilson.

5. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

6. APPLICATION FOR THE RENEWAL OF A PRIVATE HIRE OPERATOR LICENCE

The Sub-Committee of the Licensing Board considered a report, presented by the Business Regulation Manager, relating to an application from Mr. M.M.K. for the renewal of his Private Hire Operator Licence.

Mr. M.M.K. attended the meeting and was interviewed by the Sub-Committee.

Resolved:- That the application for the renewal of a Private Hire Operator Licence in respect of Mr. M.M.K. be refused.

7. APPLICATIONS FOR THE GRANT/RENEWAL/REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES

The Sub-Committee of the Licensing Board considered a report, presented by the Business Regulation Manager, relating to applications for the grant, renewal and review of hackney carriage / private hire drivers' licences in respect of Messrs. A.H., A.S.M.R.S., M.A., S.H. and A.Z.

Messrs. A.S.M.R.S., S.H. and A.Z. all attended the meeting and were interviewed by the Sub-Committee.

Resolved:- (1) That the review of the hackney carriage/private hire driver's licence in respect of Mr. A.H. be deferred and he be afforded the opportunity of attending a future meeting of the Licensing Board Sub-Committee.

(2) That the hackney carriage/private hire driver's licence in respect of Mr. A.S.M.R.S. be revoked.

(3) That the review of the hackney carriage/private hire driver's licence in respect of Mr. M.A. be deferred and he be afforded the opportunity of attending a future meeting of the Licensing Board Sub-Committee.

(4) That, consequent upon the review of the hackney carriage/private hire driver's licence in respect Mr. S. H., he be reminded of the regulations concerning the use of CCTV cameras within hackney carriages and private hire vehicles.

(5) That the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. A.Z. be refused.

8. REQUEST FOR EXEMPTION FROM LICENSING POLICY REQUIREMENTS RELATING TO VEHICLE AGE

The Sub-Committee of the Licensing Board considered a report, presented by the Business Regulation Manager, relating to an application from Mr. M.A. for an exemption from the Vehicle Age and Emissions element of the Council's Hackney Carriage and Private Hire Licensing Policy.

Mr. M.A. attended the meeting (accompanied by a representative) and explained his reasons for making this application for exemption.

Resolved:- (1) That the application from Mr. M.A. for an exemption from the Vehicle Age and Emissions element of the Council's Licensing Policy, as now submitted, be approved and he be allowed to licence a vehicle up to the age of seven years.

(2) That, further to resolution (1) above, the vehicle shall be licensed within a period of three months.

LICENSING BOARD-SUB-COMMITTEE
13th February, 2017

Present:- Councillor Ellis (in the Chair); Councillors Reeder, Rushforth, Taylor and Wyatt.

Apologies for absence were received from Councillors Buckley.

9. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

10. APPLICATIONS FOR THE GRANT/RENEWAL/REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES

The Sub-Committee of the Licensing Board considered a report, presented by the Business Regulation Manager, relating to applications for the grant and review of hackney carriage / private hire drivers' licences in respect of Mr. M.A. and Ms. N.A.N.

Mr. M.A. and Ms. N.A.N. both attended the meeting and were interviewed by the Sub-Committee.

Resolved:- (1) That, further to Minute No. Q7(3) of the meeting of the Licensing Board Sub-Committee held on 30th January, 2017, the hackney carriage/private hire driver's licence in respect of Mr. M.A. be revoked.

(2) That, further to Minute No. 28(5) of the meeting of the Licensing Board held on 12th September, 2007, the application for the grant of a hackney carriage/private hire driver's licence in respect of Ms. N.A.N. be approved and she be granted a licence for three years.

11. REQUEST FOR EXEMPTION FROM LICENSING POLICY REQUIREMENTS RELATING TO CAMERAS IN VEHICLES

The Sub-Committee of the Licensing Board considered a report, presented by the Business Regulation Manager, relating to applications from Mr. G.Y. and from Mr. D.S. for an exemption from the requirements of the Council's Hackney Carriage and Private Hire Licensing Policy in respect of the installation of an approved taxi camera system in their licensed vehicles.

Both Mr. G.Y. and Mr. D.S. attended the meeting and explained the reasons why they were seeking an exemption from the Policy requirements to install cameras in their licensed vehicles.

Resolved:- (1) That the request from Mr. G.Y. for an exemption from the Licensing Policy in relation to the installation of taxi cameras be refused.

(2) That, further to Minute No. Q83 of the meeting of the Licensing Board held on 14th May, 2014, the request from Mr. D.S. for an exemption from the Licensing Policy in relation to the installation of taxi cameras be refused.

12. REQUEST FOR EXEMPTION FROM LICENSING POLICY REQUIREMENTS RELATING TO VEHICLE IDENTIFICATION

The Sub-Committee of the Licensing Board considered a report, presented by the Business Regulation Manager, relating to an application from Mr. J.F. for an exemption from the requirements of the Council's Hackney Carriage and Private Hire Licensing Policy in respect of licence plates and door signs being affixed to one of his licensed vehicles (as stated within the submitted report).

Mr. J.F. attended the meeting and explained the reasons why he was seeking an exemption from the Policy requirements to affix licence plates and door signs to licensed vehicles.

Resolved:- (1) That, further to Minute No. 29(2) of the meeting of the Licensing Board Sub-Committee held on 14th January, 2015, the request from Mr. J.F. for an exemption from the Council's Licensing Policy in relation to the requirements to affix licence plates and door signs to one of his licensed vehicles be granted in respect of the licensed vehicle described in the report now submitted.

(2) That, further to resolution (1) above, a condition be attached to this permission granted to Mr. J.F., such that this specific exemption from the requirements of the Council's Licensing Policy shall be subject to both review and reconfirmation prior to each and every renewal of this vehicle licence and the power to determine the matter shall be delegated to the Assistant Director, Community Safety and Street Scene.

LICENSING BOARD
20th February, 2017

Present:- Councillor Ellis (in the Chair); Councillors Beaumont, Buckley, Clark, Elliot, Jones, Napper, Reeder, Rushforth, Senior, Taylor, Williams and Wyatt.

Apologies for absence were received from Councillors Allcock, Beck, Hague, McNeely and Sheppard.

1. WELCOME AND INTRODUCTIONS

The Chair, Councillor S. Ellis, welcomed everyone to the first meeting of the Licensing Board since the return of the Licensing functions to the control of this Council with effect from 13th December, 2016.

Members placed on record their appreciation of the work of Commissioner Mary Ney in making improvements to the Council's Licensing functions and providing guidance to Members and officers, relating to Licensing, since the appointment of the Commissioners by the Government in February 2015.

2. TAXI AND PRIVATE HIRE LICENSING - QUARTER 3 PERFORMANCE AND GENERAL UPDATE REPORT

Further to Minute No. C1 of the meeting between Commissioner M. Ney and Members of the Advisory Licensing Board held on 26th September, 2016, consideration was given to a report, presented by the Business Regulation Manager, providing an update on the implementation of the Council's Hackney Carriage and Private Hire Licensing Policy, including details of the Performance Management Framework relating to the Policy. The report highlighted:-

- the Licensing Performance Framework – Third Quarter Results;
- update on the audit of licensed drivers against the requirements of the Council's Licensing Policy;
- the proposed priorities for the Licensing Service in the 2017/2018 financial year;
- enforcement actions being undertaken by the Licensing Service;
- the current position in relation to appeals (in both the Sheffield Magistrates' Court and in the Crown Court) against the Council's decision to refuse or to revoke drivers' licences;
- Licensing Service – restructuring and staffing update;

- policies and protocols in respect of the sharing of sensitive information (eg: between the Council, the South Yorkshire Police and the National Crime Agency);

- during December 2016, the Council had successfully defended a legal challenge against the requirement for taxi cameras to be installed in licensed vehicles.

The Licensing Board Members discussed a number of salient issues:-

- licensed drivers – complaints about use of mobile telephones whilst driving;

- ensuring that taxi company signs are correctly affixed to the front doors of licensed vehicles; (nb: for personal security reasons, of the licensed driver, there is not yet a requirement for such signs to be permanently affixed to licensed vehicles);

- taxi cameras in licensed vehicles – ensuring that passengers are informed of how to switch-on the audio system and that there is adequate filming of the interior of the vehicle (ie: all seats are visible and persons in the vehicle are visible from the chest upwards);

- the Council has not granted any exemptions from the Policy requirement for taxi cameras to be fitted within licensed vehicles;

- licensed drivers who may work for two or more taxi companies – ensuring that the correct company sign and/or logo is affixed to the licensed vehicle when the driver is at work as a taxi driver;

- information available from the Disclosure and Barring Service (DBS) about licensed drivers and operators and applicants for such licences; nb: there is not yet a national database in respect of licensed drivers and operators;

- issues concerning food delivery drivers and hot food take-away premises (eg: the London initiative);

- ensuring that all licensed drivers complete the BTEC training course successfully;

- safeguarding training for licensed drivers;

- Hot Food Take-aways and Late Night Restaurants – review in the context of the Licensing Act 2003 objective of protecting children from harm;

- the Swinton Lock awareness-raising project with staff of hot food take-aways and late night restaurants.

Resolved:- (1) That the report be received and its contents noted.

(2) That the progress being made with the implementation of the Council's Hackney Carriage and Private Hire Licensing Policy, as now reported, be noted.

(3) That the following priorities for the Council's Licensing Service for the 2017/2018 financial year be endorsed:-

(a) Private Hire Operators – review;

(b) Hot Food Take-aways and Late Night Restaurants – review in the context of the Licensing Act 2003 objective of protecting children from harm;

(c) BTEC qualification course for licensed drivers – review to ensure quality of provision and completion success rate of licensed drivers and licence applicants;

(d) safeguarding training for licensed drivers – review of progress and whether the training ought to be refreshed (eg: possible sessions of smaller numbers of people).

(4) That a report detailing the outcome of the appeals (ie: heard in both the Sheffield Magistrates' Court and in the Crown Court) against the Council's decisions to refuse or to revoke drivers' and other relevant licences be submitted annually to a meeting of the Licensing Board.

3. HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING DECISION MAKING - DELEGATION AND OVERSIGHT

Consideration was given to a report, presented by the Business Regulation Manager, describing the decision-making processes in relation to the Council's hackney carriage and private hire licensing functions, in the context of the return of those powers and functions to the control of this Council with effect from 13th December, 2016.

Accordingly, the Licensing Board considered the proposed scheme outlining the decision making and oversight processes relating to Hackney Carriage and Private Hire Licensing. Members noted specifically:-

- the role of the Licensing Board and the role of the Sub-Committee (comprising five Elected Members) of the Licensing Board;

- the role of the Cabinet Member for Waste, Roads and Community Safety (whose portfolio of responsibility includes the Licensing Enforcement Policy);

- the extent of decision-making being delegated to officers;

- the scrutiny role of the Council's Overview and Scrutiny Management Board; and

- the continuing oversight of the Council's Licensing function by the Government-appointed Commissioners.

Resolved:- (1) That the report be received and its contents noted.

(2) That the proposed scheme for the decision making and oversight processes relating to Hackney Carriage and Private Hire Licensing, as now submitted, be approved insofar as the Licensing Board is concerned, prior to further consideration of the scheme at the Annual Meeting of the Council to be held on 19th May, 2017.

4. HACKNEY CARRIAGE TARIFF - REVIEW

Further to Minute No. 42 of the meeting of the Licensing Board held on 28th November, 2007, consideration was given to a report, presented by the Business Regulation Manager, concerning a request made to the Council by the Rotherham Hackney Carriage Association for an increase in the metered fares currently being charged in the licensed hackney carriages.

Members of the Licensing Board were provided with a schedule of the proposed hackney carriage tariffs. The following issues were highlighted:-

- obtaining details of the comparative hackney carriage tariffs applicable in neighbouring local authority areas (eg: Barnsley; Doncaster);

- whether there was the need for the increased tariffs for Sundays (ie: the view of the Board is that the lower Tariff 1, instead of Tariff 2, should apply on Sundays);

- ensuring that passengers in hackney carriages are properly informed of all tariffs for journeys (nb: drivers must ensure that the Tariff card is on display and available for passengers at all times within the hackney carriage);

- whether there is specific justification for the large group surcharge, especially when the additional passenger(s) are children.

The Licensing Board noted that the decision on this matter is to be made by the Cabinet of the Council, after which the tariffs would be advertised in accordance with Section 65 of the Local Government (Miscellaneous Provisions) Act 1976.

Resolved:- (1) That the report be received and its contents noted.

(2) That, subject to the comments listed above, the Licensing Board notes the proposed increases in hackney carriage tariffs, as detailed in the report now submitted, which are to be considered further by the Cabinet.

(3) That the Rotherham Hackney Carriage Association be asked to explain the justification for the suggested large group surcharge, especially when the additional passenger(s) are children.

5. PRIVATE HIRE VEHICLES AND HACKNEY CARRIAGES - VEHICLE LICENCE FEES

Further to Minute No. 63 of the meeting of the Licensing Board held on 17th April, 2013, consideration was given to a report, presented by the Business Regulation Manager, explaining that compliance tests in relation to licensed vehicles are currently undertaken on behalf of this Council by Essential Fleet Services (EFS). The report stated that:-

- : vehicle testing is delivered as part of the Corporate Fleet Management Contract and the prices charged for the testing of vehicles are specified in that contract;

- : the Corporate Fleet Management Contract has recently been renewed with Essential Fleet Services (EFS), with a consequent revision in the fees charged by EFS.

The schedule of proposed vehicle test fees was:-

Service / item description	Current charge	Proposed charge
Application fee for 12 months' licence	£112	£112
Licensed vehicle compliance test	£66	£45
Exceptional condition assessment (including compliance test)	£66	£45
First retest	No charge	£25
Second retest	£37	£25
Missed appointment fee (full test)	£50	£50
Missed appointment fee (retest)	£37	£25
Issue of MOT test certificate (if required) – payable directly to Essential Fleet Services	n/a	£10
Issue of licensed vehicle plate	£32	£19
Issue of plate bracket	£16	£16
Hackney Carriage Doors Signs (per sign)	£7	£7
Copy of paper licence	£18.50	£18.50

Approval of vehicle advertisement	£38	£38
Approval of trailer for attachment to vehicle	£37	£37

Members noted that there was a statutory process of public consultation, prior to final approval of the vehicle test fees.

Resolved:- (1) That the report be received and its contents noted.

(2) That the proposed licensed vehicle testing fees, as now submitted and revised, be approved.

(3) That the appropriate officers shall undertake the necessary consultation with the hackney carriage and private hire trade associations and place a notice in the local press outlining the proposed fee increases in relation to vehicle test fees.

(4) That a further report be presented for consideration and determination of the private hire / hackney carriage vehicle and private hire operator fees at the next meeting of the Licensing Board (or Licensing Board Sub-Committee) after the end of the consultation period.

(5) That, further to resolutions (1) to (4) above, the Licensing Board delegates the authority to approve the final vehicle test fees to a Sub-Committee of the Licensing Board.

6. DATE AND TIME OF NEXT MEETING

Resolved:- That the next meeting of the Licensing Board take place on a date to be arranged during April, 2017.

STAFFING COMMITTEE
13th February, 2017

Present:- Councillor Read (in the Chair); Commissioner Ney and Councillor Cowles.

Apologies for absence:- Apologies were received from Councillors Alam and Watson.

9. PAY POLICY STATEMENT 2017

Consideration was given to the report presented by Sue Palfreyman, Head of Human Resources, which detailed how under the Localism Act 2011, Chapter 8 Pay Accountability, authorities were legally required to produce and publish a Pay Policy Statement by the 31st March each year. This must be agreed by full Council and detail the remuneration of its Chief Officers and must then comply with the Pay Policy Statement for the financial year in making any determination.

The format and content of this Pay Policy was in line with previous practice and in accordance with guidance previously issued by the regional Local Government Employers Association. It was, therefore, felt to reflect good practice and it had not been considered appropriate to deviate from this.

Recommended:- That the Pay Policy Statement for 2017-18 (Appendix 1) be approved by full Council.

10. LIVING WAGE

Consideration was given to the report presented by Sue Palfreyman, Head of Human Resources, which set out the implications of increasing the Council's Living Wage rate from the current level of £7.93 to the new Living Wage Foundation rate of £8.45 per hour from April, 2017.

The Committee noted the Council's introduction of the Living Wage on 1st October, 2014 and the then adopted rate of £7.65. It was agreed that future increases would not follow the UK Living Wage, but would be aligned with the NJC pay award to create a Local Living Wage for Rotherham.

In order to preserve the integrity of the job evaluated pay and grading structure it was agreed that the Rotherham Living Wage would be achieved by payment of a supplement to raise the employee's pay to the Rotherham Living Wage level. A collective agreement was reached with the Trade Unions incorporating these arrangements and provided for an annual review to align to nationally agreed JNC increases.

The adoption of the most recently announced UK Living Wage rate at £8.45 would add a further £510k to the paybill for 2017/18. This had, however, been accounted for in the 2017/18 budget setting.

In terms of risk the Committee noted that the adoption of £8.45 per hour from April would have a significant impact on the Council's grading structure and how any further rises for 2018/19 would no longer be possible to adjust within band. This would create very significant problems for the Council in operating its grading.

There remained, however, two significant issues for schools arising from adoption of the Living Wage. Firstly, the increase in rates for the lowest paid Council employees who provided services to schools would impact on the schools' budget. Secondly, 20% of services provided to schools were done through PFI contracts which currently capped any increase to under 2% restricting the amount that could be passed on to recoup the costs of the Living Wage.

Recommended:- That the Council approve the increase in the Council's Living Wage rate to £8.45 from 1st April, 2017 and commit to annual review to consider budget position and grading risks.

11. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That under Section 100(A) 4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006 (information which is likely to reveal the identity of an individual).

12. TERMS AND CONDITIONS

Further to Minute No. 7 of the Staffing Committee held on 13th December, 2016, consideration was given to the report presented by Shokat Lal, Assistant Chief Executive, detailing the proposals, which were subject to seeking collective agreement with the Trades Unions.

The proposals have changed significantly during the course of consultation and negotiation period, reducing from a number of areas of potential changes to terms and conditions down to one impacting directly on individual employees and related to adoption of an enforced Christmas closure.

Discussions with the Trade Unions have been constructive and the Trade Unions have committed to ballot their members on this single proposal and to report back by the 2nd March, 2017. If a collective agreement was reached this would assist in the delivery of £2m savings in the budget - £1m from the enforced closure and £1m from workforce management.

Discussion ensued on the implementation of the proposal or next steps if collective agreement could not be reached and the actions that would arise from this. Clear details would be communicated to staff alongside Frequently Asked Questions and who to contact should there be a need for further advice or support.

Resolved:- That the necessary action once known, in the event of a Collective Agreement being reached or not being reached, as set out in the report submitted, be approved.

13. HR1 NOTIFICATION

Further to Minute No. 5 of the meeting of the Staffing Committee held on 13th February, 2017 an update was provided on the HR1 Notification process and the sensitivities around issuing redundancy numbers, which must be completed before the end of March, 2017.

Discussion ensued on the issuing of the HR1 Notification and the timeframes for consultation which should cover the three-year period until 2020 in order to give both staff and Trade Unions as much information as possible to understand the Council's direction of travel in the context of the financial challenges that lay ahead.

Resolved:- (1) That the consultation requirements be noted.

(2) That consultation cover the three year period to 2020 and the HR1 Notifications be completed accordingly.

Rotherham Metropolitan Borough Council

Public Report

Summary Sheet

Staffing Committee Report

Title
Pay Policy Statement 2017

Is this a Key Decision and has it been included on the Forward Plan?
No

Officer Approving Submission of the Report
Head of Human Resources – Sue Palfreyman

Ward(s) Affected
None

Executive Summary
This report provides detail of the Pay Policy Statement for 2017-18 that the Council is obliged publish under Chapter 8 of the Localism Act 2011

Recommendations
Staffing Committee is asked to accept the Pay Policy Statement for 2017-18 (Appendix 1) and recommend approval by full Council.

List of Appendices Included
Appendix 1 Pay Policy Statement 2017-18

Background Papers
Local Government Association
CIPFA Best Value Accounting Code of Practice
Freedom of Information
Localism Act 2011
Hutton Review of Fair Pay in the Public Sector: Final Report March 2011
Previous Staffing Committee Reports
Local Government Transparency Code 2015

Consideration by any other Council Committee, Scrutiny or Advisory Panel
The annual Pay Policy Statement has to be approved by full Council on recommendation of Staffing Committee.

Council Approval Required
Yes

Exempt from the Press and Public
No

Pay Policy Statement 2016

1. Recommendations

1.1 Staffing Committee is asked to accept the Pay Policy Statement for 2017-18 (Appendix 1) and recommend approval by full Council

2. Background

2.1 Pay Policy Statement

2.1.1 The Localism Act 2011, Chapter 8 Pay Accountability, made it a legal requirement for authorities to produce and publish a Pay Policy Statement by the 31st March each year. This must be agreed by full Council and detail the remuneration of its Chief Officers.

2.1.2 The Council must then comply with the Pay Policy Statement for the financial year in making any determination.

2.1.3 The statement must state:

- Policies relating to remuneration of Chief Officers (definition includes Directors)
- Remuneration of its lowest paid employees
- Relationship between remuneration of Chief Officers and employees who are not Chief Officers
- The remuneration of its Chief Officers
- Remuneration of Chief Officers on appointment
- Increases and additions to remuneration for each Chief Officer
- Use of performance related pay for Chief Officers
- Use of bonuses for Chief Officers
- Benefits in kind to which the Chief Officer is entitled
- Any increase of enhancement to Chief Officer pension entitlement
- Approach to payment of Chief Officers and their ceasing to hold office
- Any amounts payable upon the Chief Officer ceasing to hold office other than that payable by virtue of any enactment
- Approach to publication and access to information relating to remuneration of Chief Officers

2.1.4 In addition full Council should be offered the opportunity to approve salary packages offered for new appointments and exit packages for leavers where the value of either is £100,000 or more.

2.1.5 The Council's Scheme of Delegation has empowered the Staffing Committee to determine conditions of service, employment policies and procedures and remuneration relating to the Chief Executive and Chief Officers, in line with the Pay Policy Statement.

2.1.6 In line with usual practice, Staffing Committee is asked to review the Pay Policy Statement for 2017/18 (Appendix 1) and make recommendation to full Council.

3. Key Issues

3.1 It is a legal requirement for the Council to publish a Pay Policy Statement each year which has been agreed by full Council.

4. Options considered and recommended proposal

4.1 The format and content of the Pay Policy is in line with previous practice and in accordance with guidance previously issued by the regional Local Government Employers Association. It is therefore felt to reflect good practice and it has not been considered appropriate to deviate from this.

5. Consultation

5.1 Consultation has taken place with the Assistant Director of legal Services.

6. Timetable and Accountability for Implementing this Decision

6.1 Approval of decisions will be taken to the meeting of full Council scheduled to take place on the 8th March 2017

7. Financial and Procurement Implications

7.1 None

8. Legal Implications

8.1 It is a legal requirement that the Council publishes a Pay Policy Statement.

9. Human Resources Implications

9.1 An appropriately rewarded workforce motivates employees and meets standards of fairness and equality required by employment legislation.

10. Implications for Children and Young People

10.1 Employees working in Children's and Young People's Services will be covered by the Pay Policy Statement.

11 Equalities and Human Rights Implications

11.1 Fair pay structures are a requirement of employment and equalities legislation.

12. Implications for Partners and Other Directorates

12.1 The Pay Policy Statement applies to employees across the Council.

13. Risks and Mitigation

13.1 The pay policy needs to conform to requirements stipulated by Central

Government. In developing the pay policy, account has been taken of advice and guidance issued by the National Local Government Employers and Regional Employers Organisation.

14 Accountable Officer(s)

14.1 Chief Executive Sharon Kemp.

Report author(s):
Ian Henderson Principal HR Officer
Directorate: Finance & Customer Services
Tel and email contact: 01709 822467 ian.henderson@rotherham.gov.uk

Approvals Obtained from:-

Chief Executive – Sharon Kemp

Assistant Director of Legal Services:- Dermot Pearson

This report is published on the Council's website or can be found at:-

http://moderngov.rotherham.gov.uk/ieDocHome.aspx?Categories=

Appendix 1

Rotherham Metropolitan Borough Council

PAY POLICY STATEMENT 2017-18

Introduction & Scope

This policy statement sets out the arrangements for the salary and related allowances paid to Chief Officers of the Council meeting the requirements of the Localism Act and also meeting the requirements of guidance issued by the Secretary of State for Communities and Local Government to which the authority is required to have regard under Section 40 of the Act.

It does not cover teaching staff whose salaries and terms of conditions of employment are set by the Secretary of State. Academy schools are an entirely separate employer covered by the Academies Act 2010 and are responsible for setting salaries for their employees.

Underlying Principles

The Council is committed to and supports the principle of equal pay for all our employees.

Equal pay between men and women is a legal right under both United Kingdom and European Law. The Equality Act 2010 requires employers not to discriminate on grounds of race and disability and similar rules apply to sexual orientation, religion and age.

The authority applies terms and conditions of employment that have been negotiated and agreed through appropriate collective bargaining mechanisms (national or local) or as a consequence of authority decisions, these are then incorporated into contracts of employment.

1. Determination of Pay

Chief Executive and Chief Officers conditions of service are in line with the Joint Negotiating Committees for Chief Executives and Chief Officers. Local agreements and remuneration are determined by full Council on recommendation made by the authority's Staffing Committee.

This also applies to shared management arrangements with partner organisations, where the job continues to be filled by an employee of the Council.

With effect from the 1st October 2014 the Council introduced a local Living Wage rate by means of a pay supplement applied to Council employees whose hourly rate of pay falls below £8.45 to bring them up to this rate. This rate will be reviewed in line with the nationally negotiated NJC pay award.

2. Pay Relationship

The lowest pay rate in the authority (excluding apprentice rates) equates to a full time equivalent annual salary of £16,302 and can be expressed as an hourly rate of

pay of £8.45. This pay rate and salary was determined by the authority as part of a pay scale for employees employed on Local Government Services Terms and Conditions.

The highest paid salary in this authority is £160,000 which is paid to the Chief Executive.

The ratio between the two salaries, the 'pay multiple' is 9.8 to 1. Against the median salary of £19,889 this multiple reduces to 8 to 1 and against the average salary of £22,847 to 7 to 1.

The Hutton review considered the multiple should be no greater than 20 to 1 (lower is better) and based on the current situation the Council falls well below this threshold. The authority does not have a policy on maintaining or reaching a specific 'pay multiple', however the authority is conscious of the need to ensure that the salary of the highest paid employee is not excessive and is consistent with the needs of the authority.

These pay rates may increase in accordance with any pay settlements which are reached through their respective national negotiating bodies.

3. Salary Packages over £100,000

The authority will ensure that before an offer of appointment is made, any salary package for any post that is in excess of £100,000 is considered by full Council following recommendation by Staffing Committee.

4. Market Supplements

In exceptional circumstances where there are recruitment difficulties; there may be a requirement to consider the payment of temporary market supplements such as 'golden hellos', retention payments or regular monthly payments.

In situations where a Market Supplement is being considered a report detailing the business case is considered by the Head of Human Resources who makes the final decision as to whether a supplement is payable, the amount and the frequency of review. For Chief Officer graded posts where this would result in a pay package in excess of £100k the case will be considered by full Council on recommendation made by the Staffing Committee.

Supplements can be reviewed at any time but a review must be undertaken on an annual basis.

5. Pay Awards

The authority will apply any pay increases that are agreed by relevant national negotiating bodies and/or any pay increases that are agreed through local negotiations.

6. Allowances

Posts covered by Chief Executive or Chief Officer terms and conditions do not attract additional allowances.

7. Bonuses

The authority does not have or intends to introduce any bonus schemes.

8. Performance Related Pay

The authority does not operate a performance related pay system as it believes that it has sufficiently strong performance management arrangements in place to ensure high performance. Any areas of under-performance would be addressed through the capability procedure.

9. Earn back

The authority does not operate an earn-back pay system whereby a proportion of the employee salary is held back and only paid if specific targets are achieved as it believes that it has sufficiently strong performance management arrangements in place to ensure high performance. Any areas of under-performance would be addressed through the capability procedure.

10. Voluntary Employee Benefits

As part of its reward package the Council offers a range of salary sacrifice schemes where employees can exchange a portion of their salary for some other form of non-cash benefit. For example childcare vouchers, car parking permit, lease of a brand new car, cycles, mobile phones, home electronics and purchase of additional leave.

11. Expenses

Approved additional expenses incurred in the course of their work are reimbursed subject to appropriate evidence of expenditure being produced and in accordance with the terms of the Council Subsistence policy. Employees should not be out of pocket but situations which warrant payment of expenses are not intended to result in a profit.

Mileage expenses are reimbursed at £0.40 per mile.

12. Election Fees

The duties of Electoral Registration Officer are undertaken by the authority's Chief Executive, the remuneration for which is included in their annual salary.

The authority's Chief Executive is also the Returning Officer for elections, referendums and other polls. The Returning Officer may appoint deputies and by convention has chosen to appoint the Director of Legal Services as a Deputy Returning Officer.

For national elections, referendums or other polls which may be required by statute, fees are paid in accordance with the amounts specified for each poll by statutory order.

For local Borough and Parish elections a local scale of fees, which has not increased since 2008, is approved by full Council

13. Termination Payments

The authority's normal redundancy payment arrangements apply subject to the Public Sector exit payments cap to all staff including Chief Officers and the Chief Executive. The authority also applies the appropriate Pensions regulations in circumstances where employees qualify for release of pensions.

Full Council will also be given the opportunity to vote on any severance package with a cost in excess of £100k. The components of any such package will be clearly set out and will include pay in lieu of notice, redundancy payment, pension release costs, settlement payments, holiday pay and any fees or allowances paid.

14. Pension Enhancement

The authority has agreed policies in place on how it will apply any discretionary powers it has under Pensions regulations.

It is not Council policy to apply the available discretions to award additional pension to members of the pension scheme (regulation 31).

15. Re-employment of Staff

The authority is under a statutory duty to appoint on merit and has to ensure that it complies with all appropriate employment and equalities legislation. The authority will always seek to appoint the best available candidate to a post who has the skills, knowledge, experience, abilities and qualities needed for the post.

If a candidate is a former employee in receipt of an LGPS pension or a redundancy payment this will not rule them out from being re-employed by the authority. Clearly where a former employee left the authority on redundancy terms then the old post has been deleted and the individual cannot return to the post as it will not exist.

The authority will apply the provisions of the Statutory Redundancy Payments Modification Order regarding the recovery of redundancy payments if this is relevant and appropriate. Pensions Regulations also have provisions to reduce pension payments in certain circumstances to those who return to work within the local government service.

The authority will apply the provisions of the Recovery of Public Sector exit payments when legislation under the Small Business Enterprise and Employment bill comes into force.

16. Transparency

The authority meets its requirements under the Localism Act, the Code of Practice on Data Transparency and the Accounts and Audit Regulations in order to ensure that it is open and transparent regarding senior officer remuneration.

17. Policy Amendment

The Council may seek to change elements within the pay policy as part of any necessary efficiency review or as other circumstances dictate.

This policy statement will be reviewed each year and will be presented to full Council each year for consideration in order to ensure that a policy is in place for the authority prior to the start of each financial year.

18. Pay Policy References

- Agency workers directive 2011
- Hutton Fair Pay in the Public Sector Final Report (March 2011)
- Joint Negotiating Committee for Local Authority Chief Executives
- Joint Negotiating Committee for Chief Officers of Local Authorities

- Local Government (Early Termination of Employment)(Discretionary Compensation) (England and Wales) Regulations 2006
- Local Government Pension Scheme (Benefits, Membership & Contributions) Regulations
- Localism Act 2011
- National Joint Council for Local Government Services
- Representation of the People Act 1983
- Rotherham Borough Council Scheme of Delegation
- The Accounts and Audit (England) Regulations (2011)
- The Equality Act 2010
- The Secretary of State for CLG Code of Recommended Practice for Local Authorities on Data Transparency
- Local Government Transparency Code 2015
- HM Treasury Recovery of Public Sector exit payments

Rotherham Metropolitan Borough Council January 2017

Rotherham Metropolitan Borough Council

Public Report
Council

Summary Sheet

Council Report
Council – 8 March 2017

Title
Living Wage 2017

Is this a Key Decision and has it been included on the Forward Plan?
No

Officer Approving Submission of the Report
Head of Human Resources – Sue Palfreyman

Ward(s) Affected
All

Executive Summary
This report sets out the implications of increasing the Council's Living Wage rate from the current level of £7.93 to the new Living Wage Foundation rate of £8.45 per hour from April 2017.

Recommendations
Council is asked to agree an increase in the Council's Living Wage rate to £8.45 from 1st April 2017 and commit to annual review to consider budget position and grading risks.

List of Appendices Included
Appendix 1 Cost summary by Service

Background Papers
The Rowntree Foundation National Living Wage 2015
Hutton Review of Fair Pay in the Public Sector: Final Report March 2011
Previous Staffing Committee Reports
Local Government Transparency Code 2015

Consideration by any other Council Committee, Scrutiny or Advisory Panel
None

Council Approval Required
Yes

Exempt from the Press and Public
No

Living Wage 2017

1. Recommendations

1.1 Council is recommended to agree an increase in the Council's Living Wage rate to £8.45 from 1st April 2017 and commit to annual review to consider budget position and grading risks.

2. Background

2.1 The Living Wage Foundation UK Living Wage

2.1.1 Over recent years, the Living Wage Foundation UK Living Wage (UKLW) has gained increasing prominence in the context of pay at a national level. The UKLW is not legally enforceable but provides a pay benchmark which is calculated by the Centre for Research in Social Policy at Loughborough University.

2.1.2 The UKLW is reviewed annually and was increased on the 1st November from £8.25 per hour (outside of London) to £8.45. Research by the Living Wage Foundation has found that not only does the UKLW help support those on the lowest pay but also improves the motivation, loyalty, productivity and retention of employees. The Local Government Association (LGA) supports this position and has noted that almost half of Local Authorities in England and Wales have adopted some form of Living Wage.

2.2 Rotherham Council's Living Wage

2.2.1 The Council introduced the Living Wage on 1st October 2014. The rate adopted at that time was the UKLW rate of £7.65. It was agreed that future increases would not follow the UKLW but would be aligned with the NJC pay award to create a Local Living Wage for Rotherham.

2.2.2 In order to preserve the integrity of the job evaluated pay and grading structure it was agreed that the Rotherham Living Wage would be achieved by payment of a supplement to raise the employee's pay to the Rotherham Living Wage level. A collective agreement was reached with the Trade Unions incorporating these arrangements and provided for an annual review to align to nationally agreed JNC increases.

2.2.3 The Council did not seek accreditation as a Living Wage employer as this would commit the Council to introducing the annual UKLW uprate within 6 months of its announcement (made in November each year). In addition accreditation would have required the Council to commit to seeking the agreement of Council contractors to introduce the UKLW for their employees.

2.2.4 The recommended level of UKLW in 2015 was only 3 pence more than the NJC pay rise in 2015. Therefore, the Staffing Committee agreed to adopt the UKLW rate from 1st April 2015 as opposed to the (lower) NJC generated pay level. In April 2016 the NJC 1% pay award was applied taking the Council's Living Wage rate to £7.93 per hour in line with the collective agreement reached with Trade Unions. An increase to the UKLW rate of £8.25 was put on hold pending budgetary considerations.

2.2.5 Currently there are around 1,280 Council employees who benefit through the increased hourly rate of the Rotherham Living Wage.

2.2.6 The agreement with the TU is about principle but the reality is that the Council does not have a straightforward and sustainable model for the Living Wage adopted from 2014. Whilst the supplement approach is common in Councils, it is not risk proof.

2.2.7 Equally, the adoption of the UKLW rate at the next uplift reinforces this. There is logic to the supervisor uplifts but, as is illustrated below, that is not sustainable. Both supplements and ad hoc variation reduce the 'rigid' relationships which are an essential element of the grading structure.

2.3 The National Living Wage

2.3.1 The Government decided to introduce a National Living Wage (NLW) requiring all employers to pay a minimum of £7.20 per hour to employees aged 25 or over with effect from the 1st April 2016. As indicated above, the Council's current Living Wage rate is £7.93 and therefore in excess of the NLW introduced on 1st April 2016.

2.3.2 In making the announcement, the Chancellor stated that his aim was that the NLW would rise to match 60% of median earnings by 2020 – predicted then to be £9.20 an hour by 2020. Slower wage growth has now led to this being revised to £9.00 an hour and that slowdown is reflected in the current year's NLW rise.

2.3.3 The LGA have supported the introduction of a NLW because 95% of Council employees already receive more than £7.20 per hour. However, they have warned that it risks destabilising the care provider market by adding a significant contract cost to the social care system which is not fully funded by Central Government and which unlike the UKLW is not optional.

3. Key Issues

3.1 Paybill Impact

3.1.1 The adoption of the most recently announced UKLW rate at £8.45 would add **a further £510k** to the paybill for 2017/18. This has been accounted for in the 2017/18 budget setting.

3.2 Grading Structure Impact

3.2.1 The adoption of £8.45 an hour from April 2017 will have a significant impact on the Council's grading structure. It would be set well above the current level paid to supervisors of the employees who would be paid the UKLW. To provide any differential **and remain within the current banding structure** these supervisors would need to be paid £8.54 i.e. a 9 pence differential. This would increase the cost from £499k to £510k.

3.2.2 If the Council commits to the UKLW and implements any rise for 2018/19 it will no longer be possible to adjust within band. This will create very significant problems for the Council in operating its grading structure – in effect, as a minimum it would have to make substantial changes to the lower half of the grading structure but in reality it will have to create a new grading structure.

3.3 Equal Pay

3.3.1 The expected growth in UKLW over the next 3 years also has the potential to create a **real and significant equal pay issue** both in the Council and in schools. If the supplements move employees into other grade bands, but with no evaluated justification for this, there is a basis for an equal pay claim.

3.4 Impact in Schools

3.4.1 There are 2 significant issues for schools arising from adoption of UKLW. First, the increase in rates for the lowest paid Council employees (caterers, cleaners etc.) who provide services to schools will impact on the schools budget. When the UKLW was originally adopted and prices increased in April 12 schools cancelled contracts and traded services lost £1.1m contract income. It is highly likely that this will happen again if UKLW is adopted.

3.4.2 20% of services provided to schools are done through PFI contracts which currently cap any increase to under 2% restricting the amount that can be passed on to recoup the costs of the UKLW. In total schools make up almost 75% of Catering and Cleaning's income and contract prices would need to rise by at least 13% to recover the cost of the UKLW.

3.4.3 The second issue is potentially even more significant. Based on current predictions rises in UKLW will impact on the teaching assistant grade is schools, which begin at scp 13 in the next 2 years. Once this moves UKLW into Band D teaching assistants would be included in the issues and this will be hugely significant for schools (864 in 49 LEA schools).

3.5 Impact on Contractors

3.5.1 If the Council formally adopts UKLW it will be under an obligation to urge its contractors to adopt the UKLW. This is not something that can be imposed but the Foundation would look to evidence that the Council was doing so, an element of which could be whether they are increasing the funding available to support this.

3.5.2 There is already empirical evidence that the impact of the NLW is reducing the market in private social care provision – the UKLW would have an even greater impact.

3.6 Other implications

3.6.1 Local Government is facing the challenge of having to increase the bottom pay point by potentially 32% by 2020 to achieve the Government's target for low pay to reach 60% of median earnings. The bottom loaded pay offer was constructed in a way that supports the longer term target of restructuring the national pay spine.

3.6.2 In reality this is not a problem simply for local government or even the public sector. The unstated implication of the government's policy is that employers will need to rethink pay strategies and on the assumption they are not simply encouraging greater cost rebalancing them.

3.6.3 In the case of the local government this must inevitably mean thinking long and hard about the viability of national pay bargaining and to do that in the context of devolution and greater public sector integration.

3.6.4 In the meantime, National Employers has asked Trade Unions to work with them to find a way that fairly and affordably meets the Government's objective. However, previous indications are that the TUs are reluctant to engage on the issue and there is a real possibility that the national pay bargaining framework will fragment.

3.6.5 In addressing the grading structure issues the Council will need to have regard to the direction of national discussions. Any future national solution could have a further significant impact on the Councils solution.

3.6.6 This report has focussed on the employees and their immediate supervisors who are affected by the UKLW. However, if the Council continues to make ad hoc adjustments to accommodate the rises it will reach a position by 2019 in which the Band D supervisors of the Band B supervisors are also drawn into the issue and so on.

3.6.7 It would be proposed to pass on costs where services are traded. However it should be noted that as stated in para 3.4.2 that a significant element of the cost will not be able to be recouped due to the capping of price increases on the PFI contracts.

4. Options considered and recommended proposal

4.1 In line with the Collective Agreement reached with Trade Unions apply the 2018 NJC pay award to the current hourly rate of £7.93.

4.2 Implement the UKLW from 1 Apr 17 and commit to annual review to consider budget position and grading risks

5. Consultation

5.1 Advisory Cabinet Members supported the payment of the Living Wage at Budget Working Group on 31st January 2017

6. Timetable and Accountability for Implementing this Decision

6.1 Approval of decisions will be taken to the meeting of full Council scheduled to take place on the 8th March 2017

7. Financial and Procurement Implications

7.1 The adoption of £8.45 an hour from April 2017 will add £510k to workforce staffing costs. These costs have already been accounted for in the 2017/18 budget.

8. Legal Implications

8.1 The Living Wage Foundation wage rate is a voluntary measure, the Council's adoption of it is governed locally by a collective agreement with the Trade Unions. The National Living Wage is governed by statute and whilst the Council already pays eligible employees above this rate, the Council's contractors will be required by law to pay it.

9. Human Resources Implications

9.1 An appropriately rewarded workforce motivates employees and meets standards of fairness and equality required by employment legislation.

10. Implications for Children and Young People

10.1 Employees working in Children's and Young People's Services will be covered by the Living Wage.

11 Equalities and Human Rights Implications

11.1 Fair pay structures are a requirement of employment and equalities legislation.

12. Implications for Partners and Other Directorates

12.1 The Living Wage applies to employees across the Council.

13. Risks and Mitigation

13.1 The Council's pay structure is based on job evaluation principles to mitigate against claims of unfairness and equal pay challenges. The Living Wage is achieved by paying a supplement to NJC pay rates to avoid compromising job evaluation values.

14 Accountable Officer(s)

Chief Executive Sharon Kemp.

Report author(s):

Ian Henderson Principal HR Officer 1st February 2017
Directorate: Assistant Chief Executive's
Tel and email contact: 01709 822467 ian.henderson@rotherham.gov.uk

Approvals Obtained from:-

Chief Executive – Sharon Kemp

Assistant Director of Legal Services:- Dermot Pearson

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Appendix 1

Additional cost estimate for £8.45 rate in 2017

Directorate name	Section	Cost
Adult Care & Housing	Adult Community Services	£5,625
Adult Care & Housing	Adult Residential Services	£20,383
Adult Care & Housing	Contact & Enablement	£2,318
Adult Care & Housing	Learning Disability Services	£583
Adult Care & Housing	Housing & Estates Services	£291
Assistant Chief Executive's	Townhall & Member Support	£932
Children and Young Peoples Services	Performance & Planning	£1,078
Children and Young Peoples Services	North Locality	£1,076
Children and Young Peoples Services	School Effectiveness Service	£2,552
Finance & Customer Services	Information Management	£2,156
Regeneration & Environment	Highways Network	£2,058
Regeneration & Environment	Street Scene	£28,765
Regeneration & Environment	Leisure Sport & Tourism	£13,049
Regeneration & Environment	Catering & Facilities Services	£409,988
Regeneration & Environment	Economic Development & Business Support	£7,366
Total		**£498,520**